

# Public Document Pack

## **ADDITIONAL CIRCULATION**



To: Councillor McCaig, Convener; Councillor Yuill, Vice Convener; and Councillors Cameron, Cooney, Crockett, Donnelly, Jackie Dunbar, Graham, Greig, Lawrence, Malik, May, Jean Morrison MBE, Nathan Morrison, Noble, Reynolds and Townson.

Town House,  
ABERDEEN 23 February 2015

## **AUDIT, RISK AND SCRUTINY COMMITTEE**

The undernoted items are circulated in connection with the meeting of the **AUDIT, RISK AND SCRUTINY COMMITTEE** to be held here in the Town House on **THURSDAY, 26 FEBRUARY 2015 at 2.00 pm.**

JANE G. MACEACHRAN  
HEAD OF LEGAL AND DEMOCRATIC SERVICES

## **BUSINESS**

### 6. CONTROL ENVIRONMENT AND ASSURANCE - EXTERNAL

#### 6.1 Fleet - Update Following Transport Commissioners Report (Pages 1 - 180)

Should you require any further information about this agenda, please contact Karen Rennie, tel 522723 or email [karrennie@aberdeencity.gov.uk](mailto:karrennie@aberdeencity.gov.uk)

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## ABERDEEN CITY COUNCIL

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COMMITTEE	Audit and Risk
DATE	25 <sup>th</sup> February 2015
DIRECTOR	Peter Leonard
TITLE OF REPORT	Public Inquiry on the 19 <sup>th</sup> December 2014 regarding concerns about the councils "Goods Vehicles Operator's Licence".
REPORT NUMBER	CHI/15/135
CHECKLIST COMPLETED	Yes

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### 1. PURPOSE OF REPORT

The purpose of the report is to inform the Committee of the details of the Traffic Commissioners concerns which led to the Public Inquiry into the councils "Goods Vehicles Operator's Licence".

The report also gives an overview of these issues, other operational service issues associated with fleet management, and the proposed and current measures put in place to deal with all of these.

### 2. RECOMMENDATION(S)

That the committee:-

- a) Note the contents of the report; and
- b) Instruct the Head of Public Infrastructure and Environment to bring a report to the next meeting of the Audit and Risk Committee; which gives details of the Fleet Services Action Plan that has been put in place to deal with service issues; and
- c) Instruct the Head of Public Infrastructure and Environment to update future meetings of the Communities, Housing and Infrastructure Committee of the progress made on the Fleet Services Action Plan.

### 3. FINANCIAL IMPLICATIONS

There are no direct financial implications resulting from this report. It is the case, however, that costs will result from the actions taken to make Fleet Services and the council compliant with current legislation and regulations; and to ensure that the council is operating within the conditions and terms of its "Goods Vehicle Operating Licence".

#### 4. OTHER IMPLICATIONS

There are clear implications for the Council's management of risk in relation to public and employee safety; management of vehicles, plant and equipment; and business continuity.

#### 5. BACKGROUND/MAIN ISSUES

##### 5.1 Introduction

On the 3<sup>rd</sup> October 2014 Aberdeen City Council received notification from the Office of the Traffic Commissioner (OTC) that there would be a public inquiry into the council's "Goods Vehicle Operator's Licence" ("the licence") (Appendix A - copy of letter from the Office of the Traffic Commissioner and Appendix B – Brief for Public Inquiry).

The public inquiry was called due to the Commissioners concerns about the council's perceived lack of progress in addressing problems identified in an investigation by the OTC on the 14<sup>th</sup> January 2014; coupled with a warning letter also issued by OTC regarding vehicle maintenance on the 5<sup>th</sup> July 2013.

At a public inquiry there are a number of options open to the Traffic Commissioner which range from further warnings through to revoking "the licence" in its entirety. Other sanctions include the reduction in the number of vehicles that can be operated or the number of operating centres.

If the Traffic Commissioner revokes the licence, she may also disqualify the holders (individuals named) of the licence in the name of Aberdeen City Council or any of the Directors for a specific period or indefinitely from holding another licence, and from being a Director of any council which holds such a licence.

Any sanctions imposed by the Traffic Commissioner would have operational consequences on the council and could severely impair a number of council delivered services.

The Chief Executive (CEO), Director of Communities Housing and Infrastructure, Head of Public Infrastructure and Environment and the Fleet Manager attended the Public Inquiry held on the 19 December 2014 in Aberdeen.

The Traffic Commissioner had previously received evidence, submitted by the council's legal representative, as to how it intended to meet the requirements to exercise continuous and effective management of our transport activities.

The Traffic Commissioner questioned the CEO, officers of the councils and spoke to Union representatives who had also attend the inquiry as observers.

The outcome of the hearing was that the Traffic Commissioner gave the council until the end of January 2015 to put in place effective procedures to address the concerns identified by the previous investigations.



After which time the Council would be subject to two unannounced visits by the “Drivers and Vehicles Standards Agency” (DVSA) to inspect vehicles and records, to ensure that the council vehicles are roadworthy and that effective systems have been put in place to ensure compliance with “the licence”.

The Traffic Commissioner reduced the number of vehicles<sup>\*1</sup> on “the licence” from 124 vehicles to 111 vehicles. She stated that if vehicles were stopped by DVSA and/or the Police vehicles and faults were found or drivers in breach of legislation then the “the licence” would be at risk. She also stated that any MOT failure would put “the licence” at risk.

The council has been instructed to attend a future hearing with the Traffic Commissioner which is set for the 12<sup>th</sup> May 2015. The council will be required to present further evidence to demonstrate to the Traffic Commissioner that vehicles are being maintained to ensure road worthiness and that effective measures are in place to meet the requirements of “the licence”.

\*1 Vehicles listed on “the licence” are those which need a goods vehicle operator’s licence. This is where a business uses goods vehicles above a certain weight. You need a licence to carry goods in a lorry, van or other vehicle with a gross plated weight (the maximum weight that the vehicle can have at any one time) of over 3,500 kilograms (kg).

## 5.2 Review of Fleet Services and current actions

A review of Fleet services was commenced in October 2014, as soon as senior officers were made aware of the Traffic Commissioners concerns, following notice of the Public Inquiry. It was evident that the council was not effectively managing compliance and keeping accurate records and consequentially the CEO put the service into special measures.

The service is managing around 1700 assorted vehicles<sup>\*2</sup> plant and equipment. “The licence” did allow the council to have on the road up to 124 goods vehicles<sup>\*1</sup> but this has now been reduced to 111.

An initial inspection of the service has raised concerns over a number of operational areas which includes:

### a) Road worthiness of vehicles

Measures have been put in place to ensure that all vehicles and road going plant is “road worthy”. Maintenance procedures are being followed and managed to ensure compliance and that vehicles, plant and equipment are safe. Driver’s checks and responsibilities have been reinforced. Training is being given where a need is identified.

### b) Compliance

A review of all procedures, policies and systems is on-going to ensure that the council is compliant with the requirement of “the licence” and Health and Safety. This includes the facilities, vehicles, drivers and management of data.

c) Staff Resources

The Fleet Service organisational structure is being reviewed to ensure that it is appropriate and sustainable to ensure the effective management of the council's fleet.

d) Depots, Workshops, Operating Centres and Facilities

The service has one main workshop facility based at Kittybrewster, and there are currently a further 7 operating centres including Kittybrewster throughout the city. There is a need to review these sites and facilities to determine if they are fit for purpose and meet the needs of Fleet and associated Services.

e) Budgets and Procurement

The service is currently running at a predicted overspend of approximately £900k (as at period 10) and historically procurement of replacement vehicles, plant and equipment has not been timely. Information about service costs and other financial management information regarding vehicle running costs etc. is not readily available.

f) Other work

There are other works carried out by Fleet Services service. This other work includes:

- MOTs, servicing, maintenance and repair of private vehicles.
- Approved MOT Testing Centre
- Taxis Licencing Check Centre
- Management of Hydrogen Bus Maintenance and Hydrogen Refuelling activities.
- Vehicle management systems and information.
- Fuel management.

Consideration needs to be given as to how this work is delivered and managed in the future.

g) Governance

The service has no clear corporate governance structure for reporting service performance or incidents. Also there are issues around culture and behaviours which need to be resolved. The review will consider how the performance of this service will be reported back to Elected Member and CMT. This will include the development of key performance indicators to ensure that a high level of service is maintained.

h) Service Monitoring, Audits and checks

The service needs to put in place appropriate systems to monitor check and audit data and activities to ensure that a high level of compliance is maintained; and if any infringement to due process occurs that the service can identify the infringement and take appropriate action.

Existing systems are being reviewed and where gaps are identified then systems are being designed and implemented.

<sup>\*2</sup> Goods vehicles and other light commercial vehicles, which are those vehicles *with a gross plated weight (the maximum weight that the vehicle can have at any one time) of up to, but not exceeding, 3,500 kilograms (kg).*

### 5.3 Recovery of Fleet Services

A compliant, effective and efficient Fleet Services is business critical and the transformation from its current service delivery standards must be a priority for Aberdeen City Council. This includes how the council manages compliance with “the licence” and manages drivers, vehicles, plant and equipment in other services.

The “road to recovery” is going to take some time. Compliance with the requirements of “the licence” is priority and this has commenced with measures having been put in place to improve current practices in fleet management. To embed these measures across the council, establish best practice throughout all services and to deliver an effective and efficient Fleet Service will take some time and require investment. It will require a fundamental shift in behaviours and culture across the council to ensure that the importance of Fleet Compliance is equitable with Health and Safety.

The Council has in recent years recognised that it needs to invest in this service and has done so by identifying capital finance to invest in the fleet assets. However, it is clear that there will need to be further investment in staff resources, operations and facilities.

Whatever future arrangements are put in place for vehicle maintenance there are still requirements for “Fleet Management Services” if front line operations continue to run large commercial vehicles “in house”. To this end one of the first tasks must be to identify and recruit to an appropriate “Fleet Management Services” organisational structure which should have the appropriate levels of delegated authority and responsibility to manage corporate fleet compliance.

An action plan mapping all the measures that have been put in place and that are still required to improve the service is being prepared and the intention is to bring a report to the next meeting of the Audit and Risk Committee; which gives details of the Fleet Services Action Plan that has been put in place to deal with service issues

It is also intended to report progress on the Fleet Services Action Plan to future meetings of the Communities, Housing and Infrastructure Committee.

There has been significant improvement with compliance within Fleet Services and all other council services which manage fleet, plant and equipment on a day to day basis.

It is commendable to see managers, staff and unions working together to continue to improve the current services and to resolve identified problems.

## 6. IMPACT

Successful implementation and delivery of a robust vehicle management and health & safety management system will reduce risk to the council and ensure compliance with the council's "Goods Vehicle Operator's Licence".

A corporate approach to all processes undertaken in terms of inputs and outputs is required. A sustained and systemic approach covering the Plan, Do, Check and Act will be the core elements of managing compliance.

The level of success will be dependent on the attitudes and behaviours of the employees within the council.

To improve a proactive positive vehicle management and health and safety culture will require effort from all levels within the council by visibly displaying and enforcing positive core behaviours; and challenging unsafe behaviour in a timely way.

## 7. MANAGEMENT OF RISK

There are clear risks associated with the maintenance of the council's vehicles, plant and equipment and in how the council manages its drivers and operators. These are:

- a) Risks to business continuity in relation to not meeting the conditions and requirements of the Councils "Goods Vehicle Operators Licence" resulting the licence being revoked and the Road Maintenance and Waste Collection operational services having to be procured from the private sector.
- b) Increased risks to public and staff through failure to safely maintain vehicles, plant and equipment; and also the failure to ensure the effective management of drivers and operators.

The measures that have been put in place and those being developed to improve the existing fleet and operational services will mitigate these risks.

## 8. BACKGROUND PAPERS

Appendix A - Copy of letter from the Office of the Traffic Commissioner

Appendix B – Brief for Public Inquiry.

## 9. REPORT AUTHOR DETAILS

Mark Reilly  
Head of Public Infrastructure and Environment  
[mareilly@aberdeencity.gov.uk](mailto:mareilly@aberdeencity.gov.uk)  
Tel: 01224 523910

**Office of the  
Traffic Commissioner**

The Director  
Aberdeen City Council  
Contracting Services Department  
38 Powis Terrace  
Kittybrewster  
Aberdeen  
AB25 3RF

Mrs Carol Riley  
Caseworker  
Office of the Traffic Commissioner for the  
Scottish Traffic Area  
LEVEL 6  
THE STAMP OFFICE  
10 WATERLOO PLACE  
EDINBURGH  
EH1 3EG  
Direct Line: 0131 200 4943  
e-mail: carol.riley@otc.gsi.gov.uk

Our Ref: OM0021187

2 OCTOBER 2014

**Dear Sir or Madam**

**PUBLIC INQUIRY INTO YOUR GOODS VEHICLES OPERATOR'S LICENCE  
OM0021187  
THIS LETTER REQUIRES URGENT ATTENTION**

I refer to the recent maintenance investigation carried out by DVSA and the notice of shortcomings issued to you on 14 January 2014.

The Traffic Commissioner has reviewed your case and is concerned about aspects of your operation. She has therefore decided to hold a **public inquiry**, to investigate these apparent shortcomings and to give you the opportunity to explain what you are doing to improve compliance with the rules and show evidence to support this. The Traffic Commissioner will then decide whether she can trust you to comply in the future, whether any action against your goods vehicles operator's licence is needed and, if so, what form that action might take.

The inquiry will be held at The Employment Tribunal, Atholl House, 84-88 Guild Street, Aberdeen AB11 6LT **on Tuesday 18 November 2014 at 10.45am**

**The issues**

Specifically, the issues of concern to the Traffic Commissioner are that:

- a) your vehicles or drivers have been issued with prohibition notices by VOSA or the police in the past five years;<sup>1</sup>
- b) the following statements you made when applying for the licence were either false or have not been fulfilled<sup>2</sup>:

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<sup>1</sup> See section 26(1)(c) (iii) of the 1995 Act

<sup>2</sup> See section 26(1)(e) of the 1995 Act

The '1995 Act' refers to the Goods Vehicles (Licensing of Operators) Act 1995

- i. that your vehicles and trailers would be inspected at the 8 weekly and 12 weekly intervals you promised they would be;
  - ii. that you would notify the Traffic Commissioner within 28 days of any convictions incurred by the licence holder or its employees, of any changes to the maintenance arrangements, or of any changes in financial status that might affect the licence;
  - iii. that you/your staff usually carry out your own **Vehicle and Trailer** repairs;
  - iv. that safety inspections and/or maintenance and repair work would be carried out in house;
- c) you have not honoured the undertakings you signed up to when you applied for your licence<sup>3</sup>, namely
- i. that your vehicles [and trailers] would be kept fit and serviceable;
  - ii. that you would keep records for 15 months of driver defect reports, safety inspections and routine maintenance and make them available on request;
  - iii. drivers would report promptly any defects or symptoms of defects that could prevent the safe operation of vehicles and/or trailers, and that any defects would be promptly recorded in writing;

Because of the matters listed above, the Traffic Commissioner is also concerned that you may not be of good repute, or meet the requirements of professional competence.<sup>4</sup> If you do not meet these requirements your licence is at risk.<sup>5</sup>

In addition, the Traffic Commissioner is also concerned that your nominated transport manager, **James Nigel Buchan**, may not be exercising continuous and effective management of the transport activities of the undertaking, as he must do.<sup>6</sup> If you do not have a transport manager who is professionally competent and of good repute, your licence is at risk.<sup>7</sup>

The Traffic Commissioner recommends that your nominated transport manager **James Nigel Buchan**, attends the inquiry and is prepared to give evidence as to how he meets the requirements to exercise continuous and effective management of the transport activities.

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<sup>3</sup> See section 26(1)(f) of the 1995 Act

<sup>4</sup> See section 13A(2) of the 1995 Act

<sup>5</sup> See section 27(1)(a) of the 1995 Act

<sup>6</sup> See Article 4.1(a) of EU Regulation 1071/2009

<sup>7</sup> See section 27(1)(b) and 13A(3) of the 1995 Act

## Evidence the Traffic Commissioner will consider

I attach a copy of VOSA's report which sets out the above issues in more detail. The report will form the basis of the inquiry. The Traffic Commissioner has requested that the examiner attends to give evidence at the inquiry. Other evidence which the Traffic Commissioner will consider at the public inquiry is a warning letter issued re maintenance date 5 July 2013

## The Traffic Commissioner's powers

If, at the end of the inquiry, the Traffic Commissioner is satisfied that you are and have been complying with the laws relating to goods vehicle operator licences, vehicle roadworthiness, overloading, drivers hours and tachographs, and are also complying with the conditions and undertakings you signed up to when your licence was granted, she may decide to take no further action.

If the Traffic Commissioner concludes that you are **not** so complying, or have failed to comply in the recent past, she may – according to the seriousness of what she finds –

- i) issue a **warning**;
- ii) ask you to make **new undertakings**;
- iii) **reduce the number of vehicles** you are allowed to operate ("curtailment");
- iv) **suspend your licence** for a period of time; or
- v) **revoke** it entirely.<sup>8</sup>

If the Traffic Commissioner revokes a licence, she may also **disqualify** the holders of the licence in the name of Aberdeen City Council or any of its directors for a specific period or indefinitely from holding another operator's licence, and from being a director of any council which holds such a licence. For this reason it is important that you attend the inquiry. If she suspends or curtails your licence, she may also say that your vehicles cannot be used on any other licence during the time it is suspended or curtailed.<sup>9</sup>

## What you *must* do now:

- **Confirm your attendance** using the form attached. The Traffic Commissioner is unlikely to allow a postponement, unless the circumstances are exceptional. If you do not attend, the case will be heard in your absence.
- **Start to collect your own evidence** to allow you to set out your case at the inquiry. This should include at least the following documents:
  - i. The regular safety inspection records for the last **3 months**;
  - ii. The maintenance contract(s);
  - iii. The last **3 months'** driver daily defect reports;
  - iv. Forward planner;
  - v. Evidence of training or disciplinary action received by drivers and managers;
  - vi. Anything else which you think will help show you are a compliant operator or are taking steps to address the failings identified.

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<sup>8</sup> See section 26(1) of the 1995 Act

<sup>9</sup> See section 26(6) of the 1995 Act

**You must bring this evidence with you to the public inquiry.**

- **Get legal or professional** help and representation quickly, unless you are confident you do not need it. These are serious matters. Your licence and therefore your business are at stake.
- **Make contingency arrangements** for any outcome from the inquiry, **WHICH MAY INCLUDE THE LOSS OF YOUR LICENCE.**

**Before 11 November 2014, you *must***

- If you wish, submit any written representations or evidence you want the Commissioner to see in advance.

**On the day of your public inquiry, you *must*:**

- Turn up at least 30 minutes ahead of the start time with photographic evidence of your identity – a driving licence, digital tachograph driver card or passport
- Bring with you the documentation you have assembled to help you make your case

**Who should attend**

It is important that the Chief Executive or a director of the council attends the public inquiry..

Further information, "A Guide to Public Inquiries", can be found at <https://www.gov.uk/government/publications/a-guide-to-public-inquiries>.

Please contact me if you have any questions contact details are above.

Yours faithfully

Carol Riley  
Caseworker



## Annex A

FOR THE ATTENTION OF: **Carol Riley**

Office of the Traffic Commissioner for Scotland, Level 6, The Stamp Office,  
10 Waterloo Place, Edinburgh EH1 3EG

OPERATOR: Aberdeen Council

REFERENCE NUMBER: OM0021187

I confirm that I will attend the public inquiry to be held in Employment Tribunal, Atholl House, 84-88 Guild Street, Aberdeen AB11 6LT, on Tuesday 18 November 2014 at 10:45am

The council will **not** be legally/professionally represented.

The council will be legally/professionally represented by:

.....  
.....

Enclosed:

- ☐ Evidence that you wish to submit in advance of the public inquiry
- ☐ Other (please stipulate)

Signed .....

Print Name.....

Position.....

Date.....

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TRAFFIC COMMISSIONER FOR SCOTLAND

BRIEF FOR PUBLIC INQUIRY

**ABERDEEN CITY COUNCIL – OM0021187**

Tuesday 18 November 2014 at 10:45am hours  
Employment Tribunal, Atholl House, 84-88 Guild Street, Aberdeen AB11 6LT

**PLEASE BRING THIS SET OF PAPERS WITH YOU TO  
THE INQUIRY.**

For internal use only		
Action	Date	Initial
Brief prepared		
QA'd by		
Sent to TC / DTC		
Date reviewed by TC / DTC		
PI Clerk		
Adjourned to		

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## Operator / Licence Details

<b>Operator Name:</b> Aberdeen City Council	
<b>Trading Name(s):</b>	
<b>Licence No:</b> OM0021187	<b>Licence Type:</b> SN
<b>Licence Start Date:</b> 11 October 1995	
<b>Vehicle Authorisation:</b> 124	<b>Trailer Authorisation:</b> 4
<b>Vehicles in Possession:</b> 111	

<u><b>Licence Address(s)</b></u>	
<b>Correspondence Address:</b>	<b>Establishment Address (if different):</b>
Contracting Services Dept 38 Powis Terrace Kittybrewster Aberdeen AB25 3RF	
<u><b>Operating Centre(s)</b></u>	
38 Powis Terrace Aberdeen AB25 3RF	Bankhead Avenue Aberdeen AB21 9ET
Vehicle Authorisation: 48 Trailer Authorisation: 1 Total Objections: 0 Total Representations: 0	Vehicle Authorisation: 8 Trailer Authorisation: 1 Total Objections: 0 Total Representations: 0
Craigshaw Drive Aberdeen AB12 3AL	Duthie Park Aberdeen AB11 7TH
Vehicle Authorisation: 25 Trailer Authorisation: 2 Total Objections: 0 Total Representations: 0	Vehicle Authorisation: 10 Trailer Authorisation: 0 Total Objections: 0 Total Representations: 0

Former Nowsa Works Yard Aberdeen AB24 3LJ	The Bush Roads Depot Peterculter AB14 0UX
Vehicle Authorisation: 22 Trailer Authorisation: 0 Total Objections: 0 Total Representations: 0	Vehicle Authorisation: 5 Trailer Authorisation: 0 Total Objections: 0 Total Representations: 0
Whitemyres Centre Aberdeen AB16 6HQ	
Vehicle Authorisation: 6 Trailer Authorisation: 0 Total Objections: 0 Total Representations: 0	

#### Partners / Directors

N/A

#### Transport Manager(s)

James Nigel Buchan CPC Standard National

#### Licence Conditions / Undertakings

#### Maintenance Provider

Name: In House

Specified Intervals: Vehicles 8 weekly  
Trailers 12 weekly

#### Representation

## **Case Summary**

Case called under Section 26, 27 and Section 28 of the Goods Vehicles (Licensing of Operators) Act 1995

### **Previous History**

The council have had a warning letter re maintenance dated 5 July 2013

Aberdeen City Council was granted a Standard National Goods Vehicle Operators licence on 11 October 1995 to be operated from:

1. 38 Powis Terrace, Aberdeen authorised for 48 vehicles and 1 trailer.
2. Bankhead Avenue, Aberdeen authorised for 8 vehicles and 1 trailer
3. Craigshaw Drive, Aberdeen authorised for 25 vehicles and 2 trailers
4. Duthiepark Aberdeen authorised for 10 vehicles
5. Former Nowa Works Yard, Aberdeen authorised for 22 vehicles
6. The Bush Roads Depot, Peterculter authorised for 5 vehicles
7. Whitemyres Centre, Aberdeen authorised for 6 vehicles

The council are authorised for 124 vehicles and 4 trailers with 111 vehicles in possession.

Mr James N Buchan is the nominated Transport Manager and holds the relevant CPC qualification. Completed TM1 form dated 11 October 2011 is attached

Maintenance is carried out in-house at 38 Powis Terrace, Kittybrewster, Aberdeen on a 8 weekly frequency for vehicles and 12 weekly frequency for trailers.

### **Current Issues:**

A un-announced maintenance investigation was carried out by Andrew Donald vehicle examiner based at Aberdeen Goods Vehicle Testing Centre on the 14 January 2014:

During the investigation checks were made on vehicles inspection records, preventative maintenance systems and driver defect procedures.

The outcome of the investigation was recorded as unsatisfactory and a PG13g was issued for the following reasons:

- PMI records, intervals not found to be at agreed intervals, procedure for the checking of records by CPC holder.
- Full details of FP system detailing discrepancies between PMI's and FP system
- Driver defect system reporting procedure description and improvements
- Provide maintenance contracts for current 3<sup>rd</sup> party contractors used. Detailed description for workshop tools fault reporting including play detectors

- Remove disused operating centre
- Wheel re-fitment and re-torque procedure and register, describe shortcomings found
- Provide full written explanation for annual test and prohibition history including PG9s issued at the time of the visit.

The operator's reply was received on 4 February 2014 and can be seen at Annex 02 of Vehicle Examiner Andrew Donald's brief.

Vehicle Examiner Andrew Donald has been requested to attend the Public Inquiry

**Additional information:**

Call-up letter was issued to the operator on 2 October 2014



Office of the  
**Traffic Commissioner**

Scotland  
Hillcrest House  
386 Harehills Lane  
Leeds  
LS9 6NF  
www.gov.uk

Tel No 0300 123 9000

Your operator licence number:

**OM0021187**

ABERDEEN CITY COUNCIL  
CONTRACTING SERVICES DEPT  
38 POWIS TERRACE  
KITTYBREWSTER  
ABERDEEN  
AB25 3RF

Date: 11 September 2014

**Details of Goods Vehicles**

The vehicles listed below have been authorised for use under this licence from the date(s) shown.

Registration Mark	Plated Weight	Body Type Number (see list below)	Date Specified
CN10BWY	15000	4	20-FEB-2014
HK08NBN	15000	4	04-OCT-2010
HN63XYE	15000	4T	01-JUL-2014
HY62WRF	15000	4T	18-FEB-2014
LN11XAY	26000	4	14-MAR-2011
P930DSS	7500	1	30-MAY-1997
PN59BHX	26000	4	04-JUL-2014
RX60GYO	15000	4	24-FEB-2012
SP06FCM	10000	2	28-SEP-2006
SR03LDA	10000	2	14-JUN-2004
SV03ENE	18000	1T	13-JUN-2003
SV03ENF	18000	1T	13-JUN-2003
SV04AHA	7500	1T	22-MAR-2004
SV04AHE	18000	1T	06-MAY-2004
SV04AHF	18000	1	21-MAY-2004
SV04AUF	23000	4	17-FEB-2011
SV04CGG	26000	4	08-JUN-2004
SV05EDJ	18000	4T	05-APR-2005
SV05EDK	18000	4T	14-APR-2005
SV05EFL	7500	4T	05-APR-2005
SV05ERZ	7500	4	05-APR-2005
SV05FHU	7500	2	28-JUN-2011
SV06AUE	7500	2	10-MAR-2006
SV06AUH	7500	2	10-MAR-2006
SV06ECY	7500	2	21-APR-2006
SV06EHY	7500	1	26-JUL-2006
SV06EHZ	7500	4	06-SEP-2006
SV06FET	18000	4	18-MAY-2006

Registration Mark	Plated Weight	Body Type Number (see list below)	Date Specified
SV06FEU	18000	4T	14-JUN-2006
SV06FEX	18000	4T	14-JUL-2006
SV06FFA	18000	1	10-MAY-2006
SV07DKY	18000	4	20-JUN-2007
SV07ENU	7500	4	05-JUN-2007
SV07ENY	7500	1	15-JUN-2007
SV09BTO	7500	1T	09-MAR-2009
SV09BTU	7500	1T	09-MAR-2009
SV09BTX	18000	4	14-MAY-2013
SV09BUJ	7500	4	17-MAR-2009
SV09BUW	7500	1T	09-MAR-2009
SV09DFY	18000	4T	06-APR-2009
SV09DFZ	18000	4T	08-JAN-2010
SV09FPT	26000	4	12-AUG-2009
SV12XTT	18000	4	10-MAY-2012
SV14NXR	26000	4	14-MAY-2014
SV14NXS	26000	4	14-MAY-2014
SV14NXT	18000	4	30-MAY-2014
SV53EWU	7500	1T	05-FEB-2004
SV53GPF	7500	1T	23-FEB-2004
SV54FUJ	18000	4	09-FEB-2005
SV54FUO	18000	4	23-FEB-2005
SV54FUT	18000	4	23-FEB-2005
SV57BUA	12000	4	30-OCT-2007
SV58AWX	6500	2	16-APR-2009
SV58DKD	15000	4T	14-JAN-2010
SV58DKE	15000	4T	14-JAN-2010
SV58DKF	15000	4T	14-JAN-2010
SV60BVP	26000	4	04-OCT-2010
SV60DHK	12000	4	12-NOV-2010
SV61DXT	26000	4	22-DEC-2011
SV62AFK	26000	1T	03-SEP-2012
SV62DVG	12000	4	28-JAN-2013
SV63OEP	18000	4T	06-DEC-2013
SV63OER	18000	4T	06-DEC-2013
SW12BFZ	26000	4	02-JUL-2012
SW12BGE	26000	4	02-JUL-2012
SW12BGF	26000	4	02-JUL-2012
SW12BGK	26000	4	02-JUL-2012
SW12CPX	26000	4	14-JUL-2012
SW12CRF	26000	4	14-JUL-2012
SW12DBX	26000	4	14-JUL-2012
SW12DZD	26000	4	14-JUL-2012
SW63AZA	18000	4	08-JAN-2014
SW63AZB	18000	4	08-JAN-2014
SW63AZC	26000	4	17-JAN-2014
SW63AZD	26000	4	17-JAN-2014
SW63EZX	12000	4	06-DEC-2013
SW63FAJ	12000	4	06-DEC-2013
SW63GVJ	18000	4T	13-FEB-2014
VK08TZH	26000	4	20-MAY-2008

Registration Mark	Plated Weight	Body Type Number (see list below)	Date Specified
VK08TZJ	26000	4	21-MAY-2008
VK08TZL	26000	4	13-JUN-2008
VK08TZM	26000	4	06-JUN-2008
VK08TZN	26000	4	13-JUN-2008
VK08TZO	26000	4	06-JUN-2008
VK08TZP	26000	4	01-JUL-2008
VK08UBE	18000	4	01-JUL-2008
VK08UBF	18000	4	20-JUN-2008
VK08UBG	18000	4	01-JUL-2008
VK08UBH	18000	4	02-SEP-2008
VK08UBJ	18000	4	02-SEP-2008
VK08UBL	18000	4	02-SEP-2008
VK09TYF	26000	4	19-AUG-2009
VK09TYG	26000	4	12-AUG-2009
VK09TYH	26000	4	12-AUG-2009
VO08RUY	18000	4	20-JUN-2008
VO08RVA	18000	4	01-JUL-2008
VO08RVC	18000	4	24-JUN-2008
VO08RVE	18000	4	24-JUN-2008
VO08RVF	18000	4	09-JUL-2008
VO08RVJ	18000	4	02-JUL-2008
VO08RVK	18000	4	08-JUL-2008
VO08RVL	18000	4	09-JUL-2008
VU06UPR	18000	4	02-MAY-2006
VU07JMV	18000	4	05-SEP-2011
VU07JVA	18000	4	08-JUN-2007
VU07JVC	18000	4	08-JUN-2007
VU07JVD	18000	4	18-JUN-2007
VU10HNW	26000	4	08-APR-2010
VU10HNX	26000	4	08-APR-2010
VU10HNY	26000	4	08-APR-2010
VU10HNZ	26000	4	08-APR-2010

### Body Type Numbers

- 1 Flat or sided including skeletal
- 2 Box body or van
- 3 Tanker
- 4 Other type (such as cement mixer, live stock carrier)

T After the number refers to tipper

R After the number indicates refrigerated

A After the number indicates articulated

If a vehicle falls into more than one class, the relevant class will be shown e.g. 2-AR is an articulated, refrigerated box body.

Office of the  
**Traffic Commissioner**

The Director  
Aberdeen City Council  
Contracting Services Department  
38 Powis Terrace  
Kittybrewster  
Aberdeen  
AB25 3RF

Mrs Carol Riley  
Caseworker  
Office of the Traffic Commissioner for the  
Scottish Traffic Area  
LEVEL 6  
THE STAMP OFFICE  
10 WATERLOO PLACE  
EDINBURGH  
EH1 3EG  
Direct Line: 0131 200 4943  
e-mail: carol.riley@otc.gsi.gov.uk

Our Ref: OM0021187

2 OCTOBER 2014

**Dear Sir or Madam**

**PUBLIC INQUIRY INTO YOUR GOODS VEHICLES OPERATOR'S LICENCE  
OM0021187  
THIS LETTER REQUIRES URGENT ATTENTION**

I refer to the recent maintenance investigation carried out by DVSA and the notice of shortcomings issued to you on 14 January 2014.

The Traffic Commissioner has reviewed your case and is concerned about aspects of your operation. She has therefore decided to hold a **public inquiry**, to investigate these apparent shortcomings and to give you the opportunity to explain what you are doing to improve compliance with the rules and show evidence to support this. The Traffic Commissioner will then decide whether she can trust you to comply in the future, whether any action against your goods vehicles operator's licence is needed and, if so, what form that action might take.

The inquiry will be held at The Employment Tribunal, Atholl House, 84-88 Guild Street, Aberdeen AB11 6LT **on Tuesday 18 November 2014 at 10.45am**

**The issues**

Specifically, the issues of concern to the Traffic Commissioner are that:

- a) your vehicles or drivers have been issued with prohibition notices by VOSA or the police in the past five years;<sup>1</sup>
- b) the following statements you made when applying for the licence were either false or have not been fulfilled<sup>2</sup>:

<sup>1</sup> See section 26(1)(c) (iii) of the 1995 Act

<sup>2</sup> See section 26(1)(e) of the 1995 Act

The '1995 Act' refers to the Goods Vehicles (Licensing of Operators) Act 1995

- i. that your vehicles and trailers would be inspected at the 8 weekly and 12 weekly intervals you promised they would be;
  - ii. that you would notify the Traffic Commissioner within 28 days of any convictions incurred by the licence holder or its employees, of any changes to the maintenance arrangements, or of any changes in financial status that might affect the licence;
  - iii. that you/your staff usually carry out your own **Vehicle and Trailer** repairs;
  - iv. that safety inspections and/or maintenance and repair work would be carried out in house;
- c) you have not honoured the undertakings you signed up to when you applied for your licence<sup>3</sup>, namely
- i. that your vehicles [and trailers] would be kept fit and serviceable;
  - ii. that you would keep records for 15 months of driver defect reports, safety inspections and routine maintenance and make them available on request;
  - iii. drivers would report promptly any defects or symptoms of defects that could prevent the safe operation of vehicles and/or trailers, and that any defects would be promptly recorded in writing;

Because of the matters listed above, the Traffic Commissioner is also concerned that you may not be of good repute, or meet the requirements of professional competence.<sup>4</sup> If you do not meet these requirements your licence is at risk.<sup>5</sup>

In addition, the Traffic Commissioner is also concerned that your nominated transport manager, **James Nigel Buchan**, may not be exercising continuous and effective management of the transport activities of the undertaking, as he must do.<sup>6</sup> If you do not have a transport manager who is professionally competent and of good repute, your licence is at risk.<sup>7</sup>

The Traffic Commissioner recommends that your nominated transport manager **James Nigel Buchan**, attends the inquiry and is prepared to give evidence as to how he meets the requirements to exercise continuous and effective management of the transport activities.

<sup>3</sup> See section 26(1)(f) of the 1995 Act

<sup>4</sup> See section 13A(2) of the 1995 Act

<sup>5</sup> See section 27(1)(a) of the 1995 Act

<sup>6</sup> See Article 4.1(a) of EU Regulation 1071/2009

<sup>7</sup> See section 27(1)(b) and 13A(3) of the 1995 Act



## Evidence the Traffic Commissioner will consider

I attach a copy of VOSA's report which sets out the above issues in more detail. The report will form the basis of the inquiry. The Traffic Commissioner has requested that the examiner attends to give evidence at the inquiry. Other evidence which the Traffic Commissioner will consider at the public inquiry is a warning letter issued re maintenance date 5 July 2013.

## The Traffic Commissioner's powers

If, at the end of the inquiry, the Traffic Commissioner is satisfied that you are and have been complying with the laws relating to goods vehicle operator licences, vehicle roadworthiness, overloading, drivers hours and tachographs, and are also complying with the conditions and undertakings you signed up to when your licence was granted, she may decide to take no further action.

If the Traffic Commissioner concludes that you are **not** so complying, or have failed to comply in the recent past, she may – according to the seriousness of what she finds –

- i) issue a **warning**;
- ii) ask you to make **new undertakings**;
- iii) **reduce the number of vehicles** you are allowed to operate ("curtailment");
- iv) **suspend your licence** for a period of time; or
- v) **revoke** it entirely.<sup>8</sup>

If the Traffic Commissioner revokes a licence, she may also **disqualify** the holders of the licence in the name of Aberdeen City Council or any of its directors for a specific period or indefinitely from holding another operator's licence, and from being a director of any council which holds such a licence. For this reason it is important that you attend the inquiry. If she suspends or curtails your licence, she may also say that your vehicles cannot be used on any other licence during the time it is suspended or curtailed.<sup>9</sup>

## What you *must* do now:

- **Confirm your attendance** using the form attached. The Traffic Commissioner is unlikely to allow a postponement, unless the circumstances are exceptional. If you do not attend, the case will be heard in your absence.
- **Start to collect your own evidence** to allow you to set out your case at the inquiry. This should include at least the following documents:
  - i. The regular safety inspection records for the last **3 months**;
  - ii. The maintenance contract(s);
  - iii. The last **3 months'** driver daily defect reports;
  - iv. Forward planner;
  - v. Evidence of training or disciplinary action received by drivers and managers;
  - vi. Anything else which you think will help show you are a compliant operator or are taking steps to address the failings identified.

<sup>8</sup> See section 26(1) of the 1995 Act

<sup>9</sup> See section 26(6) of the 1995 Act

**You must bring this evidence with you to the public inquiry.**

- **Get legal or professional** help and representation quickly, unless you are confident you do not need it. These are serious matters. Your licence and therefore your business are at stake.
- **Make contingency arrangements** for any outcome from the inquiry, **WHICH MAY INCLUDE THE LOSS OF YOUR LICENCE.**

**Before 11 November 2014, you *must***

- If you wish, submit any written representations or evidence you want the Commissioner to see in advance.

**On the day of your public inquiry, you *must*:**

- Turn up at least 30 minutes ahead of the start time with photographic evidence of your identity – a driving licence, digital tachograph driver card or passport
- Bring with you the documentation you have assembled to help you make your case

**Who should attend**

It is important that the Chief Executive or a director of the council attends the public inquiry..

Further information, "A Guide to Public Inquiries", can be found at <https://www.gov.uk/government/publications/a-guide-to-public-inquiries>.

Please contact me if you have any questions contact details are above.

Yours faithfully

  
Carol Riley  
Caseworker

## ISSUES FOR DECISION BY THE TRAFFIC COMMISSIONER

At this Public Inquiry you are to consider whether or not to exercise your powers under the provisions of Section 26(1) of the Goods Vehicle (licensing of operators) Act 1995 to revoke, suspend or curtail this GVOL. In doing so you will have regard to:

Section 26(1)(f) undertakings

Sections 26(6) - In the event of suspension or curtailment, you may consider taking action under this part of the 1995 Act on the authorised vehicles for a period of up to 6 months.

At this Public Inquiry you will also consider whether or not to exercise your powers under the provisions of Section 27(1) of the Goods Vehicles (Licensing of Operators) Act 1995 to revoke this GVOL. In doing so you will have regard to:

Section 27(1)(a) operator: good repute, financial standing and professional competence

Section 27(1)(b) transport manager: good repute and professional competence

Section 28 – Disqualification. In the event of revocation you may consider disqualification of the person who was the holder of the licence either indefinitely or for such a period as you see fit.

### DECISION OF TRAFFIC COMMISSIONER – to be confirmed in writing

#### Section 26(1)

No Action/Formal Warning:	YES / NO		
Licence Revoked:	YES / NO	WEF	
Licence Suspended:	YES / NO	WEF	TO
Licence Curtailed:	YES / NO		

#### Section 26(6)

Suspension of vehicles from any licence:	YES / NO
--	----------

#### Section 27(1)

Operator continues to meet the requirement to be of :

Good Repute	YES / NO
Financial Standing	YES / NO

Transport Manager continues to meet the requirement to be of:

Good Repute	YES/ NO	
Professionally Competent	YES/ NO	
Licence Revoked	YES / NO	WEF

#### Section 28

Disqualification :	YES /NO	WEF	TO
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Traffic Commissioner:

Date:



Office of the  
**Traffic Commissioner**

**Scottish Traffic Area**  
Hillcrest House  
386 Harehills Lane  
Leeds  
LS9 6NF  
[www.businesslink.gov.uk/transport](http://www.businesslink.gov.uk/transport)

Tel No 0300 123 9000

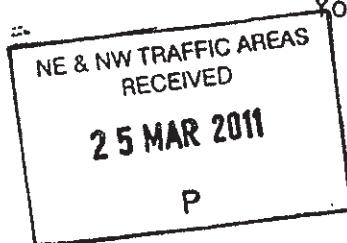
25/03/2011



ABERDEEN CITY COUNCIL  
CONTRACTING SERVICES DEPT  
38 POWIS TERRACE  
KITTYBREWSTER  
ABERDEEN  
AB25 3RF

Your operator licence number:  
**OM0021187**

Date: 22/02/2011



**PLEASE READ CAREFULLY – FAILURE TO REPLY TO THIS LETTER AND TO RETURN YOUR LICENCE FEE BY 31/03/2011 WILL RESULT IN THE TERMINATION OF YOUR OPERATOR'S LICENCE**

**Goods Vehicle Operator Licensing**

I am writing to you about your operator's licence and action you must take if you wish to continue to hold a licence. Enclosed are:

- i) a checklist containing details of your licence;
- ii) a request for current financial information; and
- iii) details of the fee you need to pay to keep your licence in force.

**Fee and Licence Checklist**

To keep your licence in force you must pay the fee no later than 31/03/2011. **Failure to do so will result in your licence terminating, which will mean that you no longer have authority to operate any goods vehicle for which an operator's licence is required in this Traffic Area.**

As well as informing you about the need to pay your licence fee we are taking the opportunity to remind you of the details we have about your licence so that you can check that they are up to date. Please read all the information on the checklist and indicate any changes that have taken place, or where the information is incorrect. You must also complete the section requiring up to date financial information. Once you have done this, please return the whole document, together with the required fee, to the above address.

**Early Payment Means Early Receipt of Up To Date Discs**

It is an offence to operate your vehicles without an operator's licence or for vehicles specified on your licence to operate without displaying a valid identity disc. We therefore advise you to pay your fee by 17/03/2011, which is 2 weeks before the deadline. This will give us time to issue your licence documentation before the existing documents "expire". This is particularly important if your vehicles are away from base for long periods of time.

**Amount Due**

<b>Continuation Fee – covers the period until 31/03/2016</b>	<b>£391</b>
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**NO REMINDER WILL BE SENT**

# LICENCE CHECKLIST

**Licence Number:** OM0021187

**Licence type:** SN (Standard National)

**Licence holder's name:** ABERDEEN CITY COUNCIL

**Trading names (if any):** none

**Address for correspondence:** CONTRACTING SERVICES DEPT  
38 POWIS TERRACE  
KITTYBREWSTER  
ABERDEEN  
AB25 3RF

**Registered company number (if applicable):** 00000000

Phone number(s)	
Type of contact number	Number
Business	01224 489317
Business	EXT 89317

List of partners/directors (please enter full name if not shown)	Date of birth (please complete if not shown)

List of transport managers (only applicable to standard licences)	Date of birth (please complete if not shown)
JAMES BUCHAN	03/03/1962

# LICENCE CHECKLIST

## OPERATING CENTRE(S) AND VEHICLES/TRAILERS AUTHORISED

**Licence Number: OM0021187**

### REVIEW OF OPERATING CENTRE(S)

At this time the Traffic Commissioner can review the suitability of your operating centre(s), taking into account any complaints received. If the Traffic Commissioner decides to carry out such a review, he must serve notice on you to that effect by 31/05/2011. If you have not heard from this office by that date you can assume that the Traffic Commissioner has decided not to carry out a review on this occasion.

### VEHICLES AND/OR TRAILERS AUTHORISED ON LICENCE AND AT EACH OPERATING CENTRE

Total number of vehicles authorised on this licence: 125

Total number of trailers authorised on this licence: 4

Operating centre address (insert full postcode if not shown)	Vehicles/trailers authorised
THE BUSH ROADS DEPOT PETERCULTER AB14 0UX	Maximum number of vehicles : 5 Maximum number of trailers : 0
DUTHIE PARK POLMUIR ROAD ABERDEEN AB11 7TH	Maximum number of vehicles : 10 Maximum number of trailers : 0
38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB25 3RF	Maximum number of vehicles : 48 Maximum number of trailers : 1
CRAIGSHAW DRIVE WEST TULLOS INDUSTRIAL ESTATE ABERDEEN AB12 3AL	Maximum number of vehicles : 25 Maximum number of trailers : 2
BANKHEAD AVENUE BUCKSBURN ABERDEEN AB21 9ET	Maximum number of vehicles : 8 Maximum number of trailers : 1
AIRYHALL LIBRARY SPRINGFIELD ROAD ABERDEEN AB15 7RF	Maximum number of vehicles : 1 Maximum number of trailers : 0
FORMER NOWSA WORKS YARD GREAT NORTHERN ROAD ABERDEEN AB24 3LJ	Maximum number of vehicles : 22 Maximum number of trailers : 0
WHITEMYRES CENTRE WHITEMYRES AVENUE	Maximum number of vehicles : 6 Maximum number of trailers : 0

Page 3 of 14

ABERDEEN AB16 6HQ	
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# LICENCE CHECKLIST

## VEHICLES CURRENTLY SPECIFIED

Licence Number: OM0021187

Registration mark	Plated weight	Body type number (see list below)	To continue to be specified on licence (Y/N)
V758DSN	7500	1	Y
V523DSO	26000	4	Y
VK09TYF	26000	4	Y
SV09DFZ	18000	4	Y
SV58DKD	15000	4	Y
SV58DKF	15000	4	Y
SV58DKE	15000	4	Y
SV52XLU	17000	4	Y
VU10HNY	26000	4	Y
VU10HNW	26000	4	Y
VU10HNX	26000	4	Y
VU10HNZ	26000	4	Y
J10GTH	18000	4	Y
SV60BVP	26000	4	Y
SV60DHK	12000	4	Y
V522DSO	26000	4	Y
V644DSS	18000	4	Y
V640DSS	18000	4	Y
V224DSA	180001	1	Y
V641DSS	18000	4	Y
V643DSS	18000	4	Y
V524DSO	26000	4	Y
V642DSS	18000	4	Y
V639DSS	18000	4	Y
P930DSS	7500	1	Y
V223DSA	26000	4	Y
W391ORS	17000	4	Y
Y442RSA	24000	1	Y
Y932PSN	17000	1	Y
SV02JYZ	7500	1	Y
SV02KZN	18000	1	Y
SV02KZO	18000	1	Y
SV52UZX	18000	1	Y
ST52ONC	7500	2	Y
SV03ENC	18000	3	Y
SV03ENE	18000	1	Y
SV03ENF	18000	1	Y

SP03FNA	7500	1	Y
BL03OVR	26000	4	Y
SV53BBN	18000	4	Y
SV53BBO	18000	4	Y
SV53EWU	7500	1	Y
SV53GPF	7500	1	Y
SV53GPJ	7500	2	Y
SV04AUF	23000	4	Y
SV04AUH	23000	4	Y
SV04AHA	7500	1	Y
SV04AHE	18000	1	Y
SV04AHF	18000	1	Y
SV04CGF	26000	4	Y
SV04CGG	26000	4	Y
SR03LDA	10000	2	Y
HX54HXW	26000	4	Y
SV54FUM	18000	4	Y
SV54FUJ	18000	4	Y
SV54FUO	18000	4	Y
SV54FUT	18000	4	Y
SV05ERZ	7500	4	Y
SV05EDJ	18000	4	Y
SV05EFL	7500	4	Y
SV05EDK	18000	4	Y
SV06AUE	7500	2	Y
SV06AUH	7500	2	Y
SV06ECY	7500	2	Y
VU06UPR	18000	4	Y
SV06FFA	18000	1	Y
SV06FET	18000	4	Y
P48TCW	17000	4	Y
SV06FEU	18000	4	Y
SV06FEP	12000	4	Y
SV06FEO	12000	4	Y
SV06FEX	18000	4	Y
SV06EHY	7500	1	Y
SV06EHZ	7500	4	Y
SP06FCM	10000	2	Y
SV07ENU	7500	4	Y
VU07JVA	18000	4	Y
VU07JVC	18000	4	Y
SV07ENY	7500	1	Y
VU07JVD	18000	4	Y
SV07DKY	18000	4	Y

SV57BUA	12000	4	Y
VK08TZH	26000	4	Y
VK08TZJ	26000	4	Y
VK08TZO	26000	4	Y
VK08TzM	26000	4	Y
VK08TZL	26000	4	Y
VK08TZN	26000	4	Y
VK08UBF	18000	4	Y
VO08RUY	18000	4	Y
VO08RVC	18000	4	Y
VO08RVE	18000	4	Y
VK08UBG	18000	4	Y
VK08UBE	18000	4	Y
VK08TZP	26000	4	Y
VO08RVA	18000	4	Y
VO08RVJ	18000	4	Y
VO08RVK	18000	4	Y
VO08RVF	18000	4	Y
VO08RVL	18000	4	Y
VK08UBH	18000	4	Y
VK08UBJ	18000	4	Y
VK08UBL	18000	4	Y
SV09BTU	7500	1	Y
SV09BTO	7500	1	Y
SV09BUW	7500	1	Y
SV09BUJ	7500	4	Y
SV09DFY	18000	4	Y
SV58AWX	6500	2	Y
HK08NBN	15000	4	Y
SV09FPT	26000	4	Y
VK09TYH	26000	4	Y
VK09TYG	26000	4	Y

#### Vehicle/Body Types

1. Flat or sided including skeletal
2. Box body or van
3. Tanker
4. Other type (such as cement mixer, live stock carrier)

T after the number indicates a tipper; R indicates refrigerated; A indicates articulated. If a vehicle falls into more than one class each number which is relevant is shown e.g. an articulated, refrigerated box body will be shown as 2 AR. If any of the vehicles listed shows the wrong body type please amend the details using this system.

#### European Community Authorisations

If you hold a Standard International operator's licence you are entitled to one copy of a European Community Authorisation for each authorised vehicle. Please indicate below how many copies in total you require:

Please note that copies are only issued on request. If this box is left blank no copies will be issued.



# LICENCE CHECKLIST

## FINANCIAL STANDING

Traffic Commissioners deem that for the type of licence you hold, and the number of authorised vehicles on it, you will meet the continuing requirement to be of appropriate financial standing provided that you can demonstrate available capital and reserves of £566,100 (being £8,100 for your first vehicle and £4,500 for each of your other authorised vehicles). Please show how this requirement was met at 28/02/2011.

1. What is the limit of any loan/overdraft arrangement on your business bank account(s)?

£ 5,000,000 (a)

2. Enter your current account credit balance

£ 210,849 (b)

OR

Enter your current overdrawn balance

£ — (c)

3. What factoring/discount finance facilities do you have?

£ N/A (d)

How much of this are you utilising?

£ N/A (e)

How much of the agreed facilities are not taken up? ((d) - (e))

£ N/A (f)

4. What other financial resources do you have available?

£ 450,000,000 (g)

Please give details:

TOTAL REVENUE BUDGET OF ABERDEEN CITY COUNCIL

Total: (a) + (b) + (f) + (g)

£ 455,210,849 (h)

Total: (c)

£ — (i)

Available Resources: (h) - (i)

£ 455,210,849.

(This figure must equal or exceed the amount set out in the opening paragraph above.)

You need send no supporting financial documents at this stage, but the Traffic Commissioner reserves the right to call for further financial evidence if necessary.

# LICENCE CHECKLIST

## MAINTENANCE

**Licence Number: OM0021187**

### MAINTENANCE/SAFETY INSPECTION DETAILS

Maximum time between safety inspections on your vehicles (in weeks):

Vehicles

8

Trailers

12

Address where safety inspections are carried out:

**38 POWIS TERRACE, KITTYBREWSTER, AB25 3RF**

this is:

your own workshop

☒

your contractor's workshop/garage

☐

Address where maintenance is carried out:

**38 POWIS TERRACE, KITTYBREWSTER, AB25 3RF**

this is:

your own workshop

☒

your contractor's workshop/garage

☐

If these details are correct, you need take no further action.

If the details are incomplete or incorrect, please make any necessary changes (or use a separate sheet if preferred) and enclose a signed copy of the contract, if relevant, and if you have not already done so.

If no details are provided, please fill in the blanks (or use a separate sheet if preferred) and enclose a signed copy of the contract, if relevant, and if you have not already done so.

If you have more than one contractor, please contact this office for advice.

# LICENCE CHECKLIST

## CONDITIONS/UNDERTAKINGS

**Licence Number: OM0021187**

### YOUR CONTINUOUS LICENCE

Remember that the Traffic Commissioner has the power to take disciplinary action against your licence if you contravene the terms under which it was granted, including the standard conditions and undertakings shown on your licence. If there are any additional conditions and/or undertakings which you also signed up to when your licence was first granted, or were subsequently imposed by the Traffic Commissioner, these will show below:

*There are no specific conditions/undertakings currently attached to this licence.*

If you have any additional conditions and/or undertakings on your licence and wish to have them varied or removed, you should contact this office.

The Traffic Commissioner must be informed of any matters which may affect you as a licence holder at the time they occur. These include such matters as convictions, financial stability, or changes to the organisation and ownership of the licence operation. It is an offence not to disclose details of convictions to the Traffic Commissioner within 28 days of the conviction even when the courts may notify him or her directly. Failure to notify could also lead to the Traffic Commissioner taking disciplinary action against your licence.

Please give details below of any matters of which you have not already notified the Traffic Commissioner, including convictions of the licence holder and, as appropriate, directors, officers, partners, employees, servants and/or agents.

# LICENCE CHECKLIST DECLARATION

Licence Number: OM0021187

Please sign the following declaration:

I declare that all the information in this checklist (amended, where necessary, by me) is correct.

I also re-affirm my compliance with all the conditions and undertakings recorded on my licence.

Signature:

*N Buchan*

Name in CAPITALS:

*JAMES NIGEL BUCHAN*

Position in business:

Owner

☐

Partner

☐

Director

☐

Delegated officer of a public authority

☒

Date:

*21/3/11*

Making a false declaration may lead to disciplinary action being taken against your licence.

Now please send this checklist to arrive no later than 31/03/2011.

Please ensure that you have included payment or a method of payment (see the options on the last page). Failure to pay the full fee by the above date will result in your licence terminating. No reminder will be sent.

**This page has been left blank deliberately**

## PAYMENT OPTIONS

You can pay this fee by credit/debit card or cheque/postal order.

There are three ways of paying by credit/debit card:

**Internet** – (you must have already registered as a VOSA self-service user). Visit our website at [www.businesslink.gov.uk/transport](http://www.businesslink.gov.uk/transport), and select "Make changes to your vehicle operator's licence" and follow the on-screen instructions. If you have not yet registered as a self service user, but now wish to do so in order to pay this and future fees in respect of this licence, please see the 'How to register as a VOSA self service user' guidance note below;

**Telephone** – Phone 0300 123 9000 between the hours of 0730 and 1800 Mondays to Fridays

**Post** – Complete the authorisation at the bottom of this page and return it with the whole of this document.

**Cheques or postal orders** must be made payable to "Vehicle and Operator Services Agency". **Please do not send cash.**

### HOW TO REGISTER AS A VOSA SELF SERVICE USER

Visit our website at [www.businesslink.gov.uk/transport](http://www.businesslink.gov.uk/transport), then select "Vehicle operator licensing self-service" from the right hand side followed by 'Start using the self-service system'. Select "Register" on the next screen and follow the on-screen instructions. You must ensure that you remember your "memorable word" as, without this, you will be unable to log on to conduct any subsequent on-line processing.

Your user ID will be e-mailed to you immediately, with your security password posted to you separately, so if you wish to pay this fee on-line, you must register now to make sure you receive your security password in time to enable you to meet the deadline for payment. **Late payment will result in this licence being treated as terminated, with a new licence application then required.**

Having successfully registered, as well as paying your licence related fees on-line, you will also be able to conduct a range of other self-service processes on your licence, including vehicle changes. Using this facility will speed up the processing of these transactions, ensuring that any resulting licence documentation (such as vehicle identity discs) reach you far earlier than if you conduct them by post and the service is usually available 24 hours a day, 7 days a week.

Do not detach

Licence no:  (This is shown on the front page of this document)

Card Type (please tick): Delta ☐ Visa ☐ Mastercard ☐ Switch/Maestro ☐

Card Holder Name (exactly as it appears on your card): .....

Card No:

Issue No (for some Switch/Maestro cards only):

Start Date (where applicable): Month  Year

Expiry Date: Month  Year

Security Code (the 3 or 4 digit number printed on the reverse of your card):

I hereby authorise you to debit my card with the total amount of £ .....

Card Holder Signature: ..... Date: .....

**Please check that you have entered all details correctly**

*PAID VIA INTERNET*

TM ID 22505

# Transport Manager Questionnaire

## Office of the Traffic Commissioner

To be completed by the nominated transport manager and returned by the licence holder by 17<sup>th</sup> October 2011.

### Filling in the form

Please read the guidance notes for each question carefully before you complete the questionnaire. Use black ink. If there is not enough space, please continue on a separate piece of paper. If you have any further questions please call the contact centre on 0300 123 9000.

### Data Protection

The personal information you provide on this form will be used for the purposes of a traffic commissioner's statutory functions. This may include sharing the information you provide with other traffic commissioners, DfT, other government departments and enforcement agencies. Standard licence/application information will also be included in a national register which is available to other member states. Further information is available from the Office of the Traffic Commissioner.

**Note: giving false information may result in a traffic commissioner taking regulatory action against your licence.**

### 1. The transport manager details. (See guidance note 1)

Family name	First name(s)	Other names by which you have been known since the age of 18	Date of birth
BUCHAN	JAMES NIGEL		03/03/62.
Place of birth (as stated on your birth certificate)			
FRASERBURGH			
Home address			
BULLAM STONEYBANK TERRACE NEW DEER TURRIFF			
ABERDEENSHIRE			
Postcode	AB53 6TH		

### 2. On which licence(s) are you currently authorised as the transport manager? You must only declare the licence(s) that you are authorised and specified on currently. (See guidance note 2)

Licence Number(s)
OM 0021187

### 3. Which type of transport manager will you be for the licence(s) listed in section 2? (See guidance note 3)

Internal	<input checked="" type="checkbox"/>
External	<input type="checkbox"/>
Both	<input type="checkbox"/>

ENTERED  
25 JAN 2012  
BY:





**4. Which certificate of professional competence qualification or exemption do you currently hold? (See guidance note 4)**

Qualification Type	Tick One	Certificate Number	Date of Issue	Country of Issue
Standard International CPC				
Standard National CPC	✓	69506 - 005	MARCH 1998	UK
Standard National Exemption				
Standard International Exemption				
Grandfather Rights Goods			New Acquired Rights certificates (to replace Grandfather Rights) will be issued to you by the Department for Transport within six months.	
Grandfather Rights PSV				

**5. Transport manager declaration. (See guidance note 5)**

The transport manager must sign the declaration which must then also be signed by the relevant licence holder.

I confirm that the statements in respect of transport managers as described in guidance note 5 of the accompanying notes apply and that the information given in this form is correct.

Should I fail to meet any of the requirements I understand that a traffic commissioner can disqualify me from being a transport manager in any European Union country.

Signature of transport manager  
N Bueker

Date  
3/10/11

**6. Declaration by the operator. (See guidance note 6)**

I confirm that to the best of my knowledge and belief the details given in this form are correct.

Signature of operator  
Valene Watts

Date  
11/10/11

Position in business  
CHIEF EXECUTIVE

Name of operator you are signing on behalf of

ABERDEEN CITY COUNCIL

Operator licence number(s) of this operator

010021187

Please send the completed form to:

EU REGULATIONS, PO BOX 178, LEEDS LS9 1BS



# ABERDEEN CITY COUNCIL - FLEET SERVICES

## SERVICE AND INSPECTION RECORD

### TRAILERS

Date ..... Make ..... Job No. ....

Reg No. .... Speedo ..... Repair Depot .....

Plant No. .... Base .....

**SERVICE**      Every 3 Months      Action Complete ✓

**LUBRICATE**

Handbrake Lever, Pawl, Ratchet	
Towing Hitch	
King Pin and Rubbing Plate	
All Brake Linkages	
Landing Legs	
Spring Shackle Pins and Bushes	
Suspension Torsion Bars	
Prop Stand	
Hinges on Side and Tailboard Doors	

**CHECK**

Tyre Pressure	
Brake Adjustment	
Spring Operated Hand Brake Warning Notice	
Safety Chain/Rope	

**SERVICE**      Every 12 Months      Action Complete ✓

Dismantle Brake wheel Units - Lubricate and Adjust	
Repack Hub Bearings, Checking Seals and Bearings	

COMMENTS AND RECTIFICATION OVERLEAF

[illegible]

**Repair Depot Supervisor**

# ABERDEEN CITY COUNCIL - CONTRACTING SERVICES

## SERVICE AND INSPECTION RECORD

### HYDRAULIC PLATFORMS

Date ..... Make ..... Job No. ....

Reg No. .... Speedo ..... Repair Depot .....

Plant No. .... Base .....

#### COMMENTS AND RECTIFICATION OVERLEAF

**SERVICE**      **Every 3 Months**      **Action Complete ✓**

#### TOP-UP

Engine Oil	
Transmission Oil	
Axle and Hub Oil	
Hydraulic Oil	
Steering Box	
Power Steering	
R/Spring Fulcrum	
Auto-Lube	
Brake Anti-Freeze	
Brake Fluid	
Clutch Fluid	
Cold Start Fluid	
Coolant S.G.	
Screen Washers	
Battery Levels	

#### LUBRICATE

Steering Joints	
Swivel Pins	
Spring Pins/Bushes	
Brake Linkage	
Drive Shafts	
Clutch Withdrawal	
Other Chassis Points	
Door Locks/Hinges	
Throttle Linkage	
Water Pump/Fan Drive	

#### CHECK

Battery Terminals	
Radiator Matrix	
Demister operation	
Diff. lock Operation	
Idling Speed	
Engine Breather	
Fuel Pump Couplings	
Fan Belts Condition	
Clutch Adjustment	
Cold Start Operation	

**SERVICE**      **Every 6 Months (plus 3 Month Service)**      **Action Complete ✓**

#### CHANGE

Engine Oil	6000 miles	
Oil Filter	6000 miles	
Hydraulic Oil Filter		
Power Steering Filter		

#### CHECK

Wheel Alignment	
Load Sensing Valve	

#### OVERHAUL

Brake Wheel Units (Not Transit)	
---------------------------------	--

**SERVICE**      **Every 12 Months (plus 3 Month and 6 Month Service)**      **Action Complete ✓**

#### CHANGE

Transmission Oil	
Axles/Hub Oil	
Power Steering Oil	
Hydraulic Oil	
Air Filter If Necessary	
Fuel Filter(s)	
Coolant	
Air Dryer Cartridge	
Ft/Wheel Bearing Grease	

#### CHECK

Compressor - Torque	
Valve Clearances (If Necessary)	

#### CLEAN

Fuel Sedimentor	
Compressor Outlet Pipe	
Air Filter indicator	

**ADDITIONAL SERVICE      TRANSIT 190 ONLY      Action Complete ✓**

At 12 Months	Remove brake drums, check linings.	
At 48,000 miles.	Change engine timing drive belt.	

[illegible]

Repairer's Signature \_\_\_\_\_ Date \_\_\_\_\_

Signed ..... Date .....

*Workshop Manager*



# ABERDEEN CITY COUNCIL - CONTRACTING SERVICES

## SERVICE AND INSPECTION RECORD TRUCKS AND HEAVY VANS

Date ..... Make ..... Job No. ....  
 Reg. No. .... Speedo ..... Repair Depot .....  
 Plant No. .... Base .....

**SERVICE**      Every 3 Months      Action Complete ✓

### TOP-UP

Engine Oil	
Transmission Oil	
Axle and Hub Oil	
Hydraulic Oil	
Steering Box	
Power Steering	
R/Spring Fulcrum	
Auto-Lube	
Brake Anti-Freeze	
Brake Fluid	
Clutch Fluid	
Cold Start Fluid	
Coolant S.G.	
Screen Washers	
Battery Levels	

### LUBRICATE

Steering Joints	
Swivel Pins	
Spring Pins/Bushes	
Brake Linkage	
Drive Shafts	
Clutch Withdrawal	
Other Chassis Points	
Door Locks/Hinges	
Throttle Linkage	
Water Pump/Fan Drive	

### CHECK

Battery Terminals	
Radiator Matrix	
Demister Operation	
Diff. Lock Operation	
Idling Speed	
Engine Breather	
Fuel Pump Coupling	
Fan Belts Condition	
Clutch Adjustment	
Cold Start Operation	

**SERVICE**      Every 6 Months (Plus 3 Month Service)      Action Complete ✓

### CHANGE

Engine Oil/Oil Filter	6000 miles
Hydraulic Oil Filter	
Power Steering Filter	

### CHECK

Wheel Alignment	
Load Sensing Valve	

### OVERHAUL

Brake Wheel Units (Not Transit)	
---------------------------------	--

**SERVICE**      Every 12 Months (Plus 3 Month and 6 Month Service)      Action Complete ✓

### CHANGE

Transmission Oil	
Axles/Hub Oil	
Power Steering Oil	
Hydraulic Oil	
Air Filter (If Necessary)	
Fuel Filter(s)	
Coolant	
Air Dryer Cartridge	
F/Wheel Bearing Grease	

### CHECK

Compressor Head Torque	
Valve Clearances (If Necessary)	

### CLEAN

Fuel Sediment	
Compressor Outlet Pipe	
Air Filter Indicator	

**ADDITIONAL SERVICE**      Transit 190 Only      Action Complete ✓

At 12 months - Remove Brake Drums, Check Linings	
At 48,000 miles - Change Engine Timing Drive Belt	

Item No.	Item Description	Unit	Quantity	Unit Price	Total Price
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## Rectification

Initials

Signed \_\_\_\_\_ Date \_\_\_\_\_  
*Workshop Manager*

Office of the  
**Traffic Commissioner**

ABERDEEN CITY COUNCIL  
CONTRACTING SERVICES DEPT  
38 POWIS TERRACE  
KITTYBREWSTER  
ABERDEEN  
AB25 3RF

Joan Kornhammer  
Caseworker OTC  
Public Inquiry Team Scotland  
Office of the Traffic Commissioner for the  
Scottish Traffic Area  
LEVEL 6  
THE STAMP OFFICE  
10 WATERLOO PLACE  
EDINBURGH  
EH1 3EG  
Direct Line: 0131 200 4919  
e-mail: joan.kornhammer@otc.gsi.gov.uk

Our Ref: OM0021187

05/07/2013

Dear Sirs

**GOODS VEHICLE OPERATOR LICENSING  
GOODS VEHICLES (LICENSING OF OPERATORS) ACT 1995**

I refer to your recent correspondence regarding the prohibition issued to vehicle VU07JVC on 21 January 2013 and to the maintenance investigation carried out by VOSA staff on 11 March 2013.

The Traffic Commissioner has noted the explanation given and the assurances provided and has decided on this occasion to issue the Council with a warning with regards to your future conduct.

The Traffic Commissioner wishes to remind you of the importance of adhering to the terms of your licence at all times and that should further reports of an adverse nature be received this matter will be taken into account when considering whether action should be taken against your operator's licence.

Yours faithfully

Joan Kornhammer  
Office of the Traffic Commissioner



Driver & Vehicle  
Standards  
Agency

## **PUBLIC INQUIRY BRIEF**

**for**

**Licence Number : OM0021187**

**Aberdeen City Council**

**Vehicle Examiner:**  
**Andrew Donald**

*An executive agency of the  
Department for  
**Transport***



## **PUBLIC INQUIRY BRIEF**

**Aberdeen City Council OM0021187**

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**Annex 03 – 2014 investigation report including photographs**

**Annex 04 - Prohibitions recorded during period**

**Annex 05 - Offence notices**

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**Annex 07 - Annual test history**

**PUBLIC INQUIRY BRIEF**  
**Aberdeen City Council OM0021187**

I, Andrew Donald, am a Vehicle Examiner based at the Vehicle & Driver Standards Agency enforcement office at Aberdeen HGVTS. I am appointed by the Secretary of State for Transport under Section 66 (A) of the Road Traffic Act 1988.

**BACKGROUND**

Aberdeen City Council holds a Standard National licence granted on 11<sup>th</sup> October 1995 and is authorised for 124 vehicles and 4 trailers. At the time of this brief being written there were 111 vehicles declared in possession with no trailers recorded.

The operator has 7 declared operating centres at:

- 38 Powis Terrace, Kittybrewster, Aberdeen, AB25 3RF.
- The Bush Roads Depot, Peterculter, AB14 0UX.
- Duthie Park, Polmuir Road, Aberdeen, AB11 7TH.
- Craigshaw Drive, West Tullos Industrial Estate, Aberdeen, AB12 3AL.
- Bankhead Avenue, Bucksburn, Aberdeen, AB21 9ET.
- Former NOSWA works yard, Great Northern Road, Aberdeen, AB24 3LJ.
- Whitemyres Centre, Whitemyres Avenue, Aberdeen, AB16 6HQ.

Mr James Nigel Buchan (Fleet Manager) is the sole nominated Transport Manager by qualification for the operator.

The operator is a Local government authority. Daily operations include General Maintenance of roadways and pavements, joinery, building, electrical, plumbing and gardening services and daily refuse collections.

To undertake these services the operator has in possession a varied fleet type totalling approximately 400. Due to the specialist vehicles required, the operator appears to retain vehicles for longer periods.

Quantities of new vehicles have recently been purchased and were being put in to service at the time of the investigation.

The stated safety inspection interval for vehicles and trailers are 8 and 12 weeks respectively. The current declared planned maintenance inspections are conducted in-house with assistance provided when required by Norscot DAF, Aberdeen and ALMAR Garage Blackdog, Aberdeen.

Mr Buchan was given extensive advice regarding all aspects of the operator licence and required procedures during the investigation.

### **MAINTENANCE INVESTIGATION**

An unannounced maintenance investigation was carried out on the 14<sup>th</sup> January 2014. Present during the investigation was Mr Buchan, workshop supervisor and various workshop staff. The investigation was carried out at the operators' main centre at 38 Powis Terrace, Kittybrewster, Aberdeen with 5 vehicles being inspected at the Tullos Roads Depot. Prohibition notices were issued to 2 of the 5 vehicles and are detailed in the next section.

Mr Buchan was co-operative throughout. The operators' premises at the Kittybrewster depot consist of various large buildings and office units. These buildings facilitate joinery, building and ground care operations storage facilities.

The operator has large workshop facilities with a broad range of equipment covering the vehicles operated, these include MOT and Taxi testing facilities.

During the investigation, checks were made on vehicle inspection records, preventative maintenance systems and driver defect procedures. Mr Buchan was asked to describe systems and procedures for all aspects of the vehicles in possession.

The outcome of the investigation was recorded as unsatisfactory and a PG13g was issued for the following reasons:

- PMI records, intervals not found to be at agreed intervals, procedure for the checking of records by CPC holder.
- Full description of FP system detailing discrepancies between PMIs' and FP system.
- Driver defect system reporting procedure description and improvements.
- Provide Maintenance contracts for current 3<sup>rd</sup> party contractors used. Detailed description for workshop tools fault reporting including play detectors.
- Remove disused operating centre.
- Wheel re-fitment and re-torque procedure and register, describe shortcomings found.
- Provide full written explanation for Annual test and Prohibition history including PG9s issued at time of visit.

A copy of the PG13g is attached as **Annex 01**.

The operator sent a reply dated 04<sup>th</sup> February 2014 detailing reasons for shortcomings, this letter is attached as **Annex 02**.

A copy of the maintenance investigation is attached as **Annex 03**.

### **FLEET INSPECTION**

Five rigid vehicles were inspected at the Tullos Roads Depot in Aberdeen, these were selected at random and were all declared in use with valid excise discs displayed. DVSA Vehicle Inspector Thomas O'Neill assisted in the inspection of the vehicles. The following defects were noted with relevant documentation issued.

**Vehicle:** P48 TCW, Dennis 2-axle crash cushion/ carriageway support vehicle. **PG35EC issued.**

- Inner main beam lamp inoperative.

**Vehicle:** PE10 EUG, Mercedes 3-axle gritting vehicle. **PG35EC issued.**

- NIL defects.

**Vehicle:** Y932 PSN, Iveco 2-axle drain cleaning vehicle. **PG35EC issued.**

- Engine stop on floor inoperative.

**Vehicle:** Y442 RSA, Foden 3-axle gritting vehicle. **Delayed PG9 issued.**

- Air leak from Brake coupling when Service Brake applied. The 'T' piece of main pipe loom, nearside at rear of air tank area.

**Vehicle:** SV05 EDJ, Seddon Atkinson 2-axle tipper vehicle. **Immediate PG9, 'S' marked.**

- Load Sensing Valve seized, unable to operate as intended. (PG9)
- Axle 2 nearside spring eye bush worn.
- Nearside front side position lamp inoperative.
- Number plate lamp, lens missing.
- Drivers door not fully secured, damaged.

Digital photographs were taken at the time of PG9 notice issue and are attached to this report and attached as **Annex 03**.

Copies of vehicle prohibitions are attached as **Annex 04**.

### **MAINTENANCE ARRANGEMENTS AND FACILITIES**

During the investigation all maintenance was declared to be carried out in-house. During the investigation it became apparent that outside contractors were being used for routine maintenance and inspections.

Mr Buchan was asked to produce copies of the relevant contracts, Mr Buchan stated that the inspections and repairs were only contracted out during staff holidays or peak periods. I referred Mr Buchan to vehicle W391 ORS, highlighting that all PMI records indicate outside inspections.

Mr Buchan was given advice regarding the procedure for providing an updated list of maintenance providers to the Traffic Licensing Office in Leeds.

The operator has a large workshop and all facilities covering all types of vehicles operated. These include, authorised MOT testing bays for class IV, V & VII. Various vehicle hoists and underside pits, brake rollers and headlamp beam tester. Mr Buchan is in control of the fleet maintenance procedures with workshop supervisor and workshop superintendent over seeing daily operation of the workshop. It was observed during the investigation, wheel play detectors located on the vehicle inspection pit were inoperative, Mr Buchan was asked to comment on inspection procedures and equipment fault reporting. Mr Buchan was unaware the equipment was faulty and was given advice regarding the implementation of a fault reporting system. Mr Buchan provided written statement that the detectors will be removed if a repair cannot be carried out. An equipment defect reporting policy is now in place.

A wheel re-torque procedure is in place including label advising drivers of wheel removal. A single register for the collation of wheel removal and re-fitment was located in the workshop, this was reviewed and found that inconsistent entries were made differing between technicians, mainly regarding secondary torque. It was clear that this record had not been monitored to ensure the correct follow-up re-torque procedure had been followed and recorded. Mr Buchan was advised of this matter and a request was made to provide steps taken in improvements.

Mr Buchan provided written statement advising the workshop foreman and superintendent will complete and audit the new register.

## **INSPECTION RECORDS**

Various PMI records were checked at random. The inspection records were retained in a single location within the main workshop office. The inspection records were of in house format covering all required items as defined in the HGV testing manual, brake test and tyre tread depth sections were also noted. When required the operator submits vehicles to outside maintenance providers, these providers have suitable format records with criticisms noted.

- Various brake test sections not completed with no evidence of brake test or road test being completed.
- Inspections intervals found to be extended or records missing.
- Details of rectification work carried out by technicians limited. (Outside maintenance provider)
- PMI records to be checked for content and completion by CPC holder.

The following tables detail the records reviewed.

<b>Vehicle ID (Fleet number)</b>		
VO08 RVA (4640)		
<b>PMI date</b>	<b>Provider</b>	<b>Interval</b>
02/12/2013	Norscot DAF	7 weeks
14/10/2013	Council	18 weeks
10/06/2013	Council	8 weeks
16/04/2013	Norscot DAF	2 weeks
01/04/2013	Council	9 weeks
31/01/2013	Council	9 weeks
27/11/2012	Almar	-

<b>Vehicle ID (Fleet number)</b>		
VU07 JVC (4552)		
<b>PMI date</b>	<b>Provider</b>	<b>Interval</b>
Due	Not completed	9 weeks
08/11/2013	Norscot DAF	8 weeks
16/09/2013	Volvo Truck & Bus	7 weeks
23/07/2013	Almar	10 weeks
16/05/2013	Council	12 weeks
22/02/2013	Council	9 weeks
17/12/2012	Council	10 weeks
09/10/2012	Council	-

<b>Vehicle ID (Fleet number)</b>		
SV05 EDJ (4435)		
<b>PMI date</b>	<b>Provider</b>	<b>Interval</b>
16/12/2013	Council	10 weeks
15/10/2013	Council	9 weeks
15/08/2013	Norscot DAF	6 weeks
04/07/2013	Almar	9 weeks
03/05/2013	Norscot DAF	9 weeks
08/03/2013	Norscot DAF	2 weeks
19/02/2013	Almar	13 weeks
13/11/2012	Norscot DAF	8 weeks
20/09/2012	Almar	-

Vehicle ID (Fleet number)		
W391 ORS (3760)		
PMI date	Provider	Interval
12/11/2013	Norscot DAF	15 weeks
22/08/2013	Norscot DAF	6 weeks
10/07/2013	Norscot DAF	12 weeks
23/04/2013	Norscot DAF	10 weeks
06/02/2013	Norscot DAF	8 weeks
11/12/2012	Norscot DAF	4 weeks
15/11/2012	Norscot DAF	-

Vehicle ID (Fleet number)	
Y442 RSA (3858)	
PMI date	Interval
30/12/2013	32 weeks
20/05/2013	3 weeks
04/04/2013	4 weeks
01/03/2013	8 weeks
09/01/2013	-

Vehicle ID (Fleet number)	
P48 TCW (4743)	
PMI date	Interval
30/12/2013	9 weeks
25/10/2013	8 weeks
27/08/2013	6 weeks
18/07/2013	7 weeks
31/05/2013	8 weeks
05/04/2013	11 weeks
17/01/2013	4 weeks
18/12/2012	-



<b>Vehicle ID (Fleet number)</b>	
Y932 PSN (3855)	
<b>PMI date</b>	<b>Interval</b>
03/12/2013	16 weeks
10/08/2013	4 weeks
08/07/2013	4 weeks
17/06/2013	7 weeks
02/05/2013	13 weeks
06/02/2013	10 weeks
26/11/2012	12 weeks
04/09/2012	8 weeks
13/07/2012	-

Mr Buchan was asked to comment on why there were various differences between staff regarding recording of roller brake tests on the PMI records.

Mr Buchan stated that the Brake test machine has been faulty and was out of service for a period of time and there are ongoing problems with the accuracy compared to Goods Vehicle Testing station rollers and this may account for of the problems highlighted. No clear answer was gained for the PMI records which did not have brake test/ road test sections completed.

Mr Buchan's attention was drawn to vehicle record VU07 JVC dated 22/02/2013 where extensive repairs had been made to the brake system but no brake test was carried out. The vehicle was driven to Norscot DAF for the completion of a brake test, a distance of approximately 3 miles. Advice was given regarding this procedure as the condition of the brake performance was unknown after major repair work, then the repairs should have been contracted to a maintenance provider who could carry out the work in full before the vehicle was driven on the public road.

Mr Buchan was asked to comment on the apparent Inspections intervals which found to be extended or have records missing, he stated that the records may be with admin staff who had failed to complete the filing and or with the transition of the old forward planner system and the new computer based one.

Extensive advice was given to the Transport Manager and Supervisor regarding the shortcomings noted. It became apparent during the visit that Mr Buchan very seldom reviewed the records and systems and relied heavily on the office staff, workshop supervisor and workshop superintendent. Mr Buchan was advised that he is the nominated Transport Manager specified on the Operators licence and should not rely on other staff for transport matters and should carry out further checks on records where he could confirm and cross-reference details of rectification work carried out by technicians in-house and at outside maintenance providers. No V.O.R system was observed in place which could possibly account for some of the extended intervals.



Mr Buchan provided written statement that he will hold a weekly meeting with workshop supervisor and superintendent to review inspection records.

### **DRIVER'S DEFECT REPORTING SYSTEM**

The content of the driver defect system was found to be in the main satisfactory, however defects were not signed off as complete with inconsistent procedures adopted between departments. Mr Buchan was asked to clarify procedures for staff reporting defects and the chain authority for defect repair.

Vehicle VO08 RVA folder contained defect dated 30/07/2013, indicator inoperative. The vehicle was observed to be in use with a Job sheet dated 21/08/2013 detailing bulb replaced. The mileage reading between the 2 indicated use.

Mr Buchan failed to comment on this matter or give any plausible reason during the investigation. Mr Buchan provided written statement that all administration staff dealing with defect reports have been trained and received correctly completed examples for future use. A review of the defect reporting book was being conducted. All drivers have received training on first use checks.

Mr Buchan has stated that the old system will be run along side the new system and once he is satisfied correct intervals and operation, the old system will be discontinued.

### **FORWARD PLANNING SYSTEM**

Minor shortcomings were observed in relation to the forward planner system. (Cross-reference of records to system). The operator stated that the new 'Tranman' system had been installed and staff were being trained with the old system being phased out over a period of time. Mr Buchan could not explain the differences between PMI dates and those on the computer system, I suggested that due to the current process carried out by the admin staff was to blame as the actual inspection date is not input but the date of data entry. Due to the question over the forward planning accuracy it is difficult to establish correct maintenance interval dates.

### **COMPLIANCE AND ENFORCEMENT HISTORY**

No Conditions or Undertakings are recorded against this licence.

Compliance Letters detailed in table below:

Date Recorded	Episode ID	Sub-Category	Description
02/06/2014	195312	Other Letters	OTC Submission template Goods
05/07/2013	188020	Warning Letters	Compliance: Warning Letter
03/07/2013	188020	Other Letters	OTC Submission template Goods

### Offence Detail (01/08/2009 to 22/08/2014)

VRM	Issue Date/Time	Odometer Reading	Notice Type	Offence Name	Offence Description
Y442RSA	18/06/2012	359664 Km	Fixed Penalty Notice	(OVER 3HRS)	INSUFFICIENT - WEEKLY REST PERIOD (BAND >3HRS) CONTRARY ART 8.6 REG EC 561/2006
Y442RSA	18/06/2012	359664 Km	Offence Prohibition Notice (drivers hours)	(OVER 3HRS)	INSUFFICIENT WEEKLY REST PERIOD (BAND >3HRS) CONTRARY ART 8.6 REG EC 561/2006
SV06AUH	11/08/2011	96579Miles	Offence Prohibition Notice (drivers hours)	EC NO REC OTHER WORK A6(5) 24H	FAIL TO KEEP RECORD OF OTHER WORK - ARTICLE 6(5) EC 561/2006
SV02KZN	29/06/2010	156463 Km	Offence Prohibition Notice (drivers hours)	FTP RS/CRD/P.OUT 8H	FAIL TO PRODUCE TACHO CHARTS/DRIVER CARD/PRINT OUT ARTICLE 15.7 EC 3821/85
SV04AHE	08/06/2010	0	Offence Prohibition Notice	TACHO NOT SEALED [A]	TACHO NOT SEALED IN ACCORD. ANNEX I EC 3821/85

Copies of the above offence notices and one overweight notice are attached as **Annex 05**.

A previous maintenance investigation was carried out on the 21<sup>st</sup> January 2013 with an unsatisfactory result recorded. During the 2013 investigation an 'S' marked delayed PG9 was issued for a brake defect and is detailed below in Prohibition History.

The shortcomings noted during 2013 were found to be similar with the 2014 investigation. A copy of the investigation report is attached as **Annex 06**.

A spot check of vehicles was carried out on the 16<sup>th</sup> August 2011 with 5 vehicles checked and 3 prohibition notices issued.

### ANNUAL TEST HISTORY

Test Summary and for vehicles presented by the operator between 01/08/2009 to 29/08/2014 detailed in table below.

	5 Year	2 Year	From 01/08/2009
Pass	376	164	376
PRS	58	18	58
Fail	63	14	63
Abandoned	1	0	1
Prohibited	3	2	3
Initial Failure Rate (National)	25% (24%)	17% (21%)	25% (24%)
Final Failure Rate (National)	13% (14%)	8% (12%)	13% (14%)

The operators' vehicle final pass rate indicated above is in line with the national average suggesting the maintenance providers are aware of the correct standards required for the annual test.

A copy of the Annual test history for the period 01/08/2009 to 29/08/2014 is attached as **Annex 07**. Failures are recorded against brake performance and systems, headlight aim and suspension.

### **PROHIBITION HISTORY**

The tables below detail the number of prohibitions issued to the operator during the 5 year period.

#### **Roadworthiness - Vehicles**

	<b>5 Year</b>	<b>2 Year</b>	<b>From 01/08/2009</b>
Encounters	19	9	19
Roadworthiness Prohibited Encounters	6	3	6
Prohibition Rate (National)	32% (27% )	33% (29% )	32% (27% )
GFP Notices	0	0	0
GFP Total Amount	£0.00	£0.00	£0.00

#### **Traffic**

	<b>5 Year</b>	<b>2 Year</b>	<b>From 01/08/2009</b>
Encounters	5	0	5
Drivers Hours Prohibited Encounters	4	0	4
Prohibition Rate (National)	80% (15% )	(13% )	80% (15% )
Weighed Encounters	2	0	2
Overload Prohibited Encounters	1	0	1
Prohibition Rate (National)	50% (49% )	(53% )	50% (48% )
Hazchem Encounters	0	0	0
Dangerous Goods Prohibited Encounters	0	0	0
Prohibition Rate (National)	(22% )	(21% )	(22% )
GFP Notices	1	0	1
GFP Total Amount	£200.00	£0.00	£200.00

No roadworthiness encounters recorded against trailers.

## Prohibition detail

**1. Vehicle VU07 JVC** was issued with an 'S' marked delayed PG9 notice on the 21/01/2013 for the following defect:

- Axle 2, offside brake chamber lock nut on push rod wound off. IM59.

The push rod lock nut was wound off to the extreme end of the threads approximately 35mm, there was evidence of road dirt embedded in the threads and the clamping face of the nut was dirty. No evidence of recent repair or renewal was observed with the spring brake chamber or associated components. Checks were made with the PMI records and parts department revealed no component renewal or repairs. No leaks were noted on the driver defect system in relation to axle 2. PMI record dated 17.12/2012 attached to report for information.

The vehicle (VU07 JVC) was also issued with a delayed PG9 notice for the following defect:

- ABS lamp shows fault, road test lamp remains on. IM38.

The vehicle was road tested in the operators' yard and rechecked with light observed to be lit. Checks were made on drivers defect system and PMI records. PMI record dated the 17/12/2012 was noted to have recorded defect, ABS light on with no repair or rectification noted. This defect was not endorsed 'S' as the operator was insistent that the fault was intermittent.

Digital photographs were taken at the time of PG9 and are attached to previous case 1001-0-292.

**2. Vehicle W391 ORS** was issued with an immediate PG9 notice at Annual Test on 26/04/2013 for the following defect:

- Axle 3, nearside Service Brake does not operate on every road wheel where originally designed to do so.

The previous PMI record dated 23/04/2013 was checked and defects and repairs were noted regarding the axle 2 & 3 brakes with a satisfactory brake test report.

**3. Vehicle VO08 RVA** was issued with an immediate PG9 notice at Annual Test on 19/08/2013 for the following defect:

- Loss of air in the brake system, nearside front brake chamber diaphragm burst during roller brake test.

The previous PMI record dated 10/06/2013 was checked and found to be clear of defects relating to brake system. This defect was attributed to random failure.

**4. Vehicle SV53 GPF** was issued with an immediate 'S' marked PG9 notice at Annual Test on 09/10/2013 for the following defect:

- Brake pipe leaking with brake applied with positive hydraulic leak, axle 2, nearside. Inside wheel rim and tyre covered in brake fluid.

The previous PMI record dated 07/10/2013 was checked, defects and repairs were noted regarding the axle 2 brakes. (New discs and pads)

**5. Vehicle Y442 RSA** was issued with a delayed PG9 notice on the 14/01/2014 for the following defect:

- Brake pipe connection leaking with brake applied, 'T' piece on nearside of chassis at rear of air tanks in main front to rear loom.

Vehicle Y442 RSA was taken to the workshops with repairs made. Mr Buchan was advised that the 'T' piece had not been changed and appeared to be cleaned and refitted, this is not deemed a satisfactory level of repair and long term replacement should have been carried out. No leak was detected and the PG9 notice was removed after a satisfactory brake test was carried out.

The previous PMI record dated 30/12/2013 was checked with no defects noted.

**6. Vehicle SV05 EDJ** was issued with an 'S' marked immediate PG9 notice on the 14/01/2014 for the following defect:

- Load sensing valve seized, clearly not able to function as intended. Unable to move main spindle and linkage deformed not allowing valve to operate as intended. Digital photographs were taken and are attached to this report.

The previous PMI record dated 19/12/2013 was checked with defects noted regarding the rear brake adjusters, a satisfactory unladen brake test was carried out with the service brake efficiency reading of 42%.

Previous PMI record dated 15/10/2013 detailed new brake shoes fitted to axle 2.

The prohibition defect was 'S' endorsed due to the no work had been carried out on the valve and the position of the linkage visually indicated a fault which would require further investigation work to establish the cause.

The vehicle had other advisory defects present which were recorded on a PG35EC.

Reviewing the prohibitions, a high number of defects are associated to brake systems and components. The nature of various defects suggests poor driver first use checks or inspection, repair and quality control procedures.

During the investigation, Mr Buchan was asked to provide explanation for the number and nature of the prohibitions of the previous 15-month period, copies of the prohibitions were provided to the operator at the time of the visit for his information and reference.

Mr Buchan has accepted the prohibitions and provided explanations which are detailed in the response letter (**Annex 02**) and indicating a training program is now implemented with assistance from external consultants MVC (Scotland) Ltd.

Copies of the Prohibitions issued during a 5 year period are attached as **Annex 04**.

## SUMMARY & CONCLUSION

The operator has the required systems in place to satisfy the licensing needs, however due to the criticisms relating to the monitoring and upkeep of maintenance systems and the nature of prohibition notices issued it is clear that there are shortcomings in the maintenance systems leading to concern over the ability of the operator to maintain their vehicle(s) in a fit and roadworthy condition. The position of the nominated Transport Manager, Mr Buchan should also be addressed as it appears that at the time of the investigation undue responsibilities are placed on him.

As a consequence, it is considered that the operator is not complying with the Statement of Intent with regard to maintenance undertakings submitted at the time of application for the operators licence.

Signature



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Name Andrew Donald

Date **29<sup>th</sup> August 2014**






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## Annex 01

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# Combined PG13F&G Maintenance Assessment – Summary of Findings & Notification of Shortcomings

Operator Licence No: OM0021187 Name: Aberdeen City Council

Operating Centre Address: Contracting Services Dept, 38 Powis Terrace, Kittybrewster, Aberdeen, AB25 3RF Date of Notice: 14/01/2014

Vehicle & Operator  
Services Agency

My observations on the adequacy of arrangements for the maintenance of vehicles operated under the above licence are as follows:

	Description	Assessed as satisfactory (Yes/No)	Advised on (✓)	Further Explanation Required (PG13G)	Reason for Shortcoming (PG13G)
<b>1</b>	<b>Inspection/maintenance records</b>				Written explanations required for the following shortcomings:
a	Records available/complete/satisfactory?	No	✓	✓	1. PMI records, intervals not found to be at agreed intervals, procedure for the checking of records by CPC holder.
b	Inspections at agreed intervals?	No	✓	✓	2. Full description of FP system detailing discrepancies between PMIs' and FP system.
c	Defects found shown as rectified?	Yes			3. Driver defect system reporting procedure description and improvements.
<b>2</b>	<b>Flow chart/forward planning system in use?</b>	Yes	✓	✓	4. Provide Maintenance contracts for current 3 <sup>rd</sup> party contractors used. Detailed description for workshop tools fault reporting including play detectors.
<b>3</b>	<b>Driver defect reporting system</b>				6. Remove disused operating centre.
a	Are daily/first use walk round checks satisfactorily carried out?	Yes			7. Wheel re-fitment and re-torque procedure and register, describe shortcomings found.
b	Written defect reporting system in use?	Yes	✓		8. Provide full written explanation for Annual test and Prohibition history including PG9s issued at time of visit.
c	Follow-up action taken and recorded?	Yes	✓	✓	
<b>4</b>	<b>Safety Inspection Arrangements</b>				
a	Maintenance Contract? (if applicable)	No	✓	✓	
b	Facilities adequate for number of vehicles operated/requested?	No	✓	✓	
<b>5</b>	<b>Adequate off road parking for the number of vehicles operated or requested?</b>	Yes			
<b>6</b>	<b>Operating centre as notified?</b>	Yes	✓	✓	
<b>7</b>	<b>Vehicle condition (e.g. wheel security and monitoring)</b>	No	✓	✓	
<b>8</b>	<b>Other observations: Annual test history and PG9 history</b>	No	✓	✓	
<b>9</b>	<b>Knowledge of saving fuel and protecting the environment?</b>	Yes			

## Status of report: Level A or B (Delete as required)

**A\*** The advice and guidance above has been provided to help you improve your level of compliance with standards for roadworthiness and vehicle maintenance to enhance road safety and environment. It is provided for information only.

**B\*** You are advised that the shortcoming(s) notified to you in section PG13G, require remedial action. The shortcoming(s) notified to you arise from failure to comply with the conditions, which the licence holder gave an undertaking to honour in their application for an operators licence. Guidance is available on the source and reason for requirement (s); (in the case of 1-7 plus 9 these are provided in the 'Notes' overleaf). You are also advised that the shortcoming(s) listed above will be reported to The Office of the Traffic Commissioner for consideration as to whether any further action is necessary. You are required to submit a written explanation of the circumstances giving rise to the noted shortcoming(s). You should also submit assurances that measures will be taken to prevent recurrence and to indicate what these measure will be. Please reply to the VOSA email address detailed below within 14 days from the date of this notice.

I confirm that I am the person nominated as the Transport Manager/CPC holder/responsible person and can comment on behalf of the licence holder. I fully understand the noted comments and my obligations to reply to the shortcoming(s) noted within 14 days.

Signed for Operator:

Name: James Nigel Buchan

Position:

VOSA email Address: [andrew.donald@vosa.gsi.gov.uk](mailto:andrew.donald@vosa.gsi.gov.uk)

Examiner Name: Andrew Donald. Examiner Signature:





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## Annex 02

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04.02.2014

Aberdeen City Council

**PG13a – Requested Explanations**

Dear Mr Donald,

With reference to your document PG13F&G, please find below a list of actions to correct our shortcomings.

**1. PMI records**

In the past we used excel spreadsheets to plan our maintenance schedules  
We now use Tranman to generate our service patterns. Tranman uses the MOT date to populate the calendar, so in the transition period, agreed intervals have been altered to bring all vehicles into line

We are in the process of purchasing Tranman Enhancement Pack, which includes Tranman Info Centre, KPI dashboards and integrated graphs

Procedure for the checking of PMI records, has been revised, and at the moment a weekly meeting with myself, superintendent and supervisor has been set up, to check all audit records.

**2. Forward planning**

As you are aware we are in a transition period between our paper planning /recording system and the Tranman computer system. The full implementation of this should improve the situation in future. We have now fully populated the Tranman system and are monitoring its performance and accuracy. We are also using a "T" card system to ensure there are no errors or inspections missed during this transition. Once we are satisfied that the Tranman system is reliable we will stop using any other system.

**3. Driver defect reporting system**

It is clear that the system has not been properly audited. To address this shortcoming the three admin staff who receive the sheets from drivers have been given correctly completed examples of defect sheets to use as a guide to check if drivers have completed theirs correctly at the time of submission. The admin staff have been instructed to refuse any with information missing. The Workshop Superintendent will carry out an audit of 10% of the submitted sheets monthly.

We are in the process of modifying the driver's defect reporting books to make them more specific, user friendly and in line with the requirements set out in the Guide to Maintaining Roadworthiness.

#### **4.3<sup>rd</sup> Party Inspections**

It should be noted that vehicles are only contracted out to 3<sup>rd</sup> party maintenance agents on occasions such as peak periods on an ad hoc basis in order to stay within the frequency undertakings. It is difficult to obtain a contract on this basis but I will discuss this issue with these service providers again.

We have implemented a workshop equipment register for future recording of faulty or inoperative workshop equipment. This will be used to log defects and record repair work carried out. We are in the process of seeking a repair agent to estimate the repair cost for the current shaker plates. If these cannot be repaired we will remove them from the workshop.

#### **5. Disused Operating Centre**

We have requested for this to be removed from our operator's licence.

#### **Wheel fitment & Register**

We have implemented a new single register for the recording of wheel torque checks and re-torques. Wheels torqued / retorqued in the workshops or by any third party will be recorded or transferred to this register by the workshop foremen. The register will be held by the foreman and audited by the Workshop Superintendent on a monthly basis.

#### **PG9 History W391ORS**

Tested at Bridge of Don 26/04/2013 after repairs carried out by 3<sup>rd</sup> party  
Brake failure occurred whilst tested on the rollers.

A letter of explanation requested from 3<sup>rd</sup> party explained that when the brakes were applied at the test station there was a crack from the rear axle and there was a low reading at the n/s rear hub resulting in a PG9. Brakes tested satisfactory before submitting for test. On returning to the workshop the hub was stripped and the expanders and wedges reset. Vehicle was re submitted for test on completion of this work.

**Action taken – No MOT preparation work to be carried out by 3<sup>rd</sup> party contractors.**

#### **VO08RVA**

**Tested at Bridge of Don 19/08/2013**

Brake failure occurred whilst tested on the rollers.

Brake test satisfactory prior to presenting for test.

On applying brake at test centre n/s front brake chamber diaphragm burst resulting in a PG9. Chamber was replaced and vehicle re submitted for test.

#### **SV53GPF**

**Presented at Bridge of Don for test 09/10/2013**

Steel brake pipe found to be leaking on application of foot brake resulting in a PG9. Vehicle towed away by 3<sup>rd</sup> party and they reported pipe burst due to corrosion. Repair carried out and vehicle was re submitted for test. The mechanic who carried out the inspection was interviewed after investigation as this standard of work is unacceptable. Mechanic was told he must follow correct procedure and maintain high standard expected by VOSA and Aberdeen City Council and he will be closely monitored in his future work.

Arrangements for all mechanics to attend MOT preparation training on LGV's to be made.

### **SV05EDG**

At time of VOSA visit it was found that the Load Sensing Valve was incorrectly adjusted resulting in a PG9. It is agreed that this should have been noticed and rectified at the previous inspection. After carrying out investigation mechanic was interviewed. After talking through the inspection procedure the conclusion arrived at was to provide further training on adjustment of load sensing valve.

Arrangements for all mechanics to attend MOT preparation training on LGV's to be made.

### **Test History**

With regards to our record against test item 67 this has improved greatly and we will continue to monitor results and improve training.

With regards to our record against test item 71 despite the purchase of our new brake roller tester we still have discrepancies between 1 and 2% on our rollers compared to the test centre. We have contacted the manufacturers with regard to this issue, who have rechecked and calibrated the rollers. We will continue to try and achieve 100% pass rate on this item.

With regards to our record against test item 59 as well as the 2 PG9 fails, a vehicle was presented for MOT test, after passing on our workshop brake rollers with lock-ups, failed for low brake readings at B.O.D., on returning to workshop the brake discs and pads were replaced, and when presented for a retest – failed again, the brakes were then bedded in, and on a second retest passed.

With regards to our record against test item 63, lights are checked at time of inspection and rechecked before leaving workshop for test.

With regards to our record against test item 33, we will endeavour to improve our pass rate regarding speed limiters

Although our past test history, has went from just under the national average, to just above the national average, we will continue to strive to improve on this.

### Further Improvements

Following your initial visit I contracted MVC Scotland Limited to carry out a detailed audit of our systems and procedures. Gary Hughes and Jim Reape carried out the audit over two days and composed a detailed report and action plan based on their findings. I will be looking at making further improvements in line with their observations and their suggested action plan.

It is clear that although 80% of workshop staff have completed the course for LGV inspection procedures and standards, a refresher course is required in the very near future

All drivers have been trained in first use check procedures and proper completion of records.

I would like to assure Vosa, that all points raised are being dealt with, with immediate effect.

Signed



James Buchan


Aberdeen City Council



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## Annex 03

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## INVESTIGATION

## ANNOUNCED

<b>1. Operators Name:</b> ABERDEEN CITY COUNCIL <b>Licence No:</b> OM0021187 <b>Licence Type:</b> STANDARD NATIONAL <b>Trading Name:</b> <b>Operating Centre Post Code:</b> AB21 9ET <b>OLBS Request:</b> No <b>ECMS Code:</b> 1001-0-1675	<b>1a. Investigation Type:</b> S marked PG9 <b>2. Name of Person Interviewed:</b> James Nigel Buchan <b>Status of Person Interviewed:</b> Transport Manager <b>Transport Manager/CPC Holder:</b> James Nigel Buchan
--	---

3. VE Enforcement Encounter History (fleet & roadside)	Last 5 Yrs	Last 2 Yrs	Last PI or MIG/P
Total no. of vehicles checked:	14	5	14
MOT test failure rate (vehicle):	28%	23%	28%
Total no. of PG9s issued:	4	1	4
Total no. of 'S' endorsed PG9s issued:	2	2	2

## Education Event Attended: No

Date &amp; Result of last investigation: Date 25/01/2013 Result: Unsatisfactory

Date of last PI (if appropriate): n/a

## 4. Condition of vehicles examined at this fleet check (Fleet Size: Vehicle: 113 Trailers: 0 )

Type	No Checked	S Mark	Immediate	Delayed	I/N	Clear
Vehicles	5	1	1	1	3	2
Trailers	0	0	0	0	0	0

## 5. Vehicle Examiner's Assessment UNSATISFACTORY

If unsatisfactory details must be reported at section 16 and PG13G issued.

DATA ENTERED: YES

PG13G ISSUED: YES

Signature



Name

Andrew Donald

Date

14<sup>th</sup> January 2014

6. Inspection//Maintenance Records (see Guide to Maintaining Roadworthiness)

- a. Are records suitable? YES
- b. Are records properly/fully completed? YES
- c. Is actual inspection frequency satisfactory? NO

d. Inspection frequency as per Statement of Intent

Time:

Vehicles	Trailers
8	12

- e. Is there a satisfactory forward planning system in use? YES

7. Drivers' defect reports (see Guide to Maintaining Roadworthiness)

- a. Do drivers carry out daily inspections? YES
- b. Is a suitable system available for drivers to report defects? YES
- c. Is rectification work carried out? YES
- d. Are reports being endorsed? NO
- e. Are the above systems being satisfactorily used? YES

8. Safety Inspection Arrangements/Facilities:

IN-HOUSE

- a. Are safety inspections by stated contractor? YES

Contractor:

- b. Is there a maintenance contract in place? NO
- c. Are maintenance arrangements/facilities satisfactory? YES
- d. Is the MOT test history satisfactory? YES

9. Operating Centre

- a. Is access to the Operating Centre adequate? YES

- b. Number of vehicles/trailers authorised to park at OC?

- c. Number of vehicle/trailers in possession at OC?


- d. Are parking arrangements adequate? YES

If answer to any of the above is "NO or N/K", give details at section (16)



# If assessment result is fully satisfactory, completion of sections 10 to 14 is optional.

#### **10. Type of work undertaken by the operator:**

Local government authority. Maintenance of roadways and pavements. Joinery, building, electrical, plumbing and gardening services. Refuse collection.

To undertake these services the operator has in possession a varied fleet type totalling approximately 400. Due to the specialist vehicles required, the operator appears to retain vehicles for longer periods.

Quantities of new vehicles have recently been purchased and were being put in to service.

#### **11. Detail maintenance arrangements and facilities:**

Operator carries out maintenance on all vehicles in house with approximately 20 technicians in total with 16 being qualified. The operator workshop comprises of various inspection pits and vehicle hoists suitable for the vehicles operated. A calibrated HGV roller brake test machine and stand alone headlamp beam test device is available to staff. Steam cleaning facilities utilised. The operator has in possession various small tools for service and repair purposes and uses a local vehicle electrician for specialist repairs.

The operator has VOSA trained technicians for inspection purposes who attended the HGV inspection course. In addition, the operator has employed the services of MVC (Scotland) Ltd for driver and technician training, although this was carried out in 2010.

The operator uses the local DAF dealer and independent maintenance provider, Almar Garage for inspection and repairs when required due to staff shortage. During previous visits this was infrequent however this has become the normal practice within the last year. The maintenance providers are known, but were not visited as part of this investigation.

As part of the services offered as a local authority, the operator has an authorised class IV, V (L) and VII MOT station with three nominated testers. The main purpose of the station is to carry out statutory tests on the operators van and car fleet with local taxi testing carried out on a daily basis.

#### **12. Describe the maintenance records/system used:**

Operator inspection records are of satisfactory type and format covering all required items listed in the HGV inspection manual.

Inspection records were stored in a pigeonhole style system located in the main office in individual folders and identified by fleet number. The operator disposes of historic records (>15 months)

Shortcomings were observed with the inspection records and detailed below in section 16.

#### **13. Describe the driver defect reporting system:**

Driver defect system in place and used in self-produced format covering required items for driver first use checks.

Drivers leave from operating centres listed and complete report if a defect is found. This is then passed to a driver supervisor before commencement of duties. If required a technician is sent from the workshop for repairs or the vehicle is taken out of service and returned to the main workshop.

Driver defect reports are attached to relevant job/repair cards and stored in the vehicle file with invoices for tyres attached.

#### 14. Describe the forward planning system:

Since the previous visit the operator has installed a computer based forward planning fleet management system 'Tranman' with staff now fully trained. The system is updated by administration staff and monitored by the Workshop Supervisor.

Minor shortcomings were observed with the system and detailed below in section 16.

#### 15. Prohibitions

a. List all the PG9s issued since last maintenance investigation or last PI or over the past five years (whichever is the most current). Complete the relevant boxes; remember that the operator is only bound to have the last fifteen months worth of records for you to refer to.

RECORD OF PROHIBITIONS							
Details of PG9 defect assessment :-							
If PG9 defect assessment is endorsed "-" it denotes "Reason for defect(s) could not be determined"		If PG9 defect assessment is endorsed "X" it denotes "Defect is Not Maintenance Related"		If PG9 defect assessment is endorsed "S" it denotes "Evidence of a Significant Failure in the maintenance system"			
Date of Prohibition	Registration Mark/ Council Fleet ID	Prohibition Type I = Immediate D = Delayed A = Variation Refusal			PG9 Defect Assessment	Date of Safety Inspection prior to PG9	Were Defects Listed on PG9 Recorded On Last Inspection or DDR
		PG9 I	PG9 D	PG9 A			
09/10/2013	SV53GPF / 4169	Y			S	07/10/2013	NO
19/08/2013	VO08RVA / 4640	Y				10/06/2013	NO
26/04/2013	W391ORS / 3760	Y				23/04/2013	NO
21/01/2013	VU07JVC / 4552		Y		S	17/12/2013	NO
14/09/2014	V643DSS	Y		Y		+15 month	Unknown
16/08/2014	V643DSS	Y				+15 month	Unknown
16/08/2014	SV06FFA	Y				+15 month	Unknown
11/08/2014	P48TCW	Y				+15 month	Unknown
09/03/2014	SV06EHY	Y				+15 month	Unknown
Totals		8	1	1	2		

- b. Were defects listed on the PG9s recorded on the associated inspection record? YES
- c. Were defects listed on the PG9s recorded on the Drivers Defect Report? NO
- d. Are there any aspects of the PG9s issued which indicate a failing in the maintenance system? YES

If answer to any of the above is "YES or N/K" give details at section 16

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## 16. REPORT DETAIL (if necessary continue on a separate sheet)

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An unannounced maintenance investigation was carried out on 14<sup>th</sup> January 2014 due to an 'S' marked prohibition being issued at Annual Test. This was carried out under ECMS case 1001-0-1675.

Present during the investigation was Mr James Nigel Buchan who is the nominated Transport Manager by qualification and workshop staff. The investigation was carried out at the operators' main centre at 38 Powis Terrace, Kittybrewster, Aberdeen with vehicles being inspected at Tullos Roads Depot.

Five rigid vehicles were inspected, these were selected at random and were all declared in use with valid excise discs displayed. VOSA Vehicle Inspector Thomas O'Neill assisted in the inspection of the vehicles. The following defects were noted with relevant documentation issued.

**Vehicle:** P48 TCW, Dennis 2-axle crash cushion/ carriageway support vehicle.

- Inner main beam lamp inoperative.

**Vehicle:** PE10 EUG, Mercedes 3-axle gritting vehicle.

- NIL defects.

**Vehicle:** Y932 PSN, Iveco 2-axle drain cleaning vehicle.

- Engine stop on floor inoperative.

**Vehicle:** Y442 RSA, Foden 3-axle gritting vehicle. **Delayed PG9 issued.**

- Air leak from Brake coupling when Service Brake applied. The 'T' piece of main pipe loom, nearside at rear of air tank area.

**Vehicle:** SV05 EDJ, Seddon Atkinson 2-axle tipper vehicle. **Immediate PG9, 'S' marked.**

- Load Sensing Valve seized, unable to operate as intended. (PG9)
- Axle 2 nearside spring eye bush worn.
- Nearside front side position lamp inoperative.
- Number plate lamp, lens missing.
- Drivers door not fully secured, damaged.

Digital photographs were taken at the time of PG9 notice issue and are attached to this report.

The operator has all required systems in place as required for the operation of a varied fleet and suitable facilities for the sizes and type.

The following shortcomings were observed during the investigation:

- PMI records, intervals not found to be at agreed intervals, procedure for the checking of records by CPC holder.
- Full description of FP system detailing discrepancies between PMIs' and FP system.
- Driver defect system reporting procedure description and improvements.
- Provide Maintenance contracts for current 3<sup>rd</sup> party contractors used. Detailed description for workshop tools fault reporting including play detectors.
- Remove disused operating centre.
- Wheel re-fitment and re-torque procedure and register, describe shortcomings found.
- Provide full written explanation for Annual test and Prohibition history including PG9s issued at time of visit.

### PMI records

Various PMI records were checked at random. The inspection records were retained in a single location within the main workshop office. The inspection records were of in house format covering all required items as defined in the HGV testing manual, brake test and tyre tread depth sections were also noted. When required the operator submits vehicles to outside maintenance providers, these providers have suitable format records with minor criticisms noted.

- Various brake test sections not completed with no evidence of brake test or road test being completed.
- Inspections intervals found to be extended or records missing.
- Details of rectification work carried out by technicians limited. (Outside maintenance provider)
- PMI records to be checked for content and completion by CPC holder.

The following tables detail the records reviewed.

<b>Vehicle ID (Fleet number)</b>		
VO08 RVA (4640)		
<b>PMI date</b>	<b>Provider</b>	<b>Interval</b>
02/12/2013	Norscot DAF	7 weeks
14/10/2013	Council	18 weeks
10/06/2013	Council	8 weeks
16/04/2013	Norscot DAF	2 weeks
01/04/2013	Council	9 weeks
31/01/2013	Council	9 weeks
27/11/2012	Almar	-

Vehicle ID (Fleet number)		
VU07 JVC (4552)		
PMI date	Provider	Interval
Due	Not completed	9 weeks
08/11/2013	Norscot DAF	8 weeks
16/09/2013	Volvo Truck & Bus	7 weeks
23/07/2013	Almar	10 weeks
16/05/2013	Council	12 weeks
22/02/2013	Council	9 weeks
17/12/2012	Council	10 weeks
09/10/2012	Council	-

Vehicle ID (Fleet number)		
SV05 EDJ (4435)		
PMI date	Provider	Interval
16/12/2013	Council	10 weeks
15/10/2013	Council	9 weeks
15/08/2013	Norscot DAF	6 weeks
04/07/2013	Almar	9 weeks
03/05/2013	Norscot DAF	9 weeks
08/03/2013	Norscot DAF	2 weeks
19/02/2013	Almar	13 weeks
13/11/2012	Norscot DAF	8 weeks
20/09/2012	Almar	-

Vehicle ID (Fleet number)		
W391 ORS (3760)		
PMI date	Provider	Interval
12/11/2013	Norscot DAF	15 weeks
22/08/2013	Norscot DAF	6 weeks
10/07/2013	Norscot DAF	12 weeks
23/04/2013	Norscot DAF	10 weeks
06/02/2013	Norscot DAF	8 weeks
11/12/2012	Norscot DAF	4 weeks
15/11/2012	Norscot DAF	-

Vehicle ID (Fleet number)	
Y442 RSA (3858)	
PMI date	Interval
30/12/2013	32 weeks
20/05/2013	3 weeks
04/04/2013	4 weeks
01/03/2013	8 weeks
09/01/2013	-

Vehicle ID (Fleet number)	
P48 TCW (4743)	
PMI date	Interval
30/12/2013	9 weeks
25/10/2013	8 weeks
27/08/2013	6 weeks
18/07/2013	7 weeks
31/05/2013	8 weeks
05/04/2013	11 weeks
17/01/2013	4 weeks
18/12/2012	-

Vehicle ID (Fleet number)	
Y932 PSN (3855)	
PMI date	Interval
03/12/2013	16 weeks
10/08/2013	4 weeks
08/07/2013	4 weeks
17/06/2013	7 weeks
02/05/2013	13 weeks
06/02/2013	10 weeks
26/11/2012	12 weeks
04/09/2012	8 weeks
13/07/2012	-



Mr Buchan was asked to comment on why there were various differences between staff regarding recording of roller brake tests on the PMI records. Mr Buchan stated that the Brake test machine has been faulty and was out of service for a period of time and there are ongoing problems with the accuracy compared to VOSA station rollers and this may account for of the problems highlighted. No clear answer was gained for the PMI records which did not have brake test/ road test sections completed.

Mr Buchan's attention was drawn to vehicle record VU07 JVC dated 22/02/2013 where extensive repairs had been made to the brake system but no brake test was carried out. The vehicle was driven to Norscot DAF for the completion of a brake test, a distance of approximately 3 miles. Advice was given regarding this procedure as the condition of the brake performance was unknown after major repair work, then the repairs should have been contracted to a maintenance provider who could carry out the work in full before the vehicle was driven on the public road.

Mr Buchan was asked to comment on the apparent Inspections intervals which found to be extended or have records missing, he stated that the records may be with admin staff who had failed to complete the filing and or with the transition of the old forward planner system and the new computer based one.

Extensive advice was given to the Transport Manager and Supervisor regarding the shortcomings noted. It became apparent during the visit that Mr Buchan very seldom reviewed the records and systems and relied heavily on the office staff, workshop supervisor and workshop superintendent. Mr Buchan was advised that he is the nominated Transport Manager specified on the Operators licence and should not rely on other staff for transport matters and should carry out further checks on records where he could confirm and cross-reference details of rectification work carried out by technicians in-house and at outside maintenance providers. No V.O.R system was observed in place.

### **Forward Planning System**

Minor shortcomings were observed in relation to the forward planner system. (Cross-reference of records to system). The operator stated that the new 'Tranman' system had been installed and staff were being trained with the old system being phased out over a period of time. Mr Buchan could not explain the differences between PMI dates and those on the computer system, I suggested that due to the current process carried out by the admin staff was to blame as the actual inspection date is not input but the date of data entry. Due to the question over the forward planning accuracy it is difficult to establish correct maintenance interval dates.

### **Maintenance Contract**

During the review of the inspection records, the operator was observed to have used outside maintenance contractors, Norscot DAF and Almar Garage in Aberdeen. I asked Mr Buchan to produce copies of the relevant contracts, Mr Buchan stated that the inspections and repairs were only contracted out during staff holidays or peak periods. I referred Mr Buchan to vehicle W391 ORS, highlighting that all PMI records indicate outside inspections.



I requested Mr Buchan to provide written contracts if the current situation was to continue.

### **Wheel re-fitment procedure**

The operator has a re-torque procedure and systems in place including label advising drivers of wheel removal. A single register for the collation of wheel removal and re-fitment was located in the workshop, this was reviewed and found that inconsistent entries were made differing between technicians, mainly regarding secondary torque. It was clear that this record had not been monitored to ensure the correct follow-up re-torque procedure had been followed and recorded. Mr Buchan was advised of this matter.

### **Annual Test and Prohibition History**

The figure for the operators' annual test and prohibition history for the last five years are detailed in the following tables:

	5 Year	2 Year	From 01/02/2009	From 25/01/2013
Pass	363	162	363	88
PRS	59	21	59	11
Fail	72	19	72	9
Abandoned	1	0	1	0
Prohibited	3	2	3	2
Initial Failure Rate (National)	27% (25% )	21% (22% )	27% (25% )	20% (22% )
Final Failure Rate (National)	15% (14% )	10% (13% )	15% (14% )	10% (13% )

Annual test figures indicate a slightly higher than national average with a high number of failures attributed to headlamp aim and brake defects.

	5 Year	2 Year	From 01/02/2009
Encounters	19	10	19
Roadworthiness Prohibited Encounters	6	3	6
Prohibition Rate (National)	32% (27% )	30% (29% )	32% (27% )

The table above indicates a slightly higher than national average with regard to prohibition issue. The full prohibition defect description is attached to this report.

## Prohibition detail

1. Vehicle VU07 JVC was issued with an 'S' marked delayed PG9 notice on the 21/01/2013 for the following defect:

- Axle 2, offside brake chamber lock nut on push rod wound off. IM59.

The push rod lock nut was wound off to the extreme end of the threads approximately 35mm, there was evidence of road dirt embedded in the threads and the clamping face of the nut was dirty. No evidence of recent repair or renewal was observed with the spring brake chamber or associated components. Checks were made with the PMI records and parts department revealed no component renewal or repairs. No leaks were noted on the driver defect system in relation to axle 2. PMI record dated 17.12/2012 attached to report for information.

The vehicle (VU07 JVC) was also issued with a delayed PG9 notice for the following defect:

- ABS lamp shows fault, road test lamp remains on. IM38.

The vehicle was road tested in the operators' yard and rechecked with light observed to be lit. Checks were made on drivers defect system and PMI records. PMI record dated the 17/12/2012 was noted to have recorded defect, ABS light on with no repair or rectification noted. This defect was not endorsed 'S' as the operator was insistent that the fault was intermittent.

Digital photographs were taken at the time of PG9 and are attached to previous case 1001-0-292.

2. Vehicle W391 ORS was issued with an immediate PG9 notice at Annual Test on 26/04/2013 for the following defect:

- Axle 3, nearside Service Brake does not operate on every road wheel where originally designed to do so.

The previous PMI record dated 23/04/2013 was checked and defects and repairs were noted regarding the axle 2 & 3 brakes with a satisfactory brake test report.

3. Vehicle VO08 RVA was issued with an immediate PG9 notice at Annual Test on 19/08/2013 for the following defect:

- Loss of air in the brake system, nearside front brake chamber diaphragm burst during roller brake test.

The previous PMI record dated 10/06/2013 was checked and found to be clear of defects relating to brake system.

4. Vehicle SV53 GPF was issued with an immediate 'S' marked PG9 notice at Annual Test on 09/10/2013 for the following defect:

- Brake pipe leaking with brake applied with positive hydraulic leak, axle 2, nearside. Inside wheel rim and tyre covered in brake fluid.

The previous PMI record dated 07/10/2013 was checked, defects and repairs were noted regarding the axle 2 brakes. (New discs and pads)

5. Vehicle Y442 RSA was issued with a delayed PG9 notice on the 14/01/2014 for the following defect:

- Brake pipe connection leaking with brake applied, 'T' piece on nearside of chassis at rear of air tanks in main front to rear loom.

Vehicle Y442 RSA was taken to the workshops with repairs made. Mr Buchan was advised that the 'T' piece had not been changed and appeared to be cleaned and refitted, this is not deemed a satisfactory level of repair and long term replacement should have been carried out. No leak was detected and the PG9 notice was removed after a satisfactory brake test was carried out.

The previous PMI record dated 30/12/2013 was checked with no defects noted.

6. Vehicle SV05 EDJ was issued with an 'S' marked immediate PG9 notice on the 14/01/2013 for the following defect:

- Load sensing valve seized, clearly not able to function as intended. Unable to move main spindle and linkage deformed not allowing valve to operate as intended. Digital photographs were taken and are attached to this report.

The previous PMI record dated 19/12/2013 was checked with defects noted regarding the rear brake adjusters, a satisfactory unladen brake test was carried out with the service brake efficiency reading of 42%.

Previous PMI record dated 15/10/2013 detailed new brake shoes fitted to axle 2.

The prohibition defect was 'S' endorsed due to the no work had been carried out on the valve and the position of the linkage visually indicated a fault which would require further investigation work to establish the cause.

The vehicle had other advisory defects present which were recorded on a PG35EC.

The operator was asked to give written response to the annual test and prohibition history, the response is attached to this report.

#### **Driver Defect reporting system**

The content of the driver defect system was found to be in the main satisfactory, however defects were not signed of as complete with inconsistent procedures adopted between departments. Mr Buchan was asked to clarify procedures for staff reporting defects and the chain authority for defect repair.

Vehicle VO08 RVA folder contained defect dated 30/07/2013, indicator inoperative. The vehicle was observed to be in use with a Job sheet dated 21/08/2013 detailing bulb replaced. The mileage reading between the 2 indicated use.

Mr Buchan failed to comment on this matter or give any plausible reason.

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## **17. EXAMINER ' S COMMENTS (Include details of PG13G RFE response)**

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Mr Buchan has provided written responses to the shortcomings and points noted during the maintenance investigation. A copy is attached to this report.

### **1. PMI records**

A weekly meeting with the CPC holder, workshop superintendent and supervisors has been arranged to audit all records. Mr Buchan does not clearly state the reason for the extended inspection intervals, however it is suggested that the agreed intervals had been altered to all vehicles into line due to the change in system.

### **2. Forward planning**

Mr Buchan states that they are in a transition period regarding the change over to the new Tranman system, this is not acceptable and should have been resolved prior to any change to ensure PMI intervals are adhered to. Mr Buchan does not clarify the reasons for the new system not matching the actual PMI records.

### **3. Driver Defect Reporting System**

Mr Buchan has stated that admin staff have now had training and the Workshop Superintendent will carry out an audit of 10% of the monthly sheets.

A process of modifying the driver report sheets is currently underway to make them more user friendly.

### **4. 3<sup>rd</sup> Party inspections (Maintenance Contracts)**

Mr Buchan has stated the vehicle inspections are only contracted out to 3<sup>rd</sup> party maintenance agents on occasions such as peak periods on an ad-hoc basis to stay within the frequency undertakings. Mr Buchan is going to continue to discuss this with providers.

Mr Buchan appears to misunderstand the fact that periods for vehicle inspections have been extended or mislaid despite his claims. Discussions with a service provider indicated that it was possible to arrange a contract for inspection and repairs based on the customers' requirements and not to a set timescale.

Mr Buchan has implemented a fault reporting system for workshop tools and equipment with a process for repairing the defective wheel play detectors ongoing.

### **5. Disused Operating Centre**

A request to remove the disused centre has been made. No further information.

A review of the VOSA database indicates that the centre has been removed.

## **7. Wheel fitment & register**

A new single register for this system has been implemented. Wheel re-torques carried out at outside contractors will be transferred to the register and audited by the Workshop Superintendent on a monthly basis.

## **8. Prohibition History**

Mr Buchan has responded to the individual prohibitions detailed previously. The prohibition notices are accepted with training being cited as the main focus of improvement. These are listed in full within Mr Buchan's letter.

### **Further Improvements cited by Mr Buchan**

Mr Buchan also states that the operator is to engage the services of MVC (Scotland) Ltd in an attempt to improve record keeping and training of staff. During the investigation, the operator requested that MVC attended and carried out an audit, the outcome and recommendations are not known at this time.

All workshop/ maintenance supervising staff are established and should be well placed to complete the system that is already in place. The CPC holder during routine checking of inspection records and systems should have identified and addressed any shortcomings prior to spot checks by VOSA. Mr Buchan was given extensive advise regarding the prospect of employing additional CPC holder to assist in the 'O' licence requirements and relieving some of the duties regarding the day to day operations.

### **Documents attached to the report:**

1. PG13g dated 14<sup>th</sup> January 2014.
2. Operator response letter dated 04<sup>th</sup> February 2014.
3. PMI record for vehicle SV05 EDJ dated 16/12/2013.
4. Job sheet detailing repairs for SV05 EDJ dated 16/12/2014.
5. Annual Test report for period 01/02/2009 – 14/02/2014.
6. Prohibition defect detail for period 01/02/2009 – 14/02/2014.
7. Digital photographs of vehicle SV05 EDJ.

**Signature**



**Name**

Andrew Donald

**Date**

17<sup>th</sup> February 2014

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## 18. RECOMMENDATIONS

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**Signature**

**Name**

SVE John Daly

**Date**

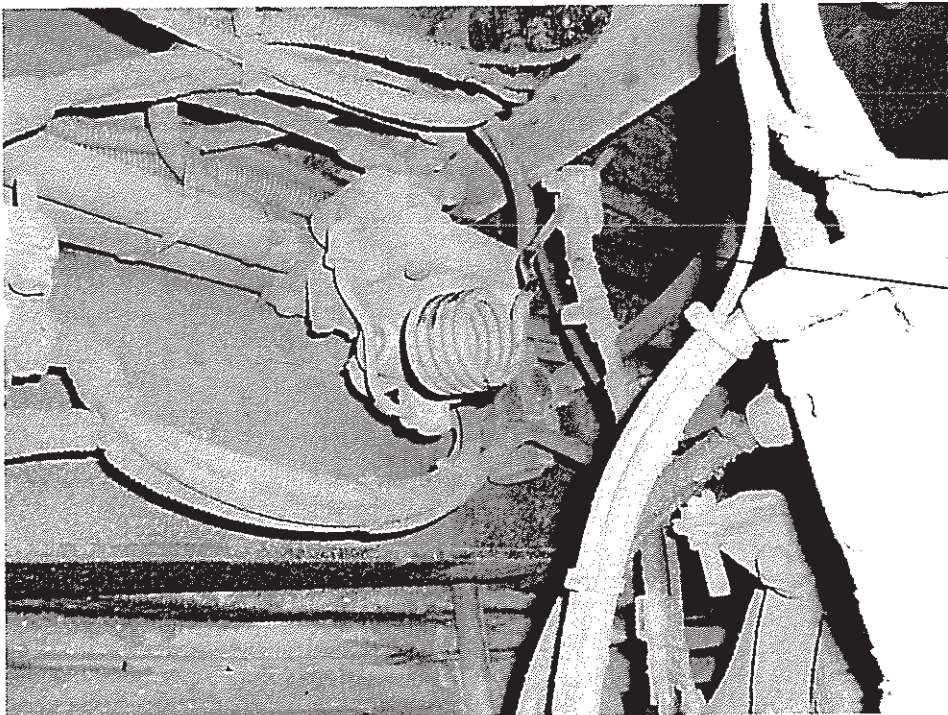


Operator	Aberdeen City Council	Examination Date	14/01/2014
VRM	SV05 EDJ		

**Photograph of:** Vehicle SV05 EDJ



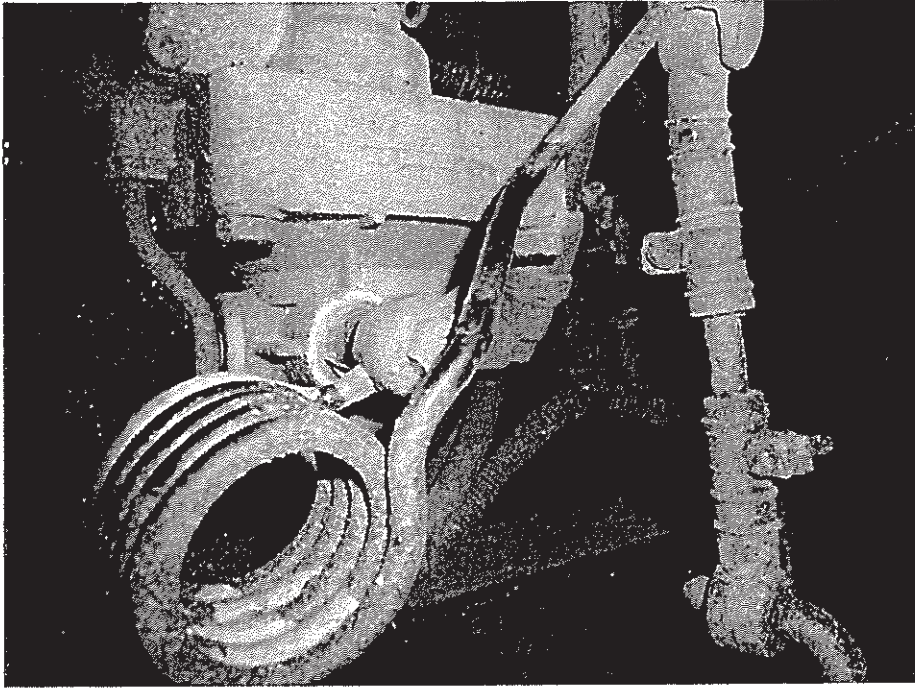
**Photograph of:** Load sensing valve located on offside of chassis above axle 2. Red arrow indicates lever displaced



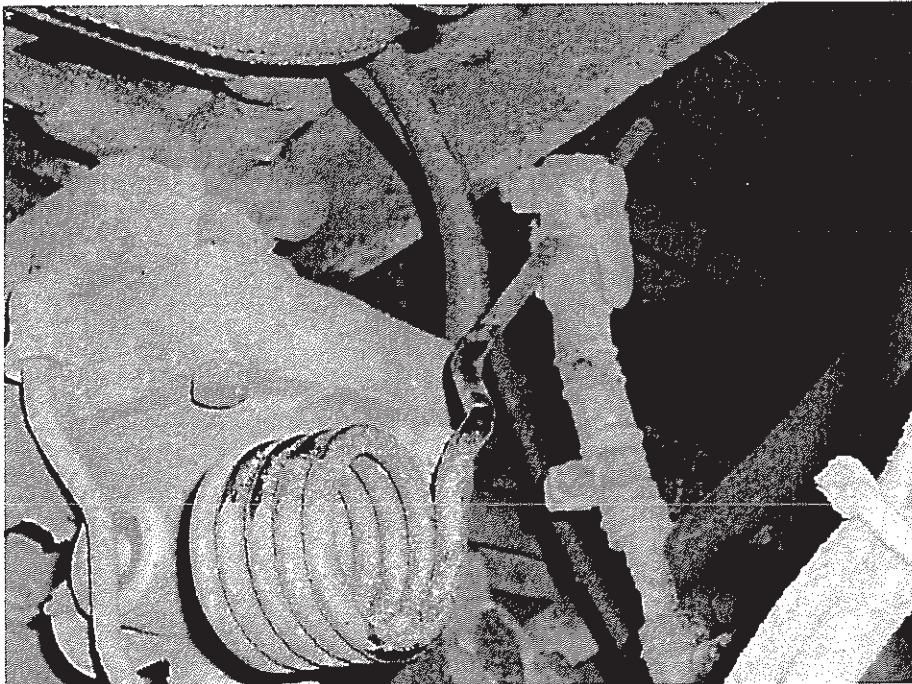
These photographs were produced using a digital camera. The images have not been enhanced or altered in anyway except for enlargement.



**Photograph of:** Close up of Load sensing valve and centre spindle



**Photograph of:** View of load sensing valve arm displacement




These photographs were produced using a digital camera. The images have not been enhanced or altered in anyway except for enlargement.



Driver & Vehicle  
Standards  
Agency

## Annex 04

An executive agency of the  
Department for  
**Transport**

 Saving lives, safer roads, cutting crime, protecting the environment

**Operator: ABERDEEN CITY COUNCIL**

**Licence: OM0021187**

**Defect Detail (01/08/2009 to 22/08/2014)**

Issue Date	VRM / Trailer ID	Odometer/ Reading	Notes	Severity	Defect Description	Additional Text
14/01/2014	SV05EDJ	156253 Km	S-Mark	I	Load sensing valve missing/seized/by-passed, linkage defective/disconnected or out of adjustment.; Load sensing valve seized; clearly not able to function as intended; Axle 0	UNABLE TO MOVE MAIN SPINDLE AND LINKAGE DEFORMED NOT ALLOWING VALVE TO OPERATE AS INTENDED. DIGITAL PHOTOGRAPHS TAKEN.
14/01/2014	Y442RSA	376478 Km		D	Brake pipe/hose/coupling/connection leaking.; Brake coupling leaking with brake applied; but pressure can be sustained with engine on "fast idle"; Axle 0	T PEICE ON NEARSIDE OF CHASSIS AT REAR OF AIR TANKS IN MAIN FRONT TO REAR LOOM.
09/10/2013	SV53GPF	48582 Km	S-Mark / Annual Test	I	Brake pipe/hose/coupling/connection leaking.; Brake pipe leaking with brake applied; with positive hydraulic leak; Axle 0; Near Side	AXLE 2 NEARSIDE ; INSDE RIM COVERED IN BRAKE FLUID , VARIOUS TRAILS ON TYRE 71, 72,73 NOT TESTED
19/08/2013	VO08RVA	64463 Km	Annual Test	I	Loss of air/vacuum.; Loss of air in braking system without brake applied; pressure cannot be sustained with engine on "fast idling"; Axle 0	NSF BRAKE CHAMBER DIAPHRAGM BURST DURING ROLLER BRAKE TEST
26/04/2013	W391ORS	259678 Km	Annual Test	I	Service brake does not operate on every roadwheel where originally designed to do so ( see note 6); Service brake not operating; on wheel originally designed to do so; Axle 3; Near Side	57KGF RECORDED ON CALIBRATED BRAKE TEST MACHINE.

**Operator: ABERDEEN CITY COUNCIL****Licence: OM0021187****Defect Detail (01/08/2009 to 22/08/2014)**

Issue Date	VRM / Trailer ID	Odometer/ Reading	Notes	Severity	Defect Description	Additional Text
21/01/2013	VU07JVC	87880 Km	S-Mark	D	Any locking device (not retaining device) missing,insecure; Locking device; insecure; Axle 2; Off Side	BRAKE CHAMBER PUSH ROD LOCKNIG NUT WOUND OFF, DIGITAL PHOTOGRAPHS TAKEN OF DEFECT.
				D	Anti-lock or EBS warning light inoperative or indicates the existence of a fault; Anti-lock warning lamp; indicates the existence of a fault; Axle 0	NO RECORD ON DRIVER DEFECT SYSTEM LIGHT DID NOT EXTINGUSH ON ROAD TEST. DEFECT REPORTED ON PMI RECORD 17.12.12.
14/09/2011	V643DSS	0	PG9A / Annual Test	D	MOT failure items (non prohibital); Items listed on attached documentation; - non prohibital; Axle 0	
16/08/2011	V643DSS	58199 Km		I	Spring leaf fractured/defective.; Road spring; main leaf fractured; Axle 2; Near Side	FRACTURED AT SHACKLE.
16/08/2011	SV06FFA	42239 Km		I	Brake pipe excessively chafed/damaged; Brake pipe chafed; and failed; Axle 0	NEARSIDE FRONT CHASSIS AREA.

**Operator: ABERDEEN CITY COUNCIL****Licence: OM0021187****Defect Detail (01/08/2009 to 22/08/2014)**

Issue Date	VRM / Trailer ID	Odometer/ Reading	Notes	Severity	Defect Description	Additional Text
11/08/2011	P48TCW	56177 Km		I	Load sensing valve missing/seized/by-passed, linkage defective/disconnected or out of adjustment.; Load sensing valve(linkage defective); clearly not able to function as intended; Axle 0	VEHICLE LADEN DURING TEST.
				D	Bumper bar, sideguard or under-run device insecure, damaged or missing; Sideguard missing; - missing where required; Axle 0; Near Side	CENTRE SECTION REMOVED DUE TO USE OF VEHICLE.
				D	Bumper bar, sideguard or under-run device insecure, damaged or missing; Sideguard missing; - missing where required; Axle 0; Off Side	CENTRE SECTION REMOVED DUE TO USE OF VEHICLE.
				D	Brake pipe/hose/coupling/connection leaking.; Brake pipe leaking with brake applied; but pressure can be sustained with engine on "fast idle"; Axle 0	REAR OF DASHBORD AREA.
				D	Oil leaking onto the road surface; Oil leak from gearbox area onto road surface; dripping, in excess of 75mm diameter patch in 5 minutes; Axle 0	PIPES FOR TRANSMISSION TO COOLER.
09/03/2011	SV06EHY	62109 Km	Annual Test	I	Brake fluid leaking from (Specify source); Brake fluid leaking; obvious leak leading to brake failure; Axle 0; Off Side	BRAKE FLUID LEAKING FROM CALIPER WHEN BRAKE APPLIED.



**Roadworthiness Prohibition Notice**

Operator/Driver Details	Vehicle Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF	Prohibited Vehicle ID      SV05EDJ Vehicle Make                SEDDON ATKINSON Towing Vehicle Reg. Odometer Reading        156253 Kilometres

Defects	
The defects leading to the prohibition are shown below and on continuation pages where necessary	
Severity	Page 1 of 1
I	LOAD SENSING VALVE SEIZED, CLEARLY NOT ABLE TO FUNCTION AS INTENDED, UNABLE TO MOVE MAIN SPINDLE AND LINKAGE DEFORMED NOT ALLOWING VALVE TO OPERATE AS INTENDED. DIGITAL PHOTOGRAPHS TAKEN.

**This prohibition indicates a significant failure in maintenance.**

**I hereby prohibit all driving and towing of this vehicle on public roads. This prohibition comes into force on 14/01/2014 at 10:30 and it will stay in force until it is removed by prior appointment at an Official Testing Station by full inspection.**

Issuing Officer Details	Receipt Details
Signature	Signature
Name            Andrew Donald	Name      KEVIN MASSEY
Date Issued    14/01/2014	
Time Issued    10:30	
Place where issued:    CONTRACTING SERVICES DEPT, AB253RF, KITTYBREWSTER	

Variation Details	
Signature	Date of issue
Name	Time of issue

**Roadworthiness Prohibition Notice**

Operator/Driver Details	Vehicle Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF	Prohibited Vehicle ID     Y442RSA Vehicle Make                FODEN Towing Vehicle Reg. Odometer Reading         376478 Kilometres

Defects	
The defects leading to the prohibition are shown below and on continuation pages where necessary	
Severity	Page 1 of 1
D	BRAKE COUPLING LEAKING WITH BRAKE APPLIED, BUT PRESSURE CAN BE SUSTAINED WITH ENGINE ON "FAST IDLE", T PEICE ON NEAR SIDE OF CHASSIS AT REAR OF AIR TANKS IN MAIN FRONT TO REAR LOOM.

I hereby prohibit all driving and towing of this vehicle on public roads. This prohibition comes into force on 19/01/2014 at 09:10 and it will stay in force until it is removed by prior appointment at LOCAL EXAMINER.

Issuing Officer Details	Receipt Details
Signature	Signature
Name                Andrew Donald	Name     KEVIN MASSEY
Date Issued        14/01/2014	
Time Issued        09:10	
Place where issued:     CONTRACTING SERVICES DEPT, AB253RF, KITTYBREWSTER	

Variation Details	
Signature	Date of issue
Name	Time of issue



**Roadworthiness Prohibition Notice**

Operator/Driver Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF

Vehicle Details	
Prohibited Vehicle ID	SV53GPF
Vehicle Make	IVECO FORD
Towing Vehicle Reg.	
Odometer Reading	48582 Kilometres

Defects	
The defects leading to the prohibition are shown below and on continuation pages where necessary	
Severity	Page 1 of 1
I	BRAKE PIPE LEAKING WITH BRAKE APPLIED, WITH POSITIVE HYDRAULIC LEAK, NEARSIDE, AXLE 2 NEARSIDE, INSIDE RIM COVERED IN BRAKE FLUID, VARIOUS TRAILS ON TYRE 71, 72, 73 NOT TESTED

**This prohibition indicates a significant failure in maintenance.**

**I hereby prohibit all driving and towing of this vehicle on public roads. This prohibition comes into force on 09/10/2013 at 12:03 and it will stay in force until it is removed by prior appointment at an Official Testing Station by partial inspection.**

Issuing Officer Details		Receipt Details	
Signature		Signature	
Name	Duncan McLullich	Name	CLIVE GENTLES
Date Issued	09/10/2013		
Time Issued	12:03		
Place where issued: ABERDEEN, CLOVERHILL ROAD, ABERDEEN			

Variation Details	
Signature	Date of issue
Name	Time of issue

**Roadworthiness Prohibition Notice**

Operator/Driver Details	Vehicle Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF	Prohibited Vehicle ID      VO08RVA Vehicle Make                DENNIS Towing Vehicle Reg. Odometer Reading        64463 Kilometres

Defects	
The defects leading to the prohibition are shown below and on continuation pages where necessary	
Severity	Page 1 of 1
I	LOSS OF AIR IN BRAKING SYSTEM WITHOUT BRAKE APPLIED, PRESSURE CANNOT BE SUSTAINED WITH ENGINE ON "FAST IDLING", NSF BRAKE CHAMBER DIAPHRAGM BURST DURING ROLLER BRAKE TEST

The defect(s) on this prohibition are considered not to be maintenance related, and appear to have arisen as a result of random failure.

I hereby prohibit all driving and towing of this vehicle on public roads. This prohibition comes into force on 19/08/2013 at 12:01 and it will stay in force until it is removed by prior appointment at an Official Testing Station by partial inspection.
---

Issuing Officer Details	Receipt Details
Signature	Signature
Name            John Low	Name      LAWRENCE ROBSON
Date Issued    19/08/2013	
Time Issued    12:01	
Place where issued:      ABERDEEN TEST STATION, CLOVERHILL ROAD, ABERDEEN	

Variation Details	
Signature	Date of issue
Name	Time of issue

**Roadworthiness Prohibition Notice**

Operator/Driver Details	Vehicle Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF	Prohibited Vehicle ID      W391ORS Vehicle Make                SEDDON ATKINSON Towing Vehicle Reg. Odometer Reading        259678 Kilometres

Defects	
The defects leading to the prohibition are shown below and on continuation pages where necessary	
Severity	Page 1 of 1
I	SERVICE BRAKE NOT OPERATING, ON WHEEL ORIGINALLY DESIGNED TO DO SO, NEARSIDE, AXLE 3, 57KGF RECORDED ON CALIBRATED BRAKE TEST MACHINE.

<p>I hereby prohibit all driving and towing of this vehicle on public roads. This prohibition comes into force on 26/04/2013 at 12:22 and it will stay in force until it is removed by prior appointment at an Official Testing Station by partial inspection.</p>
--

Issuing Officer Details	Receipt Details
Signature	Signature
Name            Duncan McLulich	Name      NEIL GULLAN
Date Issued    26/04/2013	
Time Issued    12:22	
Place where issued:    ABERDEEN TEST STATION, CLOVERHILL ROAD, ABERDEEN	

Variation Details	
Signature	Date of issue
Name	Time of issue

**Roadworthiness Prohibition Notice**

Operator/Driver Details	Vehicle Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF	Prohibited Vehicle ID      VU07JVC Vehicle Make                DENNIS Towing Vehicle Reg. Odometer Reading        87880 Kilometres

Defects	
The defects leading to the prohibition are shown below and on continuation pages where necessary	
Severity	Page 1 of 1
D	LOCKING DEVICE, INSECURE, OFFSIDE, AXLE 2, BRAKE CHAMBER PUSH ROD LOCKNIG NUT WOUND OFF, DIGITAL PHOTOGRAPHS TAKEN OF DEFECT.
D	ANTI-LOCK WARNING LAMP, INDICATES THE EXISTENCE OF A FAULT, NO RECORD ON DRIVER DEFECT SYSTEM LIGHT DID NOT EXTINGUSH ON ROAD TEST. DEFECT REPORTED ON PMI RECORD 17.12.12.

**This prohibition indicates a significant failure in maintenance.**

**I hereby prohibit all driving and towing of this vehicle on public roads. This prohibition comes into force on 26/01/2013 at 14:30 and it will stay in force until it is removed by prior appointment at an Official Testing Station by full inspection.**

Issuing Officer Details	Receipt Details
Signature	Signature
Name                Andrew Donald	Name      MARTIN GRAY
Date Issued        21/01/2013	
Time Issued        14:30	
Place where issued:      CONTRACTING SERVICES DEPT, AB253RF, KITTYBREWSTER	

Variation Details	
Signature	Date of issue
Name	Time of issue

**Roadworthiness Prohibition (Variation and Refusal) Notice**

Operator/Driver Details	Prohibition Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF	Prohibited Vehicle ID    V643DSS Vehicle Make               SEDDON ATKINSON Prohibition Date.        16/08/2011 Prohibition Time         10:44
	Odometer Reading

Roadworthiness Refusal Details
I hereby REFUSE to remove the ROADWORTHINESS PROHIBITION NOTICE detailed above on the grounds that the vehicle is not fit due to the defects listed below and on a separate sheet where necessary.

<b>This prohibition now comes into force on 14/09/2011 at 12:05</b>
---

Defects	
The following is the current list of defects:	
Severity	Page 1 of 1
D	ITEMS LISTED ON ATTACHED DOCUMENTATION, - NON PROHIBITAL

Issuing Officer Details	Receipt Details
Signature	Signature
Name        Duncan McLulich	Name    LAWRENCE ROBSON
Date Issued    14/09/2011	
Time Issued    12:05	
Place where issued:    ABERDEEN TEST STATION, CLOVERHILL ROAD, ABERDEEN	

Further Variation Details	
Date	Name

**Roadworthiness Prohibition Notice**

<b>Operator/Driver Details</b>
Operator Licence No.  ABERDEEN CITY COUNCIL 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF

<b>Vehicle Details</b>	
Prohibited Vehicle ID	P993YWN
Vehicle Make	LEYLAND DAF
Towing Vehicle Reg.	
Odometer Reading	107856 Kilometres

<b>Defects</b>	
The defects leading to the prohibition are shown below and on continuation pages where necessary	
Severity	Page 1 of 2
I	BRAKE PIPE CHAFED, AND FAILED, BETWEEN AIR TANKS MIDCHASSIS.
I	LOAD SENSING VALVE STIFF IN OPERATION, CLEARLY NOT ABLE TO FUNCTION AS INTENDED
I	DRIVING CONTROL IMPEDED IN ITS TRAVEL, CONTROL SO DEFECTIVE THAT IT FAILS TO FULFIL ITS FUNCTION, THROTTLE PEDAL OR LINKAGE STICKING AND NOT RETURNING TO IDLE.

I hereby prohibit all driving and towing of this vehicle on public roads. This prohibition comes into force on 16/08/2011 at 12:06 and it will stay in force until it is removed by prior appointment at CONTACT 01224708262.
---

<b>Issuing Officer Details</b>		<b>Receipt Details</b>	
Signature		Signature	
Name	Alick Williams	Name	NIGEL BUCHAN
Date Issued	16/08/2011		
Time Issued	12:06		
Place where issued: ABERDEEN COUNCIL, NA, GRAMPIAN			

<b>Variation Details</b>	
Signature	Date of issue
Name	Time of issue

**Continuation Details**

Prohibited Vehicle ID P993YWN

Notice Continued Prohibition Notice

**Defects (Continued)**

The following continues list of defects

Page 2 of 2

Severity	
D	SUSPENSION HOLDING DOWN BOLTS/NUTS INSECURE, NO MOVEMENT OF AXLE EVIDENT, NEAR SIDE, REAR, AXLE 2, U BOLT INSECURE.
D	A SUSPENSION SHACKLE PIN AND/OR BUSH WORN, CLEARLY WORN IN EXCESS OF THE ANNUAL TEST STANDARD, OFFSIDE, UPPER, AXLE 2
D	A SUSPENSION SHACKLE PIN AND/OR BUSH WORN, CLEARLY WORN IN EXCESS OF THE ANNUAL TEST STANDARD, OFFSIDE, LOWER, AXLE 2

I hereby prohibit all driving and towing of this vehicle on public roads. This prohibition comes into force on 16/08/2011 at 12:06 and it will stay in force until it is removed by prior appointment at CONTACT 01224708262.

**Issuing Officer Details****Receipt Details**

Signature	Signature
Name Alick Williams Date Issued 16/08/2011 Time Issued 12:06	Name NIGEL BUCHAN
Place where issued: ABERDEEN COUNCIL, NA, GRAMPIAN	



**Roadworthiness Prohibition Notice**

Operator/Driver Details	Vehicle Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF	Prohibited Vehicle ID      SV06FFA Vehicle Make                  DAF Towing Vehicle Reg. Odometer Reading          42239 Kilometres

Defects	
The defects leading to the prohibition are shown below and on continuation pages where necessary	
Severity	Page 1 of 1
I	BRAKE PIPE CHAFED, AND FAILED, NEAR SIDE FRONT CHASSIS AREA.

I hereby prohibit all driving and towing of this vehicle on public roads. This prohibition comes into force on 16/08/2011 at 08:00 and it will stay in force until it is removed by prior appointment at an Official Testing Station by partial inspection.

Issuing Officer Details	Receipt Details
Signature	Signature
Name          Alick Williams	Name          ALEXANDER ADAM
Date Issued    16/08/2011	
Time Issued    08:00	
Place where issued:      ABERDEEN COUNCIL, NA, GRAMPIAN	

Variation Details	
Signature	Date of issue
Name	Time of issue

**Roadworthiness Prohibition Notice**

Operator/Driver Details	Vehicle Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF	Prohibited Vehicle ID V643DSS Vehicle Make SEDDON ATKINSON Towing Vehicle Reg. Odometer Reading 58199 Kilometres

Defects	
The defects leading to the prohibition are shown below and on continuation pages where necessary	
Severity	Page 1 of 1
I	ROAD SPRING, MAIN LEAF FRACTURED, NEAR SIDE, REAR, AXLE 2, FRACTURED AT SHACKLE.

I hereby prohibit all driving and towing of this vehicle on public roads. This prohibition comes into force on 16/08/2011 at 10:44 and it will stay in force until it is removed by prior appointment at an Official Testing Station by partial inspection.

Issuing Officer Details	Receipt Details
Signature	Signature
Name Andrew Donald	Name NIGEL BUCHAN
Date Issued 16/08/2011	
Time Issued 10:44	
Place where issued: ABERDEEN CITY COUNCIL, NA, GRAMPIAN	

Variation Details	
Signature	Date of issue
Name	Time of issue

**Roadworthiness Prohibition Notice**

Operator/Driver Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF

Vehicle Details	
Prohibited Vehicle ID	P48TCW
Vehicle Make	DENNIS
Towing Vehicle Reg.	
Odometer Reading	56177 Kilometres

Defects	
The defects leading to the prohibition are shown below and on continuation pages where necessary	
Severity	Page 1 of 2
I	LOAD SENSING VALVE(LINKAGE DEFECTIVE), CLEARLY NOT ABLE TO FUNCTION AS INTENDED, VEHICLE LADEN DURING TEST.
D	SIDEGUARD MISSING, -MISSING WHERE REQUIRED, NEAR SIDE, CENTRE SECTION REMOVED DUE TO USE OF VEHICLE.
D	SIDEGUARD MISSING, -MISSING WHERE REQUIRED, OFFSIDE, CENTRE SECTION REMOVED DUE TO USE OF VEHICLE.

I hereby prohibit all driving and towing of this vehicle on public roads. This prohibition comes into force on 11/08/2011 at 12:38 and it will stay in force until it is removed by prior appointment at an Official Testing Station by full inspection.

Issuing Officer Details		Receipt Details	
Signature		Signature	
Name	Andrew Donald	Name	STEWART REID MAIN
Date Issued	11/08/2011		
Time Issued	12:38		
Place where issued: ABERDEEN TEST STATION, CLOVERHILL ROAD, ABERDEEN			

Variation Details	
Signature	Date of issue
Name	Time of issue

Continuation Details	
Prohibited Vehicle ID    P48TCW	Notice Continued Prohibition Notice

Defects (Continued)	
The following continues list of defects	
Severity	
D	BRAKE PIPE LEAKING WITH BRAKE APPLIED, BUT PRESSURE CAN BE SUSTAINED WITH ENGINE ON "FAST IDLE", REAR OF DASHBORD AREA.
D	OIL LEAK FROM GEARBOX AREA ONTO ROAD SURFACE, DRIPPING, IN EXCESS OF 75MM DIAMETER PATCH IN 5 MINUTES, PIPES FOR TRANMISSION TO COOLER.

I hereby prohibit all driving and towing of this vehicle on public roads. This prohibition comes into force on 11/08/2011 at 12:38 and it will stay in force until it is removed by prior appointment at an Official Testing Station by full inspection.

Issuing Officer Details		Receipt Details	
Signature		Signature	
Name	Andrew Donald	Name	STEWART REID MAIN
Date Issued	11/08/2011		
Time Issued	12:38		
Place where issued: ABERDEEN TEST STATION, CLOVERHILL ROAD, ABERDEEN			

**Roadworthiness Prohibition Notice**

Operator/Driver Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF

Vehicle Details	
Prohibited Vehicle ID	SV06EHY
Vehicle Make	IVECO
Towing Vehicle Reg.	
Odometer Reading	62109 Kilometres

Defects	
The defects leading to the prohibition are shown below and on continuation pages where necessary	
Severity	Page 1 of 1
I	BRAKE FLUID LEAKING, OBVIOUS LEAK LEADING TO BRAKE FAILURE, OFFSIDE, BRAKE FLUID LEAKING FROM CALIPER WHEN BRAKE APPLIED.

I hereby prohibit all driving and towing of this vehicle on public roads. This prohibition comes into force on 09/03/2011 at 12:00 and it will stay in force until it is removed by prior appointment at an Official Testing Station by partial inspection.

Issuing Officer Details		Receipt Details	
Signature		Signature	
Name	Michael Morris	Name	IAN BROWN
Date Issued	09/03/2011		
Time Issued	12:00		
Place where issued: ABERDEEN TEST STATION, CLOVERHILL ROAD, ABERDEEN			


Variation Details	
Signature	Date of issue
Name	Time of issue



Driver & Vehicle  
Standards  
Agency

## Annex 05

An executive agency of the  
Department for  
**Transport**

 Saving lives, safer roads, cutting crime, protecting the environment

**Prohibition Notice**

Operator Details		Driver Details	
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF		HOWARD ALEXANDER FOWLIE 59 KEITH MUIR GARDENS DRUMOAK BANCHORY AB31 5AA Date of Birth 04/09/1956	
Other Details		Vehicle Details	
Journey From	ABERDEEN	Vehicle ID	Y442RSA
Journey To	KEMNAY	Vehicle Make	FODEN
Goods Carried	SUB BASE	Trailer ID	C091300
Reason For Prohibition		Page 1 of 1	
INSUFFICIENT WEEKLY REST PERIOD (BAND >3HRS) CONTRARY ART 8.6 REG EC 561/2006			
EXERCISING MY POWERS UNDER SECTION 99A(1) AND (3) OF THE ABOVE ACT, I HEREBY PROHIBIT THE DRIVING OF ANY VEHICLES ON A ROAD UNTIL THE REQUIRED REST PERIOD OF 24 HOURS HAS BEEN TAKEN FROM THE TIME OF ISSUE OF THIS NOTICE.			

**WARNING:** If a person drives or causes or permits a vehicle to be driven in contravention of a prohibition or refuses to comply with a direction given, s/he is guilty of an offence and liable to a fine not exceeding £5000. A constable in uniform may, if s/he has reasonable cause to suspect a person of having committed such an offence, detain or direct the vehicle to such place as specified.

Issuing Officer Details		Receipt Details	
Signature		Signature	
Name	Joan Leslie	Name	HOWARD ALEXANDER FOWLIE
Date Issued	18/06/2012		
Time Issued	09:39		
Place where issued: BLACKBURN LAYBY, A96, ABERDEEN			



Reference No. 152200170417

**PLEASE READ THE EXPLANATORY NOTES ON THE BACK OF THIS NOTICE**

Driver Details	Vehicle Details
Name: HOWARD ALEXANDER FOWLIE Address: 59 KEITH MUIR GARDENS DRUMOAK BANCHORY AB31 5AA Driver Lic No: FOWLI509046HA9GF D.o.B: 04/09/1956	Reg No: Y442RSA Make: FODEN Nationality: GB
	Trailer Details
	Number 1: C091300 Number 2:

Following inspection of the above vehicle I had reason to believe that the offence indicated below was being or had been committed.

Non-Endorsable Offence	Penalty
INSUFFICIENT WEEKLY REST PERIOD (BAND >3HRS) CONTRARY ART 8.6 REG EC 561/2006, 18/06/2012	£200

Payment Due Date: 16/07/2012

Issuing Officer Details	Driver Details
Signature:	Driver Signature:
Name: Joan Leslie Date: 18/06/2012 Time: 09:44	Name: HOWARD ALEXANDER FOWLIE
Place where issued: BLACKBURN LAYBY, A96, ABERDEEN	

Form No: FPN 11/08

**Remittance Slip:**

**Fixed Penalty Reference No. 152200170417**

To: VOSA, Ellipse, Padley Road, Swansea, SA1 8AN Tel: 0300 1239000 Date: ...../...../.....

I enclose \*Cash / \*Cheque / \*Postal Order No .....for £ .....

Being full payment for the above Fixed Penalty Notice / Conditional Offer (To Contest the offence see notes overleaf)

*Please see reverse of notice for paying by credit or debit card*

**Block Capitals Please Full Name:**..... **Date of Birth:** ...../...../.....

**Address:**.....

.....**Post Code:**.....

\*Delete as appropriate

**Weight Prohibition**

Operator Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF

Vehicle Details	
Vehicle ID	SV05EDK
Make	SEDDON ATKINSON
Type	HGV Rigid > 12,000 KG

Other Details
Journey From Journey To Goods Carried

Weights							
This vehicle exceeds the permitted weights as detailed in the excess column below and on separate sheets where necessary. Each axle in a compensating group is identified by the same letter in the compensating code column that is unique to that group.						Page 1 of 1	
VEHICLE		ACTUAL(KG)	COMPENSATING		PERMITTED(KG)	EXCESS(KG)	%
			CODE	GROUP WEIGHT (KG)			
M.U.	1	6980			8000		
M.U.	2	12460			11500	960	8.35
	Gross	19440			18000	1440	8.00

**WARNING:** If a person drives or causes or permits a vehicle to be driven in contravention of a prohibition, s/he is guilty of an offence under Section 71 (a) or (b) of the above act, and liable to a fine not exceeding £5000. NOTE : The term 'Gross' for semi trailers is the 'bogie' weight.

Issuing Officer Details		Receipt Details	
Signature		Signature	
Name	Clark Laidlaw	Name	DAVID WILLIAM MURRISON
Date Issued	08/09/2011		
Time Issued	09:16		
Place where issued: BLACKBURN LAYBY, A96, ABERDEEN			

**Direction Notice**

Driver Details
DAVID WILLIAM MURRISON MILL OF BRACO PITCAPLE INVERURIE AB515JA

Prohibition Details
Vehicle ID SV05EDK Prohibition Date 08/09/2011 Prohibition Time 09:16

Direction
<p><b>I hereby direct the above vehicle(s) subject to the following conditions:-</b></p> <p>Does not exceed 40 MPH.</p> <p>Is only moved between BLACKBURN LAYBY and LITTLEMILL.</p> <p>BY MOST DIRECT ROUTE</p>

**WARNING:** If a person drives or causes or permits a vehicle to be driven in contravention of a prohibition or refuses to comply with a direction given, s/he is guilty of an offence and liable to a fine not exceeding £5000. A constable in uniform may, if s/he has reasonable cause to suspect a person of having committed such an offence, detain or direct the vehicle to such place as specified.

Issuing Officer Details	Receipt Details
Signature	Signature
Name Clark Laidlaw	Name DAVID WILLIAM MURRISON
Date Issued 08/09/2011 Time Issued 09:17	
Place where issued: BLACKBURN LAYBY, A96, ABERDEEN	

## Prohibition Notice

Operator Details		Driver Details	
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF		GRAHAM KIDD 34 LONG WALK ROAD ABERDEEN AB165TE Date of Birth 11/09/1968	
Other Details		Vehicle Details	
Journey From UDNY Journey To ABERDEEN Goods Carried PALLET TRUCK		Vehicle ID SV06AUH Vehicle Make DAF	
Reason For Prohibition			Page 1 of 1
FAIL TO KEEP RECORD OF OTHER WORK - ARTICLE 6(5) EC 561/2006  <b>EXERCISING MY POWERS UNDER SECTION 99A(1) AND (3) OF THE ABOVE ACT, I HEREBY PROHIBIT THE DRIVING OF ANY VEHICLES ON A ROAD UNTIL THE REQUIRED REST PERIOD OF 24 HOURS HAS BEEN TAKEN FROM THE TIME OF ISSUE OF THIS NOTICE.</b>			

**WARNING:** If a person drives or causes or permits a vehicle to be driven in contravention of a prohibition or refuses to comply with a direction given, s/he is guilty of an offence and liable to a fine not exceeding £5000. A constable in uniform may, if s/he has reasonable cause to suspect a person of having committed such an offence, detain or direct the vehicle to such place as specified.

Issuing Officer Details		Receipt Details	
Signature		Signature	
Name Alexander Duff		Name GRAHAM KIDD	
Date Issued 11/08/2011			
Time Issued 14:48			
Place where issued: ABERDEEN TEST STATION, CLOVERHILL ROAD, ABERDEEN			

**Direction Notice**

Driver Details
GRAHAM KIDD 34 LONG WALK ROAD ABERDEEN AB165TE

Prohibition Details
Vehicle ID SV06AUH Prohibition Date 11/08/2011 Prohibition Time 14:48

Direction
I hereby direct the above vehicle(s) subject to the following conditions:- Is only moved between ABERDEEN GVTS and WHITEMYRES. BY THE MOST DIRECT ROUTE, PROHIBITION WILL COME INTO INFORCE ON ARRIVAL

**WARNING:** If a person drives or causes or permits a vehicle to be driven in contravention of a prohibition or refuses to comply with a direction given, s/he is guilty of an offence and liable to a fine not exceeding £5000. A constable in uniform may, if s/he has reasonable cause to suspect a person of having committed such an offence, detain or direct the vehicle to such place as specified.

Issuing Officer Details	Receipt Details
Signature	Signature
Name Alexander Duff	Name GRAHAM KIDD
Date Issued 11/08/2011 Time Issued 14:48	
Place where issued: ABERDEEN TEST STATION, CLOVERHILL ROAD, ABERDEEN	

## Prohibition Notice

Operator Details		Driver Details	
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF		DAVID CUMMING 126 MASTRICK ROAD ABERDEEN AB165PP Date of Birth 07/01/1964	
Other Details		Vehicle Details	
Journey From BUCKSBURN Journey To PITCAPLE Goods Carried USED TAR PRODUCTS		Vehicle ID SV02KZN Vehicle Make SEDDON ATKINSON	

Reason For Prohibition	Page 1 of 1
FAIL TO PRODUCE TACHO CHARTS/DRIVER CARD/PRINT OUT ARTICLE 15.7 EC 3821/85  <b>EXERCISING MY POWERS UNDER SECTION 99A(1) AND (3) OF THE ABOVE ACT, I HEREBY PROHIBIT THE DRIVING OF ANY VEHICLES ON A ROAD UNTIL THE REQUIRED REST PERIOD OF 8 HOURS HAS BEEN TAKEN FROM THE TIME OF ISSUE OF THIS NOTICE.</b>	

**WARNING:** If a person drives or causes or permits a vehicle to be driven in contravention of a prohibition or refuses to comply with a direction given, s/he is guilty of an offence and liable to a fine not exceeding £5000. A constable in uniform may, if s/he has reasonable cause to suspect a person of having committed such an offence, detain or direct the vehicle to such place as specified.

Issuing Officer Details		Receipt Details	
Signature		Signature	
Name Charles Hogg		Name DAVID CUMMING	
Date Issued 29/06/2010			
Time Issued 11:14			
Place where issued: BLACKBURN LAYBY, A96, ABERDEEN			

## Certificate of Weight Static Weighing Machine

Vehicle Details	
Vehicle ID	SV02KZN
Trailer ID	
Trailer 2 ID	
Journey From	BUCKSBURN
Journey To	PITCAPLE
Goods Carried	USED TAR PRODUCTS

Weights				
I hereby certify that the above vehicle(s) has this day been weighed in accordance with the provisions of the above Act(s) and the various weights found are set out below and on separate sheets where necessary. Each axle in a compensating group is identified by the same letter in the compensating code column that is unique to that group.				Page 1 of 1
		WEIGHT(KG)	COMPENSATING	
			CODE	GROUP WEIGHT (KG)
M.U.	1	5940		
M.U.	2	10660		
	Gross	16600		

Issuing Officer Details		Receipt Details	
Signature		Signature	
Name	Charles Hogg	Name	DAVID CUMMING
Date Issued	29/06/2010		
Time Issued	11:21		
Place where issued: BLACKBURN LAYBY, A96, ABERDEEN			



**Direction Notice**

Driver Details
DAVID CUMMING 126 MASTRICK ROAD ABERDEEN AB165PP

Prohibition Details
Vehicle ID SV02KZN Prohibition Date 29/06/2010 Prohibition Time 11:14

Direction
<p><b>I hereby direct the above vehicle(s) subject to the following conditions:-</b></p> <p>Does not exceed 40 MPH.</p> <p>Is only moved between A96 AT BLACKBURN and MASTRICK ROAD, ABERDEEN..</p> <p>MOST DIRECT AVAILABLE ROUTE AND BACK TO THE CHECKSITE ONLY.</p>

**WARNING:** If a person drives or causes or permits a vehicle to be driven in contravention of a prohibition or refuses to comply with a direction given, s/he is guilty of an offence and liable to a fine not exceeding £5000. A constable in uniform may, if s/he has reasonable cause to suspect a person of having committed such an offence, detain or direct the vehicle to such place as specified.

Issuing Officer Details	Receipt Details
Signature	Signature
Name Charles Hogg	Name DAVID CUMMING
Date Issued 29/06/2010 Time Issued 11:15	
Place where issued: BLACKBURN LAYBY, A96, ABERDEEN	

## Removal of Prohibition

Operator Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF

Prohibition Details	
Vehicle ID	SV02KZN
Vehicle Make	SEDDON ATKINSON
Prohibition Date	29/06/2010
Prohibition Time	11:14

Driver Details
DAVID CUMMING 126 MASTRICK ROAD ABERDEEN AB165PP Date of Birth                      07/01/1964

**I hereby remove the prohibition issued to the above vehicle(s).**

Issuing Officer Details	Receipt Details
Signature	Signature
Name                      Charles Hogg	Name    DAVID CUMMING
Date Removed    29/06/2010 12:30	
Place where issued:    BLACKBURN LAYBY, A96, ABERDEEN	

**Notes:**

**Prohibition Notice**

Operator Details		Driver Details	
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF		PAUL ALEXANDER ROBERTSON NEWBIGGING GORDONSTON INVERURIE AB518XP Date of Birth                      28/10/1968	
Other Details		Vehicle Details	
Journey From                      BALMEDIE Journey To                          ABERDEEN Goods Carried                      SUB-BASE SOIL		Vehicle ID                            SV04AHE Vehicle Make                        DAF	

Reason For Prohibition	Page 1 of 1
TACHO NOT SEALED IN ACCORD. ANNEX I EC 3821/85  <b>EXERCISING MY POWERS UNDER SECTION 99A(1) AND (3) OF THE ABOVE ACT, I HEREBY PROHIBIT THE DRIVING OF ANY VEHICLES ON A ROAD UNTIL CLEARED BY AN AUTHORISED PERSON / EXAMINER.</b>	

**WARNING:** If a person drives or causes or permits a vehicle to be driven in contravention of a prohibition or refuses to comply with a direction given, s/he is guilty of an offence and liable to a fine not exceeding £5000. A constable in uniform may, if s/he has reasonable cause to suspect a person of having committed such an offence, detain or direct the vehicle to such place as specified.

Issuing Officer Details		Receipt Details	
Signature		Signature	
Name                      Charles Hogg		Name    PAUL ALEXANDER ROBERTSON	
Date Issued            08/06/2010			
Time Issued           12:43			
Place where issued:    ABERDEEN TEST STATION, CLOVERHILL ROAD, ABERDEEN			

**Direction Notice**

Driver Details
PAUL ALEXANDER ROBERTSON NEWBIGGING GORDONSTON INVERURIE AB518XP

Prohibition Details
Vehicle ID SV04AHE Prohibition Date 08/06/2010 Prohibition Time 12:43

Direction
<p><b>I hereby direct the above vehicle(s) subject to the following conditions:-</b></p> <p>Does not exceed 30 MPH.</p> <p>Is only moved between ABERDEEN GVTS and NORSCOT TACHO CENTRE..</p> <p>MOSR DIRECT ROUTE THERE AND BACK.</p>

**WARNING:** If a person drives or causes or permits a vehicle to be driven in contravention of a prohibition or refuses to comply with a direction given, s/he is guilty of an offence and liable to a fine not exceeding £5000. A constable in uniform may, if s/he has reasonable cause to suspect a person of having committed such an offence, detain or direct the vehicle to such place as specified.

Issuing Officer Details	Receipt Details
Signature	Signature
Name Charles Hogg	Name PAUL ALEXANDER ROBERTSON
Date Issued 08/06/2010 Time Issued 12:44	
Place where issued: ABERDEEN TEST STATION, CLOVERHILL ROAD, ABERDEEN	

## Removal of Prohibition

Operator Details
Operator Licence No. OM0021187 ABERDEEN CITY COUNCIL CONTRACTING SERVICES DEPT 38 POWIS TERRACE KITTYBREWSTER ABERDEEN AB253RF

Prohibition Details	
Vehicle ID	SV04AHE
Vehicle Make	DAF
Prohibition Date	08/06/2010
Prohibition Time	12:43

Driver Details
PAUL ALEXANDER ROBERTSON NEWBIGGING GORDONSTON INVERURIE AB518XP Date of Birth 28/10/1968

I hereby remove the prohibition issued to the above vehicle(s).

Issuing Officer Details	Receipt Details
Signature	Signature
Name Charles Hogg	Name PAUL ALEXANDER ROBERTSON
Date Removed 08/06/2010 14:02	
Place where issued: ABERDEEN TEST STATION, CLOVERHILL ROAD, ABERDEEN	


Notes:



Driver & Vehicle  
Standards  
Agency

## Annex 06

An executive agency of the  
Department for  
**Transport**

 Saving lives, safer roads, cutting crime, protecting the environment

## INVESTIGATION

## UNANNOUNCED

<b>1. Operators Name:</b> ABERDEEN CITY COUNCIL <b>Licence No:</b> OM0021187 <b>Licence Type:</b> STANDARD NATIONAL <b>Trading Name:</b> <b>Operating Centre Post Code:</b> AB21 9ET <b>OLBS Request:</b> No <b>ECMS Code:</b> 1001-0-292	<b>1a. Investigation Type:</b> <b>2. Name of Person Interviewed:</b> James Nigel Buchan <b>Status of Person Interviewed:</b> Fleet Manager <b>Transport Manager/CPC Holder:</b> James Nigel Buchan
---	--

3. VE Enforcement Encounter History (fleet & roadside)	Last 5 Yrs	Last 2 Yrs	Last PI or MIG/P
Total no. of vehicles checked:	14	12	14
MOT test failure rate (vehicle):	30%	25%	30%
Total no. of PG9s issued:	4	4	4
Total no. of 'S' endorsed PG9s issued:	1	1	1

Education Event Attended: NO Date Attended: N/A

Attendee: N/A

Date &amp; Result of last investigation: Date 25/01/2013 Result: Unsatisfactory

Date of last PI (if appropriate): N/A

4. Condition of vehicles examined at this fleet check (Fleet Size: Vehicle: 113 Trailers: 0 )

Type	No Checked	S Mark	Immediate	Delayed	I/N	Clear
Vehicles	4	1	-	1	4	0
Trailers	-	-	-	-	-	-

5. Vehicle Examiner's Assessment: UNSATISFACTORY

If unsatisfactory details must be reported at section 16 and PG13G issued.

DATA ENTERED: YES

PG13G ISSUED? YES

Signature



Name

Andrew Donald

Date

11/03/2013



6. Inspection//Maintenance Records (see Guide to Maintaining Roadworthiness)

- a. Are records suitable? YES
- b. Are records properly/fully completed? NO
- c. Is actual inspection frequency satisfactory? YES

- d.
- Inspection frequency as per Statement of Intent:
- Actual inspection intervals:

Time:

Time:

Vehicles	Trailers
8	12
8	N/A

- e. Is there a satisfactory forward planning system in use? YES

7. Drivers' defect reports (see Guide to Maintaining Roadworthiness)

- a. Do drivers carry out daily inspections? YES
- b. Is a suitable system available for drivers to report defects? YES
- c. Is rectification work carried out? YES
- d. Are reports being endorsed? YES
- e. Are the above systems being satisfactorily used? YES

8. Safety Inspection Arrangements/Facilities:

IN-HOUSE

- a. Are safety inspections by stated contractor? YES

Contractor:

- b. Is there a maintenance contract in place? NO
- c. Are maintenance arrangements/facilities satisfactory? YES
- d. Is the MOT test history satisfactory? YES

9. Operating Centre

- a. Is access to the Operating Centre adequate? YES

- b. Number of vehicles.
- c. Number of trailers.

Authorised	In Possession
125	113
4	0

- d. Are parking arrangements adequate? YES

If answer to any of the above is "NO or N/K", give details at section (16)

#### **10. Type of work undertaken by the operator:**

Local government authority. Maintenance of roadways and pavements. Joinery, building, electrical, plumbing and gardening services. Refuse collection.

To undertake these services the operator has in possession a varied fleet type totalling approximately 430. Due to the specialist vehicles required, the operator appears to retain vehicles for longer periods.

#### **11. Detail maintenance arrangements and facilities:**

Operator carries out maintenance on all vehicles in house with approximately 20 technicians in total. The operator workshop comprises of various inspection pits and vehicle hoists suitable for the vehicles operated. A calibrated HGV roller brake test machine and stand alone headlamp beam test device is available to staff. Steam cleaning facilities utilised. The operator has in possession various small tools for service and repair purposes and uses a local vehicle electrician for specialist repairs.

The operator has VOSA trained technicians for inspection purposes who attended the HGV inspection course. In addition, the operator has employed the services of MVC (Scotland) Ltd for driver and technician training.

The operator appeared to use the local DAF dealer for inspection and repair when required due to staff shortage. This was being kept to a minimum as instructed by Mr Buchan. The DAF dealer is known, but was not visited as part of this investigation.

As part of the services offered as a local authority, the operator has an authorised class IV, V (L) and VII MOT station with four nominated testers. The main purpose of the station is to carry out statutory tests on the operators van and car fleet with local taxi testing carried out on a daily basis.

#### **12. Describe the maintenance records/system used:**

Operator inspection records are of satisfactory type and format covering all required items listed in the HGV inspection manual.

Inspection records were stored in a pigeonhole style system located in the main office in individual folders.

Shortcomings were observed with the inspection records and detailed below in section 16.

#### **13. Describe the driver defect reporting system:**

Driver defect system in place and used in self-produced format covering required items for driver first use checks.

Drivers leave from operating centres listed and complete report if a defect is found. This is then passed to a driver supervisor before commencement of duties. If required a technician is sent from the workshop for repairs or the vehicle is taken out of service and returned to the main workshop.

Driver defect reports are attached to relevant job/repair cards and stored in the vehicle file with invoices for tyres attached.

#### 14. Describe the forward planning system:

Forward planner consists of comprehensive wall chart and vehicle pin board covering a 12-month period.

The operator had installed a computer based forward planning fleet management system 'Tranman' with staff being trained at the time of the investigation.

Minor shortcomings were observed with the system and detailed below in section 16.

#### 15. Prohibitions

a. List all the PG9s issued since last maintenance investigation or last PI or over the past five years (whichever is the most current). Complete the relevant boxes; remember that the operator is only bound to have the last fifteen months worth of records for you to refer to.

##### RECORD OF PROHIBITIONS

Details of PG9 defect assessment :-

If PG9 defect assessment is endorsed "-" it denotes "Reason for defect(s) could not be determined"

If PG9 defect assessment is endorsed "X" it denotes "Defect is Not Maintenance Related"

If PG9 defect assessment is endorsed "S" it denotes "Evidence of a Significant Failure in the maintenance system"

Date of Prohibition	Registration Mark / Trl ID	Prohibition Type I = Immediate D = Delayed A = Variation Refusal			PG9 Defect Assessment	Date of Safety Inspection prior to PG9	Were Defects Listed on PG9 Recorded On Last Inspection or DDR
		PG9 I	PG9 D	PG9 A			
21/01/2013	VU07JVC		Y		S	17/12/2012	NO
14/09/2011	V643DSS	Y		Y		N/A	
16/08/2011	V643DSS	Y				N/A	
16/08/2011	SV06FFA	Y				N/A	
11/08/2011	P48TCW	Y				N/A	
09/03/2011	SV06EHY	Y				N/A	
29/01/2008	R5MVK	Y				N/A	
	<b>Totals</b>	<b>6</b>	<b>1</b>	<b>1</b>	<b>1</b>		

- b. Were defects listed on the PG9s recorded on the associated inspection record? NO
- c. Were defects listed on the PG9s recorded on the Drivers Defect Report? NO
- d. Are there any aspects of the PG9s issued which indicate a failing in the maintenance system? YES

If answer to any of the above is "YES or N/K" give details at section 16

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**16. REPORT DETAIL (if necessary continue on a separate sheet)**

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A spot check on vehicle condition was carried out on vehicles on the 16<sup>th</sup> August 2011 due to intelligence received relating to vehicles being reported by drivers and repairs not being carried out. This was carried out under ECMS case 0925-0-45. Minor shortcomings were observed during this visit and the operator stated that MVC (Scotland) Ltd would be employed in order to provide training to staff and audit systems. The decision was made by Senior Management to review the operators systems at a later date.

An unannounced investigation was carried out on the 21<sup>st</sup> January 2013 at the operators' main centre at 38 Powis Terrace, Kittybrewster, Aberdeen.

Present during the investigation was Mr James Nigel Buchan who is the nominated Transport Manager by qualification.

Four rigid vehicles were inspected using the facilities at the centre. VOSA Vehicle Inspector Thomas O'Neill assisted in the inspection of the vehicles. The following defects were noted and listed on PG35EC:

**Vehicle:** VK08 UBE, Dennis 2 axle refuse vehicle.

- Nearside rear top indicator inoperative.
- Offside lower stop lamp inoperative.
- Nearside outer seat belt securing wire strand broken.

**Vehicle:** SV54 FUJ, Mercedes 2 axle refuse vehicle.

- Axle 1, nearside power assisted steering pipe/ hose insecure and rubbing.
- Axle 1, nearside cross bar cracked.
- Axle 2, nearside air hoses rubbing on bracket. (Wabco valve to rear)

**Vehicle:** SV06 ECY, DAF 2 axle rigid box bodied vehicle.

- Axle 2 offside spring eye bush worn.
- View to front impaired.

**Vehicle:** VU07 JVC, Dennis 2 axle refuse vehicle.

- Nearside tail lamp inoperative.
- Nearside number plate lamp inoperative.

Vehicle VU07 JVC was issued with an 'S' marked delayed PG9 notice for the following defect:

- Axle 2, offside brake chamber lock nut on push rod wound off. IM59.

The push rod lock nut was wound off to the extreme end of the threads approximately 35mm, there was evidence of road dirt embedded in the threads and the clamping face of the nut was dirty. No evidence of recent repair or renewal was observed with the spring brake chamber or associated components. Checks were made with the PMI records and parts department revealed no component renewal or repairs. No leaks were noted on the driver defect system in relation to axle 2. PMI record dated 17.12/2012 attached to report for information.

The vehicle (VU07 JVC) was also issued with a delayed PG9 notice for the following defect:

- ABS lamp shows fault, road test lamp remains on. IM38.

The vehicle was road tested in the operators' yard and rechecked with light observed to be lit. Checks were made on drivers defect system and PMI records. PMI record dated the 17/12/2012 was noted to have recorded defect, ABS light on with no repair or rectification noted. This defect was not endorsed 'S' as the operator was insistent that the fault was intermittent.

Digital photographs were taken at the time of PG9 notice issue and are attached to this report.

The operator was asked to give written explanation for these defects. A copy of the response is attached to this report.

### **PMI records**

Various PMI records were checked at random. The inspection records were retained in a single location within the main workshop office. The inspection records were of in house format covering all required items as defined in the HGV testing manual, brake test and tyre tread depth sections were also noted.

Shortcomings were noted with the following:

- Various brake test sections not completed with no evidence of brake test or road test being completed.
- Details of rectification work carried out by technicians limited.
- Storage format of records, records held loose in individual files with no retaining system allowing records to be filed incorrectly out of date order.
- PMI records to be checked for content and completion by CPC holder.

During the review of the records, I drew Mr Buchan's attention to the vehicle file P48 TCW with PMI records dated 24/05/2011 and 15/08/2011 with extensive differences noted, PMI carried out on the 24/05/2011 had no defects noted whilst PMI record dated 15/08/2011 had 2 pages of defects noted. I advised Mr Buchan that this raised a question of how thorough the first inspection was. Various other PMI records indicated differences between in house inspections and contracted inspections.

PMI records were noted to be mislaid from the individual vehicle file. A search of the office was carried out and missing records were found located in the invoicing tray on the office administrators' desk. Mr Buchan advised me that the operator was in the process of recruiting staff in the office and workshop to ensure this did not re-occur.

Extensive advice was given to the Transport Manager and Supervisor regarding the shortcomings noted. It became apparent during the visit that Mr Buchan very seldom reviewed the records and systems and relied heavily on the office staff, workshop supervisor and workshop superintendent. Mr Buchan was advised that he is the nominated Transport Manager specified on the Operators licence.

### **Forward Planning System**

A minor shortcoming was observed in relation to the forward planner system. (Vehicle observed to have been inspected twice with close frequency with varying defects). The operator correctly stated that this would result in extra workload for his staff. Advice was given to Mr Buchan regarding the current forward planner system. Mr Buchan advised me that a new 'Tranman' system was being installed and staff were being trained. This new system will provide accurate PMI dates and should prevent repetition in the future.

### **Maintenance Contract**

During the review of the inspection records, the operator was observed to have used outside maintenance contractors, Norscot DAF and Almar Garage in Aberdeen. I asked Mr Buchan to produce copies of the relevant contracts, Mr Buchan stated that the inspections and repairs were only contracted out during staff holidays or peak periods.

I requested Mr Buchan to provide written contracts if the current situation was to continue.

### **Wheel re-fitment procedure**

The operator has a re-torque procedure and systems in place including label advising drivers of wheel removal. No record of wheel removal was available to staff or the CPC holder unless close inspection of the PMI records were carried out. Advice was given to Mr Buchan on utilising a single register for the collation of wheel removal and re-fitment.

### **Annual Test and Prohibition History**

The figure for the operators' annual test and prohibition history for the last five years are detailed in the following tables:

	5 Year	2 Year	From 25/01/2008
Pass	352	150	352
PRS	69	21	69



Fail	80	28	80
Abandoned	1	1	1
Prohibited	2	1	2
Initial Failure Rate (National)	30% (27% )	25% (24% )	30% (27% )
Final Failure Rate (National)	16% (15% )	15% (13% )	16% (15% )

Annual test figures indicate a slightly higher than national average with a high number of failures attributed to headlamp aim and brake defects.

	5 Year	2 Year	From 25/01/2008
Encounters	14	12	14
Roadworthiness Prohibited Encounters	4	4	4
Prohibition Rate (National)	29% (26% )	33% (27% )	29% (26% )
GFP Notices	0	0	0
GFP Total Amount	£0.00	£0.00	£0.00

The table above indicates a slightly higher than national average with regard to prohibition issue. The full prohibition defect description is attached to this report.

The operator was asked to give written response to the annual test and prohibition history, the response is attached to this report.



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**17. EXAMINER ' S COMMENTS (Include details of PG13G RFE response)**

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The operator has all required systems in place as required for the operation of a varied fleet and suitable facilities for the sizes and type.

Mr Buchan has provided written responses to the shortcomings and points noted during the maintenance investigation. It is noted that Mr Buchan places a proportion of blame on the staff beneath him and future measures including 'toolbox talks' and audits by the workshop supervisor to be carried out on 10% of the records. Whilst it would be an improvement, I would tend to suggest that no record should be placed on file without being scrutinised to ensure proper completion by the technicians, workshop supervisor and parts department who all have a role in the preventative maintenance of a vehicle.

Mr Buchan also states that the operator is to engage the services of MVC (Scotland) Ltd in an attempt to improve record keeping. The operator has an established system for the retention of the inspection records. All supervising staff are well established and should be well placed to complete the system that is already in place. The CPC holder during routine checking of inspection records and systems should have identified and addressed any shortcomings prior to spot checks by VOSA.

**Signature**



**Name** Andrew Donald

**Date** 11/03/2013

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**18. RECOMMENDATIONS**

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Due to the operators' prohibition and annual test history, systems, facilities and written responses, I would recommend a Formal warning at this time with a full-unannounced MIG to be completed in 6-9 months with a larger number of vehicles inspected.

**Signature**



**Name** Andrew Donald

**Date** 11/03/2013

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**19. SENIOR VEHICLE EXAMINER RECOMMENDATION**

---

**Signature**

**Name**

John Daly

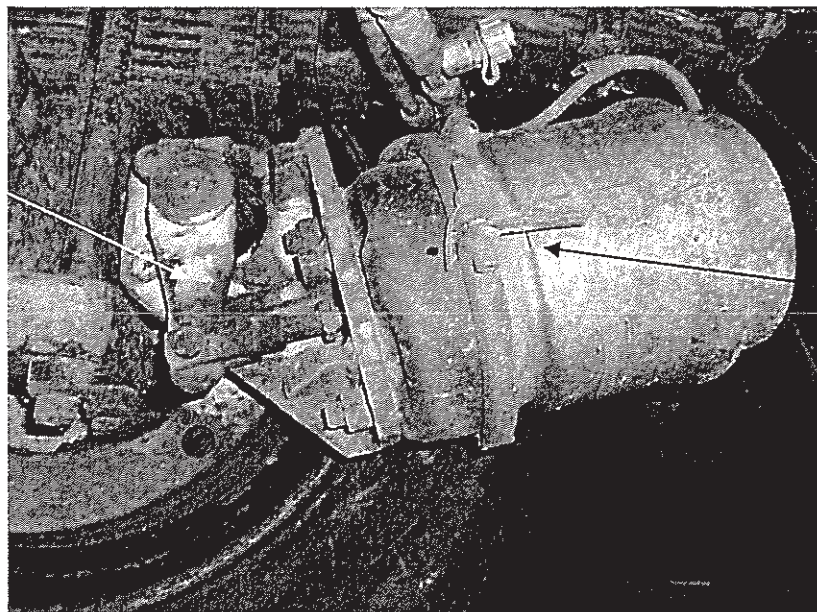
**Date**

Operator	Aberdeen City Council	Examination Date	21/01/2013
VRM	VU07 JVC		

**Photograph of:** Vehicle VU07 JVC

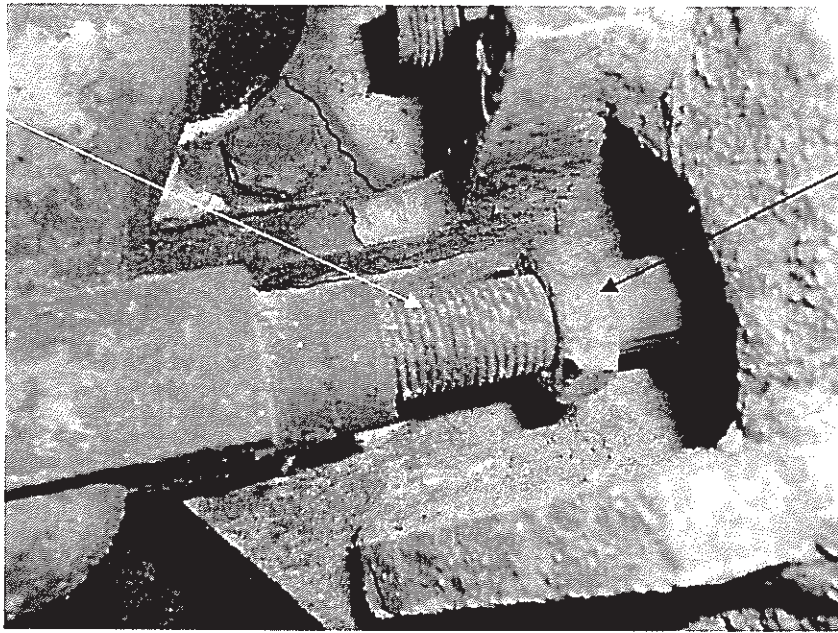


**Photograph of:** General view of offside axle 2 brake unit viewed from underside inspection pit. Red arrow indicates brake chamber unit, yellow arrow indicates brake mechanism.



These photographs were produced using a digital camera. The images have not been enhanced or altered in anyway except for enlargement.

**Photograph of:** Close up of brake chamber unit, axle 2 offside. Red arrow indicates push rod lock nut with yellow arrow indicating push rod.



These photographs were produced using a digital camera. The images have not been enhanced or altered in anyway except for enlargement.



## **Aberdeen City Council**

### **PG13a – Requested Explanations**

**Dear Mr Donald**

I acknowledge the receipt of your request for our representations regarding the issues you raised on the document PG13a.

#### **PMI records**

I accept that the completion and storage of maintenance records were not to the standard that neither VOSA nor I would expect, this was to a large extent due to short staffing. We are in the process of recruitment at this time and this should go some way of addressing the problem. It should be noted that although the storage of the records was some weeks behind, that there were no missing records.

In the meantime the foreman has been instructed to carry out "toolbox talks" in maintenance record completion. Maintenance records should never be signed as completed without action taken and information recorded.

The workshop supervisor has been instructed to closely monitor each inspection record and the workshop superintendent is to audit 10% of the records, all to ensure correct completion in future. It should be noted that we recently purchased the "Tranman" Fleet Management system for controlling and monitoring our maintenance systems and records, this is currently being populated and will help to streamline our maintenance system.

Mr Hughes from MVC Scotland Limited has offered to carry out training with our workshop superintendent on auditing our system and record completion; again this will improve the record keeping accuracy.

#### **Forward planning**

We note your observation that the same vehicle was examined twice in a matter of days and accept this was the case. As you are aware, we have an extensive forward planning chart for the full fleet covering a minimum of 12 months ahead. We also have a "pin board" for monitoring each vehicle at various stages of its progress in the workshop. In this case the staff on the back shift had failed to move the pin on the pin board on completion of the examination resulting in the day shift re-examining the vehicle. While we accept this caused extra unnecessary work, this type of error could only result in more examinations than required not less. The "Tranman" system mentioned above should avoid future repetition of extra inspections.

#### **3<sup>rd</sup> Party Inspections**

It should be noted that we only contracted out to Norscott on occasions such as peak periods on an ad hoc basis in order to stay within the frequency undertakings. It is difficult to obtain a contract on this basis but I will discuss this issue with Norscott.

#### **Wheel fitment & Register**

As you are aware we have a ticket system for ensuring wheels are re-torqued after fitment however we accept your advice that this would be enhanced by the use of a register and are in the process of implementing this at the moment.

## PG9 History

### VU07 JVC

We accept that the defects notified on the vehicle at the time of your visit were justified. We would like to point out however that the ABS warning lamp which was an occasionally intermittent fault and not a defect ignored or poorly repaired following earlier examinations. With regards to the brake lock nut which was insecure, we do not dispute this defect and after investigation can find no reason or explanation as to why this defect existed.

With regards to the prohibitions issued to vehicle registration numbers SV06 EHY (14.03.2011), SV06 FFA (16.08.2011) and V643 DSS 16.08.2011, they would best be described as "running defects" that could not have been foreseen which I believe is reflected in the fact that they are not "S" marked.

With regards to P48 TCW the defects, load sensing valve, brake pipe and oil leak again after investigation we can offer no reason or explanation as to why these defects existed. The side guards were fitted to the vehicle but were heavy and difficult to operate. This vehicle is a traffic management vehicle and requires removable guards in order to distribute cones on the highway we have since fitted light weight side guards for ease of use.

With regards to the 3 prohibitions issues for drivers hours offences, our drivers have historically used log books to record there time and after investigation it became clear that training on drivers hours and tachograph procedures were required. This has been addressed by carrying out drivers hours and tachograph operation training. We have now included a seven hour module on driver's hours as part of our in house DCPC training.

### Test History

With regards to our test history pass rate which is slightly lower than the national average, it should be noted that 36 of the failures in the past 3 year period (13%) are at least in part due to headlamp aim failures. We have recently purchased two new beam setters and introduced a rolling training programme for our technicians.

With regards to our record against test item 59 and test item 54 after investigation we can offer no reason or explanation as to why these defects existed. It should be noted that our technicians have been trained in HGV inspection procedures and standards; this is an ongoing process with more planned this year. We have also introduced a quality control register within the workshop to ensure an improvement in maintenance quality.

With regards to our record against test item 71 we have purchased a new roller brake tester to try and improve our performance in this area, it should be noted however that this amounts to 13 failures in 3 years which is just over 4%, while we seek to achieve a 100% pass rate on this item, I am sure you are aware this is difficult to achieve due to different roller brake test results and differing weather conditions etc.

I hope the above actions will assure VOSA that we treat our history seriously and endeavour to achieve the correct standards in future.

Signed




James Nigel Buchan  
Fleet Manager  
Aberdeen City Council



Driver & Vehicle  
Standards  
Agency

## Annex 07

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Department for  
**Transport**

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Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
18/08/2014	SP06FCM	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
15/08/2014	SV09FPT	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
15/08/2014	SV09FPT	HGV RPC AT ANNUAL TEST	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
11/08/2014	VU10HNY	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
11/08/2014	SW12BGK	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
08/08/2014	VK09TYG	ANNUAL MV	PRS	TOM AIRDRIE LTD T/A CALEDONIAN	26	Speedometer/tachograph	R
08/08/2014	VK09TYG	HGV RPC AT ANNUAL TEST	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
04/08/2014	VU07JVA	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
29/07/2014	SV60DHK	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
25/07/2014	SV60BVP	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
25/07/2014	VK09TYH	RPC GOODS WITHOUT LINKED TEST	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
11/07/2014	VK09TYH	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
11/07/2014	SV62DVG	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
11/07/2014	SV63AZB	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
11/07/2014	SV06FEU	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
09/07/2014	VK09TYF	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
09/07/2014	VK09TYF	HGV RPC AT ANNUAL TEST	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
02/07/2014	SV62AFK	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
23/06/2014	VK08JBH	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
23/06/2014	VK08JBH	HGV RPC AT ANNUAL TEST	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
16/06/2014	SV63OEP	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
11/06/2014	VO08RVE	ANNUAL MV	PRS	TOM AIRDRIE LTD T/A CALEDONIAN	67	Aim of Headlamps	R
09/06/2014	SV63GVJ	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
04/06/2014	VO08RVC	HGV RPC AT ANNUAL TEST	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
04/06/2014	VO08RVC	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
03/06/2014	SW63AZA	ANNUAL MV	PRS	TOM AIRDRIE LTD T/A CALEDONIAN	23	Glass and View of the Road	R
28/05/2014	SW12BFZ	ANNUAL MV	Pass	ABERDEEN TEST STATION	67	Aim of Headlamps	R
20/05/2014	VO08RVL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
20/05/2014	VO08RVL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
16/05/2014	VK08TJM	ANNUAL MV	Pass	ABERDEEN TEST STATION			

Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
16/05/2014	VK08T2M	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
16/05/2014	SW12BGF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/05/2014	SV06EHY	ANNUAL MV	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
01/05/2014	VK08T2O	ANNUAL MV	Pass	ABERDEEN TEST STATION			
01/05/2014	VK08T2O	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
01/05/2014	VK08UBL	ANNUAL MV	Pass	ABERDEEN TEST STATION	8	Condition of Tyres	A
01/05/2014	VK08UBL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
23/04/2014	SV03ENE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
22/04/2014	VO08RVF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
22/04/2014	VO08RVF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
17/04/2014	SV03ENC	ANNUAL MV	Pass	ABERDEEN TEST STATION			
16/04/2014	VK08UBG	RPC GOODS WITHOUT LINKED TEST	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
16/04/2014	VK08UBG	PAID RETEST	Pass	TOM AIRDRIE LTD T/A CALEDONIAN			
16/04/2014	VK08UBE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
16/04/2014	VK08UBE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
16/04/2014	SV06FEX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
09/04/2014	VK08UBG	ANNUAL MV	Fail	ABERDEEN TEST STATION	46	Exhaust Systems	F
09/04/2014	VK08UBG	HGV RPC AT ANNUAL TEST	Fail	ABERDEEN TEST STATION	71	Service Brake Performance	F
07/04/2014	SV09DFZ	ANNUAL MV	Pass	ABERDEEN TEST STATION	66	Indicators & Hazard Warning	F
07/04/2014	SV09DFZ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
02/04/2014	SV04AHE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
02/04/2014	SV04AHE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
28/03/2014	SV04AHF	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
28/03/2014	SV04AHF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
26/03/2014	SV098TX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
26/03/2014	SV098TX	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
24/03/2014	VK08TZN	ANNUAL MV	Pass	ABERDEEN TEST STATION			
24/03/2014	VK08TZN	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
21/03/2014	SV09BUJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
21/03/2014	SV09BUJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
19/03/2014	VK08TZJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
19/03/2014	VK08TZJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
17/03/2014	SV09DFY	ANNUAL MV	PRS	ABERDEEN TEST STATION	23	Glass and View of the Road	R

Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
17/03/2014	SV09DFY	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
14/03/2014	VK08TZH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
14/03/2014	VK08TZH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
12/03/2014	HK08NBN	HGV RPC AT ANNUAL TEST	Pass	PENTALVER CANNOCK LTD - ATF			
12/03/2014	HK08NBN	ANNUAL MV	Pass	PENTALVER CANNOCK LTD - ATF			
07/03/2014	VK08TZL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
07/03/2014	VK08TZL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
05/03/2014	SV06FFA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
03/03/2014	SV06EHZ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
27/02/2014	SV05EDJ	PG9 FULL INSPECTION & FEE	Pass	ABERDEEN TEST STATION			
27/02/2014	SV05EDJ	RPC GOODS WITHOUT LINKED TEST	Pass	ABERDEEN TEST STATION			
26/02/2014	SV09BUW	ANNUAL MV	Pass	ABERDEEN TEST STATION			
26/02/2014	SV09BUW	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
24/02/2014	VK08UBF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
24/02/2014	VK08UBF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
24/02/2014	SV03ENF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
24/02/2014	SV54FUM	ANNUAL MV	Pass	ABERDEEN TEST STATION			
17/02/2014	SV54FUM	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
12/02/2014	SV07ENY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
10/02/2014	SV04AUF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
10/02/2014	SV04AUF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
07/02/2014	SV09BTU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
07/02/2014	SV09BTU	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
06/02/2014	VU07JVC	ANNUAL MV	Pass	ABERDEEN TEST STATION			
03/02/2014	SV04CGG	ANNUAL MV	Pass	ABERDEEN TEST STATION			
03/02/2014	SV04CGG	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
29/01/2014	VU10HNW	ANNUAL MV	Pass	ABERDEEN TEST STATION			
27/01/2014	VK08TZP	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
27/01/2014	VK08TZP	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
24/01/2014	SV05EFL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
24/01/2014	SV05EFL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
22/01/2014	SV54FUT	ANNUAL MV	Pass	ABERDEEN TEST STATION	48	Suspension	A
22/01/2014	SV54FUT	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	3	Seat Belts	A



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21/01/2014	VU07JMV	PAID RETEST	Pass	ABERDEEN TEST STATION			
20/01/2014	VU07JMV	ANNUAL MV	Fail	ABERDEEN TEST STATION	3	Seat Belts	F
20/01/2014	RX60GYO	ANNUAL MV	Pass	ABERDEEN TEST STATION	71	Service Brake Performance	F
17/01/2014	SW12CPX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/01/2014	SV09BTO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/01/2014	SV09BTO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
13/01/2014	SV54FUJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
13/01/2014	SV54FUJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
06/01/2014	SV07ENU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/12/2013	SW12DBX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
20/12/2013	SW12CRF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
18/12/2013	VK08UBJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
18/12/2013	VK08UBJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
16/12/2013	SW12DZD	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/12/2013	SV58DKD	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/12/2013	SV58DKD	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
12/12/2013	SV54FUO	PAID RETEST	Fail	ABERDEEN TEST STATION	72	Secondary Brake Performance	F
12/12/2013	SV54FUO	PAID RETEST	Pass	ABERDEEN TEST STATION			
09/12/2013	SV12XTT	ANNUAL MV	Pass	ABERDEEN TEST STATION			
04/12/2013	SV04AHA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
02/12/2013	SV54FUO	ANNUAL MV	Fail	ABERDEEN TEST STATION	62	Rear Markings and Reflectors	F
02/12/2013	SV54FUO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	59	Brake Systems and Components	F
29/11/2013	SV61DXT	ANNUAL MV	Pass	ABERDEEN TEST STATION			
20/11/2013	SV58DKF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
20/11/2013	SV58DKF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
13/11/2013	VU07JVD	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/11/2013	SV06FEO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
06/11/2013	SV58DKE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
06/11/2013	SV58DKE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
04/11/2013	SV06FET	ANNUAL MV	Pass	ABERDEEN TEST STATION			
01/11/2013	SV06ECY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
28/10/2013	VU10HXX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/10/2013	VO08RUY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/10/2013	VO08RUY	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			

Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
14/10/2013	SV53GPF	PG9 PAID RETEST	Pass	ABERDEEN TEST STATION			
14/10/2013	SV53EWU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/10/2013	VU06UPR	PAID RETEST	Pass	ABERDEEN TEST STATION			
09/10/2013	SV53GPF	ANNUAL MV	Prohibited	ABERDEEN TEST STATION	71	Service Brake Performance	P
08/10/2013	VU06UPR	ANNUAL MV	Fail	ABERDEEN TEST STATION	72	Secondary Brake Performance	P
07/10/2013	VO08RXN	ANNUAL MV	Pass	ABERDEEN TEST STATION	59	Brake Systems and Components	F
07/10/2013	P48TCW	ANNUAL MV	Pass	RGF LOGISTICS LTD	73	Parking Brake Performance	P
07/10/2013	SV57BUA	PAID RETEST	Pass	ABERDEEN TEST STATION	71	Service Brake Performance	F
03/10/2013	SW12BGE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
01/10/2013	SV57BUA	ANNUAL MV	Fail	ABERDEEN TEST STATION	63	Lamps	F
01/09/2013	LN11XAY	ANNUAL MV	Pass	ABERDEEN TEST STATION	67	Aim of Headlamps	F
12/09/2013	VU10HNZ	ANNUAL MV	PRS	ABERDEEN TEST STATION	8	Condition of Tyres	F
01/09/2013	VO08RVK	ANNUAL MV	Pass	ABERDEEN TEST STATION	62	Rear Markings and Reflectors	A
09/09/2013	VO08RVK	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	59	Brake Systems and Components	A
04/09/2013	VO08RVJ	ANNUAL MV	Pass	ABERDEEN TEST STATION	67	Aim of Headlamps	R
04/09/2013	VO08RVJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
26/08/2013	SW12BGK	ANNUAL MV	Pass	ABERDEEN TEST STATION	44	Oil Leaks	A
21/08/2013	SP06FCM	ANNUAL MV	Pass	ABERDEEN TEST STATION			
19/08/2013	VO08RVA	PG9 PAID RETEST	Pass	ABERDEEN TEST STATION			
19/08/2013	VO08RVA	ANNUAL MV	Fail	ABERDEEN TEST STATION	59	Brake Systems and Components	F
19/08/2013	VO08RVA	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
14/08/2013	SV09FPT	ANNUAL MV	Pass	ABERDEEN TEST STATION			
14/08/2013	SV09FPT	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
12/08/2013	VU10HNY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
09/08/2013	VK09TYG	PAID RETEST	Pass	ABERDEEN TEST STATION			
07/08/2013	VK09TYG	ANNUAL MV	Fail	ABERDEEN TEST STATION	59	Brake Systems and Components	F
07/08/2013	VK09TYG	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
05/08/2013	VU07JVA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
22/07/2013	SV60DHK	ANNUAL MV	Pass	ABERDEEN TEST STATION			
17/07/2013	SV60BVP	ANNUAL MV	Pass	ABERDEEN TEST STATION			



Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
15/07/2013	VK09TYH	ANNUAL MV	Pass	ABERDEEN TEST STATION	63	Lamps	A
15/07/2013	VK09TYH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
10/07/2013	SV53BBO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
09/07/2013	SV62DVG	ANNUAL MV	PRS	ABERDEEN TEST STATION	33	Speed Limiter:	R
03/07/2013	SV06FEU	ANNUAL MV	Pass	ABERDEEN TEST STATION	62	Rear Markings and Reflectors	R
02/07/2013	SV62AFK	ANNUAL MV	Pass	ABERDEEN TEST STATION			
01/07/2013	VK09TYF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
01/07/2013	VK09TYF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
19/06/2013	VK08UBH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
19/06/2013	VK08UBH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
17/06/2013	SV02KZO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
12/06/2013	VO08RVE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
12/06/2013	VO08RVE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
10/06/2013	SV02KZN	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
10/06/2013	VO08RVC	ANNUAL MV	PRS	ABERDEEN TEST STATION	38	Service Brake Operation	R
10/06/2013	VO08RVC	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	63	Lamps	R
10/06/2013	SV53BBN	ANNUAL MV	Pass	ABERDEEN TEST STATION			
31/05/2013	VX55CPZ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
28/05/2013	SW12BGF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
22/05/2013	SW12BFZ	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
20/05/2013	VO08RVL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
20/05/2013	VO08RVL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
15/05/2013	VK08TQM	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/05/2013	VK08TQM	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
13/05/2013	SV04CGF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
13/05/2013	SV04CGF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
08/05/2013	Y932PSN	ANNUAL MV	Pass	ABERDEEN TEST STATION			
07/05/2013	VK08TZO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
07/05/2013	VK08TZO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
03/05/2013	W391ORS	PG9 PAID RETEST	Pass	ABERDEEN TEST STATION			
29/04/2013	VK08UBL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
29/04/2013	VK08UBL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
26/04/2013	W391ORS	ANNUAL MV	Prohibited	ABERDEEN TEST STATION	71	Service Brake Performance	P
24/04/2013	SV03ENE	ANNUAL MV	Pass	ABERDEEN TEST STATION			

Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
23/04/2013	VK08UBG	PAID RETEST	Pass	ABERDEEN TEST STATION			
22/04/2013	VO08RVF	ANNUAL MV	Fail	ABERDEEN TEST STATION	71	Service Brake Performance	F
22/04/2013	VO08RVF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
22/04/2013	VO08RVF	PAID RETEST	Pass	ABERDEEN TEST STATION			
19/04/2013	SV03ENC	ANNUAL MV	Pass	ABERDEEN TEST STATION			
19/04/2013	VK08UBG	VOLUNTARY BRAKE TEST	Pass	ABERDEEN TEST STATION			
17/04/2013	VK08UBE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
17/04/2013	VK08UBE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
15/04/2013	SV06FEX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
10/04/2013	VK08UBG	ANNUAL MV	Fail	ABERDEEN TEST STATION	71	Service Brake Performance	F
10/04/2013	VK08UBG	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
08/04/2013	SV09DFZ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/04/2013	SV09DFZ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
04/04/2013	SV04AHE	PAID RETEST	Pass	ABERDEEN TEST STATION			
03/04/2013	SV04AHE	ANNUAL MV	Fail	ABERDEEN TEST STATION	54	Steering	F
03/04/2013	SV04AHE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
01/04/2013	SV09DFY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
01/04/2013	SV09DFY	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
01/03/2013	VJ06NKK	ANNUAL MV	Pass	ABERDEEN TEST STATION			
25/03/2013	VK08TZN	ANNUAL MV	Pass	ABERDEEN TEST STATION			
25/03/2013	VK08TZN	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
22/03/2013	SV09BUJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
22/03/2013	SV09BUJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
					63	Lamps	R
					59	Brake Systems and Components	A
					3	Seat Belts	A
20/03/2013	VK08TZJ	ANNUAL MV	PRS	ABERDEEN TEST STATION			
20/03/2013	VK08TZJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
18/03/2013	SV04AHF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
18/03/2013	SV04AHF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
15/03/2013	VK08TZH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/03/2013	VK08TZH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
13/03/2013	SV05EDJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
13/03/2013	SV05EDJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
12/03/2013	HK08NBN	ANNUAL MV	Pass	PENTALVER CANNOCK LTD - ATF			
12/03/2013	HK08NBN	HGV RPC AT ANNUAL TEST	Pass	PENTALVER CANNOCK LTD - ATF			
11/03/2013	SW12DZD	VTG10 FREE	Pass	WELCOMBE HOUSE			



Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
11/03/2013	SW12CRF	VTG10 FREE	Pass	WELCOMBE HOUSE			
11/03/2013	SV06EHY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/03/2013	RX60GYO	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
08/03/2013	VK08TZL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/03/2013	VK08TZL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
04/03/2013	SV06FFA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
01/03/2013	SV06EHZ	ANNUAL MV	PRS	ABERDEEN TEST STATION	33	Speed Limiter:	R
27/02/2013	SV04AUF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
27/02/2013	SV04AUF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
25/02/2013	VU07JVC	PG9 FULL INSPECTION & FEE	PRS	ABERDEEN TEST STATION	25	Windscreen Wipers and Washers	R
25/02/2013	SV09BUW	ANNUAL MV	Pass	ABERDEEN TEST STATION			
25/02/2013	SV09BUW	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
22/02/2013	VK08UBF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
22/02/2013	VK08UBF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
20/02/2013	SV03ENF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/02/2013	SV54FUM	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/02/2013	SV54FUM	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
11/02/2013	SV04AUH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
13/02/2013	SV04AUH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
13/02/2013	SV07ENY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
06/02/2013	SV09BTU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
06/02/2013	SV09BTU	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
04/02/2013	SV52XLU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
01/02/2013	SV04CGG	ANNUAL MV	Pass	ABERDEEN TEST STATION			
01/02/2013	SV04CGG	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
30/01/2013	VU10HNW	ANNUAL MV	Pass	ABERDEEN TEST STATION			
28/01/2013	VU07JMV	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
28/01/2013	VK08TZP	ANNUAL MV	Pass	ABERDEEN TEST STATION	54	Steering	R
28/01/2013	VK08TZP	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
23/01/2013	SV05EFL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/01/2013	SV05EFL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
21/01/2013	SV54FUT	ANNUAL MV	Pass	ABERDEEN TEST STATION	59	Brake Systems and Components	A
21/01/2013	SV54FUT	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	8	Condition of Tyres	A

Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
14/01/2013	SW12CPX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
09/01/2013	SV09BTO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
09/01/2013	SV09BTO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
07/01/2013	SV54FUJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
07/01/2013	SV54FUJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
04/01/2013	SV06FEP	ANNUAL MV	Pass	ABERDEEN TEST STATION			
03/01/2013	SV07ENU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
28/12/2012	SW12DBX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
21/12/2012	SW12CRF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
19/12/2012	VK08UBJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
19/12/2012	VK08UBJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
17/12/2012	SW12DZD	ANNUAL MV	Pass	ABERDEEN TEST STATION			
12/12/2012	SV58DKD	ANNUAL MV	Pass	ABERDEEN TEST STATION			
12/12/2012	SV58DKD	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
10/12/2012	SV12XTT	ANNUAL MV	Pass	ABERDEEN TEST STATION			
05/12/2012	SV04AHA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
03/12/2012	SV54FUO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
03/12/2012	SV54FUO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
02/12/2012	SV61DXT	ANNUAL MV	Pass	ABERDEEN TEST STATION			
21/11/2012	SV58DKF	ANNUAL MV	Pass	ABERDEEN TEST STATION	54	Steering	A
21/11/2012	SV58DKF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
14/11/2012	VU07JVD	ANNUAL MV	PRS	ABERDEEN TEST STATION	63	Lamps	R
12/11/2012	SV06FEO	ANNUAL MV	Fail	ABERDEEN TEST STATION	48	Suspension	F
12/11/2012	SV06FEO	PAID RETEST	Pass	ABERDEEN TEST STATION			
07/11/2012	SV58DKE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
07/11/2012	SV58DKE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
05/11/2012	SV06FET	ANNUAL MV	Pass	ABERDEEN TEST STATION			
05/11/2012	SV06ECY	PAID RETEST	Pass	ABERDEEN TEST STATION			
02/11/2012	SV06ECY	ANNUAL MV	Fail	ABERDEEN TEST STATION	23	Glass and View of the Road	R
24/10/2012	VU10HNX	ANNUAL MV	PRS	ABERDEEN TEST STATION	48	Suspension	F
22/10/2012	VO08RUY	ANNUAL MV	Pass	ABERDEEN TEST STATION	67	Aim of Headlamps	R
22/10/2012	VO08RUY	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
17/10/2012	SV53EWU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
16/10/2012	SW12BGK	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/10/2012	VU07JVC	ANNUAL MV	Pass	ABERDEEN TEST STATION			



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10/10/2012	SV53GPF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/10/2012	VU06UPR	ANNUAL MV	Pass	ABERDEEN TEST STATION			
05/10/2012	SW12BGE	PART PAID RETEST	Pass	ABERDEEN TEST STATION			
05/10/2012	SW12BGE	ANNUAL MV	Fail	ABERDEEN TEST STATION	62	Rear Markings and Reflectors	F
03/10/2012	SV57BUA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
26/09/2012	P48TCW	ANNUAL MV	Pass	ABERDEEN TEST STATION			
19/09/2012	LN11XAY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
17/09/2012	VU10HNZ	ANNUAL MV	Pass	ABERDEEN TEST STATION	45	Fuel Tanks and System	A
14/09/2012	VO08RVK	PAID RETEST	Pass	ABERDEEN TEST STATION			
12/09/2012	VO08RVK	ANNUAL MV	Fail	ABERDEEN TEST STATION	71	Service Brake Performance	F
12/09/2012	VO08RVK	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
10/09/2012	SV52UZX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
05/09/2012	VO08RVJ	ANNUAL MV	Pass	ABERDEEN TEST STATION	59	Brake Systems and Components	A
05/09/2012	VO08RVJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
23/08/2012	SP06FCM	PAID RETEST	Pass	ABERDEEN TEST STATION			
11/08/2012	SP06FCM	ANNUAL MV	Fail	ABERDEEN TEST STATION	59	Brake Systems and Components	F
11/08/2012	VO08RVA	ANNUAL MV	Pass	ABERDEEN TEST STATION	22	Mirrors	F
03/08/2012	VO08RVA	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
15/08/2012	SV02JYZ	ANNUAL MV	PRS	W H MALCOLM - ATF	33	Speed Limiter:	R
15/08/2012	SV09FPT	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/08/2012	SV09FPT	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
14/08/2012	VK09TYF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
14/08/2012	VK09TYF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
13/08/2012	VU10HNY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/08/2012	VK09TYG	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/08/2012	VK09TYG	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
06/08/2012	VU07JVA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
25/07/2012	SV60DHK	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/07/2012	SV60BVP	ANNUAL MV	Pass	ABERDEEN TEST STATION			
18/07/2012	VK09TYH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
18/07/2012	VK09TYH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
16/07/2012	SV53BBO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/07/2012	V224DSA	ANNUAL MV	PRS	ABERDEEN TEST STATION	14	Spray Suppression, Wings etc	R
10/07/2012	SV06FEU	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
25/06/2012	VK08UBH	ANNUAL MV	Pass	ABERDEEN TEST STATION			



Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
25/06/2012	VK08UBH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
21/06/2012	SV02KZO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
20/06/2012	VO08RVC	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
20/06/2012	VO08RVC	ANNUAL MV	Pass	ABERDEEN TEST STATION			
18/06/2012	VO08RVE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
18/06/2012	VO08RVE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
13/06/2012	SV02KZN	PART PAID RETEST	Pass	ABERDEEN TEST STATION			
13/06/2012	SV02KZN	ANNUAL MV	Fail	ABERDEEN TEST STATION	45	Fuel Tanks and System	F
08/06/2012	SV53BBN	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
06/06/2012	Y442RSA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
29/05/2012	SV04CGF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
29/05/2012	SV04CGF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
28/05/2012	VX55CPZ	ANNUAL MV	Pass	ABERDEEN TEST STATION	59	Brake Systems and Components	A
25/05/2012	HK08NBN	ANNUAL MV	Pass	MAN TRUCK AND BUS MOTHERWELL			
25/05/2012	HK08NBN	HGV RPC AT ANNUAL TEST	Pass	MAN TRUCK AND BUS MOTHERWELL			
23/05/2012	VO08RVL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/05/2012	VO08RVL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
11/05/2012	VK08TQM	ANNUAL MV	PRS	ABERDEEN TEST STATION	59	Brake Systems and Components	R
11/05/2012	VK08TQM	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
14/05/2012	Y932PSN	ANNUAL MV	Pass	ABERDEEN TEST STATION			
09/05/2012	VK08TZO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
09/05/2012	VK08TZO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
09/05/2012	SV03ENE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
30/04/2012	VK08UBL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
30/04/2012	VK08UBL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
27/04/2012	W391ORS	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/04/2012	VO08RVF	ANNUAL MV	PRS	ABERDEEN TEST STATION	54	Steering	R
23/04/2012	VO08RVF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
20/04/2012	SV03ENC	PART PAID RETEST	Pass	ABERDEEN TEST STATION			
					63	Lamps	R
					48	Suspension	A
					44	Oil Leaks	A
20/04/2012	VK08TZH	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
20/04/2012	VK08TZH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
					23	Glass and View of the Road	F
					67	Aim of Headlamps	F

Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
20/04/2012	SV03ENC	ANNUAL MV	Fail	ABERDEEN TEST STATION	33	Speed Limiter:	F
18/04/2012	VK08UBE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
18/04/2012	VK08UBE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
16/04/2012	SV06FEX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/04/2012	VK08UBG	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/04/2012	VK08UBG	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
10/04/2012	SV09DFZ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
10/04/2012	SV09DFZ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
04/04/2012	SV04AHE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
04/04/2012	SV04AHE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
03/04/2012	VK08TZJ	PAID RETEST	Pass	ABERDEEN TEST STATION			
03/04/2012	VK08TZJ	RPC GOODS WITHOUT LINKED TEST	Pass	ABERDEEN TEST STATION			
29/03/2012	SV09DFY	ANNUAL MV	Pass	ABERDEEN TEST STATION	72	Secondary Brake Performance	A
29/03/2012	SV09DFY	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
26/03/2012	VK08TZN	ANNUAL MV	PRS	ABERDEEN TEST STATION	33	Speed Limiter:	R
26/03/2012	VK08TZN	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
23/03/2012	SV09BUJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/03/2012	SV09BUJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
21/03/2012	VK08TZJ	ANNUAL MV	Fail	ABERDEEN TEST STATION	71	Service Brake Performance	F
21/03/2012	VK08TZJ	HGV RPC AT ANNUAL TEST	Fail	ABERDEEN TEST STATION	59	Brake Systems and Components	F
19/03/2012	SV04AHF	ANNUAL MV	Pass	ABERDEEN TEST STATION	63	Lamps	R
19/03/2012	SV04AHF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
16/03/2012	SV05EDJ	PAID RETEST	Pass	ABERDEEN TEST STATION			
14/03/2012	SV05EDJ	ANNUAL MV	Fail	ABERDEEN TEST STATION	71	Service Brake Performance	F
14/03/2012	SV05EDJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	72	Secondary Brake Performance	F
09/03/2012	SV06EHY	ANNUAL MV	Pass	ABERDEEN TEST STATION	54	Steering	F
07/03/2012	VK08TZL	ANNUAL MV	Pass	ABERDEEN TEST STATION	33	Speed Limiter:	F
07/03/2012	VK08TZL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
05/03/2012	SV06FFA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
01/03/2012	SV06EHZ	ANNUAL MV	Pass	ABERDEEN TEST STATION			



Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
29/02/2012	SV04AUH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
29/02/2012	SV04AUH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
27/02/2012	SV09BUW	ANNUAL MV	Pass	ABERDEEN TEST STATION			
27/02/2012	SV09BUW	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
22/02/2012	VK08UBF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
22/02/2012	VK08UBF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
22/02/2012	BX54POU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
22/02/2012	BX54POU	VOLUNTARY HEADLAMP TEST	PRS	ABERDEEN TEST STATION			
21/02/2012	SV07ENY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
21/02/2012	SV54FUM	PAID RETEST	Pass	ABERDEEN TEST STATION			
20/02/2012	SV54FUM	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
20/02/2012	SV54FUM	PART PAID RETEST	Fail	ABERDEEN TEST STATION	63 Lamps		F
20/02/2012	SV54FUM	ANNUAL MV	Fail	ABERDEEN TEST STATION	67 Aim of Headlamps		F
17/02/2012	SV04CGG	PAID RETEST	Pass	ABERDEEN TEST STATION			
16/02/2012	SV03ENF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/02/2012	BX54PVV	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/02/2012	BX54PVV	VOLUNTARY HEADLAMP TEST	Pass	ABERDEEN TEST STATION			
15/02/2012	SV52XLU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/02/2012	SV04CGG	ANNUAL MV	Fail	ABERDEEN TEST STATION	71 Service Brake Performance		F
14/02/2012	SV04CGG	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
13/02/2012	SV07ENY	ANNUAL MV	Abandoned	ABERDEEN TEST STATION			
08/02/2012	SV04AUF	PART PAID RETEST	Pass	ABERDEEN TEST STATION			
08/02/2012	SV04AUF	ANNUAL MV	Fail	ABERDEEN TEST STATION	54 Steering		A
08/02/2012	SV04AUF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	22 Mirrors		F
08/02/2012	BX54PXH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/02/2012	BX54PXH	VOLUNTARY HEADLAMP TEST	PRS	ABERDEEN TEST STATION			
03/02/2012	SV09BTU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
03/02/2012	SV09BTU	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
31/01/2012	VU07JMV	ANNUAL MV	Pass	ABERDEEN TEST STATION			
30/01/2012	VU10HNW	ANNUAL MV	Pass	ABERDEEN TEST STATION			
27/01/2012	VK08TZP	PAID RETEST	Pass	ABERDEEN TEST STATION			
					63 Lamps		A
					54 Steering		F
25/01/2012	VK08TZP	ANNUAL MV	Fail	ABERDEEN TEST STATION	67 Aim of Headlamps		F
25/01/2012	VK08TZP	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			



Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
23/01/2012	SV05EFL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/01/2012	SV05EFL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
18/01/2012	SV54FUT	ANNUAL MV	Pass	ABERDEEN TEST STATION			
18/01/2012	SV54FUT	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
16/01/2012	SV09BTO	RPC GOODS WITHOUT LINKED TEST	Pass	ABERDEEN TEST STATION			
13/01/2012	SV09BTO	ANNUAL MV	Pass	ABERDEEN TEST STATION	42	Electrical Wiring & Equipment	A
11/01/2012	SV54FUJ	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
11/01/2012	SV54FUJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
09/01/2012	SV06FEP	ANNUAL MV	Pass	ABERDEEN TEST STATION			
06/01/2012	SV07ENU	PART PAID RETEST	Pass	ABERDEEN TEST STATION			
06/01/2012	SV07ENU	ANNUAL MV	Fail	ABERDEEN TEST STATION	67	Aim of Headlamps	F
23/12/2011	SV54FUO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/12/2011	SV54FUO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
21/12/2011	VK08UBJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
21/12/2011	VK08UBJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
11/12/2011	SV58DKD	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/12/2011	SV58DKD	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
11/12/2011	SV04AHA	ANNUAL MV	Pass	ABERDEEN TEST STATION	54	Steering	A
02/12/2011	V643DSS	PART PAID RETEST	Pass	ABERDEEN TEST STATION			
02/12/2011	V643DSS	ANNUAL MV	Fail	ABERDEEN TEST STATION	62	Rear Markings and Reflectors	F
02/12/2011	V643DSS	HGV RPC AT ANNUAL TEST	Fail	ABERDEEN TEST STATION	63	Lamps	R
23/11/2011	SV58DKF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/11/2011	SV58DKF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
22/11/2011	VU07JVD	PAID RETEST	Pass	ABERDEEN TEST STATION			
17/11/2011	VK08UBL	RPC GOODS WITHOUT LINKED TEST	Pass	ABERDEEN TEST STATION			
16/11/2011	VU07JVD	ANNUAL MV	Fail	ABERDEEN TEST STATION	67	Aim of Headlamps	R
14/11/2011	SV06FEO	ANNUAL MV	Pass	ABERDEEN TEST STATION	54	Steering	F
09/11/2011	SV58DKE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
09/11/2011	SV58DKE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
07/11/2011	SV06FET	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
02/11/2011	SV06ECY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
31/10/2011	VU10HXX	ANNUAL MV	Pass	ABERDEEN TEST STATION			

Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
26/10/2011	VO08RUY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
26/10/2011	VO08RUY	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
25/10/2011	SV53EWW	PAID RETEST	Pass	ABERDEEN TEST STATION			
24/10/2011	SV53EWW	ANNUAL MV	Fail	ABERDEEN TEST STATION	59	Brake Systems and Components	F
19/10/2011	VU07JVC	ANNUAL MV	Pass	ABERDEEN TEST STATION			
17/10/2011	SV53GPF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
12/10/2011	VU06UPR	ANNUAL MV	Pass	ABERDEEN TEST STATION			
10/10/2011	SV53GPJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
05/10/2011	SV57BUA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
30/09/2011	VU10HNZ	PAID RETEST	Pass	ABERDEEN TEST STATION			
29/09/2011	LN11XAY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
27/09/2011	VU10HNZ	ANNUAL MV	Fail	ABERDEEN TEST STATION	59	Brake Systems and Components	R
23/09/2011	SV52UZX	PAID RETEST	Pass	ABERDEEN TEST STATION	26	Speedometer/tachograph	F
21/09/2011	SV52UZX	ANNUAL MV	Fail	ABERDEEN TEST STATION	44	Oil Leaks	F
19/09/2011	V643DSS	PG9 PART INSP & FEE NO CERT	Pass	ABERDEEN TEST STATION			
18/09/2011	V523DSO	RPC GOODS WITHOUT LINKED TEST	Pass	ABERDEEN TEST STATION			
15/09/2011	V523DSO	PAID RETEST	Pass	ABERDEEN TEST STATION			
14/09/2011	V643DSS	PG9 PART INSP & FEE NO CERT	Fail	ABERDEEN TEST STATION	72	Secondary Brake Performance	F
					71	Service Brake Performance	F
					5	Exhaust Emissions	F
					67	Aim of Headlamps	R
12/09/2011	V523DSO	ANNUAL MV	Fail	ABERDEEN TEST STATION	59	Brake Systems and Components	F
12/09/2011	V523DSO	HGV RPC AT ANNUAL TEST	Fail	ABERDEEN TEST STATION			
07/09/2011	VO08RVK	ANNUAL MV	Pass	ABERDEEN TEST STATION			
07/09/2011	VO08RVK	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
05/09/2011	V639DSS	ANNUAL MV	Pass	ABERDEEN TEST STATION			
02/09/2011	VO08RVJ	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
02/09/2011	VO08RVJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
30/08/2011	M10GTH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
29/08/2011	SP06FCM	ANNUAL MV	Pass	ABERDEEN TEST STATION			
24/08/2011	VO08RVA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
24/08/2011	VO08RVA	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			

Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Item Severity
22/08/2011	SV09FPT	ANNUAL MV	Pass	ABERDEEN TEST STATION			
22/08/2011	SV09FPT	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
19/08/2011	P48TCW	PG9 FULL INSPECTION & FEE	Pass	ABERDEEN TEST STATION			
17/08/2011	VU10HNY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
16/08/2011	VK09TYG	ANNUAL MV	Pass	ABERDEEN TEST STATION			
16/08/2011	VK09TYG	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
15/08/2011	SV60DHK	ANNUAL MV	Pass	ABERDEEN TEST STATION			
10/08/2011	VU07JVA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/08/2011	V223DSA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/08/2011	V223DSA	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
05/08/2011	VK09TYF	PART PAID RETEST	Pass	ABERDEEN TEST STATION			
05/08/2011	VK09TYF	RPC GOODS WITHOUT LINKED TEST	Pass	ABERDEEN TEST STATION			
05/08/2011	VK09TYF	ANNUAL MV	Fail	ABERDEEN TEST STATION	67	Alim of Headlamps	F
05/08/2011	VK09TYF	HGV RPC AT ANNUAL TEST	Fail	ABERDEEN TEST STATION			
05/08/2011	V642DSS	ANNUAL MV	Pass	ABERDEEN TEST STATION			
05/08/2011	SV60BVP	ANNUAL MV	Pass	ABERDEEN TEST STATION			
05/08/2011	SV53BBO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
22/07/2011	VK09TYH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
22/07/2011	VK09TYH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
20/07/2011	V224DSA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
19/07/2011	SV06FEU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/07/2011	SV02KZO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
27/06/2011	VK08UBH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
27/06/2011	VK08UBH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
21/06/2011	SV02KZN	PAID RETEST	Pass	ABERDEEN TEST STATION			
20/06/2011	VO08RVE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
20/06/2011	VO08RVE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
15/06/2011	SV02KZN	ANNUAL MV	Fail	ABERDEEN TEST STATION	59	Brake Systems and Components	F
13/06/2011	VO08RVC	ANNUAL MV	Pass	ABERDEEN TEST STATION			
13/06/2011	VO08RVC	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
13/06/2011	SV53BBN	PAID RETEST	Pass	ABERDEEN TEST STATION			
08/06/2011	SV53BBN	ANNUAL MV	Fail	ABERDEEN TEST STATION	71	Service Brake Performance	F
08/06/2011	Y442RSA	PAID RETEST	Pass	ABERDEEN TEST STATION	72	Secondary Brake Performance	F

Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
06/06/2011	Y442RSA	ANNUAL MV	Fail	ABERDEEN TEST STATION	44	Oil Leaks	F
02/06/2011	VO08RVL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
02/06/2011	VO08RVL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
25/05/2011	HK08NBN	ANNUAL MV	Pass	ABERDEEN TEST STATION			
25/05/2011	HK08NBN	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
25/05/2011							
25/05/2011	VK08TZM	ANNUAL MV	PRS	ABERDEEN TEST STATION	59	Brake Systems and Components	R
25/05/2011	VK08TZM	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	63	Lamps	R
18/05/2011	SV02JYZ	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
16/05/2011	SV04CGF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
16/05/2011	SV04CGF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
11/05/2011	Y932PSN	ANNUAL MV	PRS	ABERDEEN TEST STATION	59	Brake Systems and Components	R
09/05/2011	VO08RVF	PAID RETEST	Pass	ABERDEEN TEST STATION			
09/05/2011	VK08TZO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
09/05/2011	VK08TZO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
05/05/2011	VO08RVF	PAID RETEST	Fail	ABERDEEN TEST STATION	71	Service Brake Performance	F
14/04/2011	VK08UBL	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
14/04/2011	W391ORS	ANNUAL MV	Pass	ABERDEEN TEST STATION			
14/04/2011	SV03ENE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
					71	Service Brake Performance	F
					59	Brake Systems and Components	F
					67	Aim of Headlamps	R
20/04/2011	VO08RVF	ANNUAL MV	Fail	ABERDEEN TEST STATION			
20/04/2011	VO08RVF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
18/04/2011	SV03ENC	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/04/2011	VK08UBE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/04/2011	VK08UBE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
13/04/2011	SV06FEX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/04/2011	VK08UBG	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/04/2011	VK08UBG	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
06/04/2011	SV09DFZ	ANNUAL MV	PRS	ABERDEEN TEST STATION	63	Lamps	R
06/04/2011	SV09DFZ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
04/04/2011	SV04AHE	ANNUAL MV	Pass	ABERDEEN TEST STATION	8	Condition of Tyres	A
04/04/2011	SV04AHE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
30/03/2011	SV09DFY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
30/03/2011	SV09DFY	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
28/03/2011	VK08TZN	PAID RETEST	Pass	ABERDEEN TEST STATION			



Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
25/03/2011	VK08TZN	ANNUAL MV	Fail	ABERDEEN TEST STATION	59	Brake Systems and Components	F
25/03/2011	VK08TZN	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
24/03/2011	SV09BUJ	PART PAID RETEST	Pass	ABERDEEN TEST STATION			
23/03/2011	SV09BUJ	ANNUAL MV	Fail	ABERDEEN TEST STATION	9	Sideguards, Under Run & Bumpers	F
23/03/2011	SV09BUJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
22/03/2011	SV04AHF	PAID RETEST	Pass	ABERDEEN TEST STATION			
21/03/2011	VK08TZJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
21/03/2011	VK08TZJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
18/03/2011	SV04AHF	ANNUAL MV	Fail	ABERDEEN TEST STATION	72	Secondary Brake Performance	F
18/03/2011	SV04AHF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
16/03/2011	VK08TZH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
16/03/2011	VK08TZH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
14/03/2011	SV06EHY	PG9 PAID RETEST	Pass	ABERDEEN TEST STATION			
14/03/2011	SV05EDJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
14/03/2011	SV05EDJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
14/03/2011	SV06EHY	ANNUAL MV	Prohibited	ABERDEEN TEST STATION	59	Brake Systems and Components	P
		PAID RETEST			72	Secondary Brake Performance	F
		ANNUAL MV			71	Service Brake Performance	F
07/03/2011	VK08TZL	ANNUAL MV	Fail	ABERDEEN TEST STATION	59	Brake Systems and Components	F
07/03/2011	VK08TZL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
04/03/2011	SV08FFA	PART PAID RETEST	Pass	ABERDEEN TEST STATION			
04/03/2011	SV08FFA	ANNUAL MV	Fail	ABERDEEN TEST STATION	9	Sideguards, Under Run & Bumpers	F
03/03/2011	SV52XLU	PART PAID RETEST	Pass	ABERDEEN TEST STATION			
03/03/2011	SV52XLU	ANNUAL MV	Fail	ABERDEEN TEST STATION	67	Aim of Headlamps	F
01/03/2011	SV08EHZ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
28/02/2011	SV04AUH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
28/02/2011	SV04AUH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
25/02/2011	SV09BUW	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
25/02/2011	SV09BUW	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
23/02/2011	VK08UBF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/02/2011	VK08UBF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
21/02/2011	SV54FUM	ANNUAL MV	Pass	ABERDEEN TEST STATION			
21/02/2011	SV54FUM	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
18/02/2011	SV03ENF	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
14/02/2011	SV07ENY	ANNUAL MV	PRS	ABERDEEN TEST STATION	59	Brake Systems and Components	R

Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Item Severity
11/02/2011	SV04CGG	PAID RETEST	Pass	ABERDEEN TEST STATION			
11/02/2011	SV04CGG	VOLUNTARY BRAKE TEST	Pass	ABERDEEN TEST STATION			
09/02/2011	SV09BTU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
09/02/2011	SV09BTU	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
04/02/2011	SV04CGG	ANNUAL MV	Fail	ABERDEEN TEST STATION	71	Service Brake Performance	F
04/02/2011	SV04CGG	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
31/01/2011	VU10HNW	ANNUAL MV	Pass	ABERDEEN TEST STATION			
26/01/2011	VK08TZP	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
26/01/2011	VK08TZP	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
24/01/2011	SV54FUT	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
24/01/2011	SV54FUT	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
19/01/2011	SV05EFL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
19/01/2011	SV05EFL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
18/01/2011	ST52ONC	PART PAID RETEST	Pass	ABERDEEN TEST STATION			
18/01/2011	SV54FUJ	PAID RETEST	Pass	ABERDEEN TEST STATION			
11/01/2011	ST52ONC	ANNUAL MV	Fail	ABERDEEN TEST STATION	67	Aim of Headlamps	F
14/01/2011	SV09BTO	ANNUAL MV	Pass	ABERDEEN TEST STATION	9	Sideguards, Under Run & Bumpers	F
11/01/2011	SV09BTO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
12/01/2011	SV54FUJ	ANNUAL MV	Fail	ABERDEEN TEST STATION	8	Condition of Tyres	F
12/01/2011	SV54FUJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	39	Hand Brake Control Valves	F
11/01/2011	P48TCW	ANNUAL MV	Pass	ABERDEEN TEST STATION	19	Security of Body	A
10/01/2011	V758DSN	PAID RETEST	Pass	ABERDEEN TEST STATION			
10/01/2011	SV06FEP	ANNUAL MV	Pass	ABERDEEN TEST STATION	59	Brake Systems and Components	A
07/01/2011	SV07ENU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
05/01/2011	V758DSN	ANNUAL MV	Fail	ABERDEEN TEST STATION	57	Transmission	F
22/12/2010	SV54FUO	ANNUAL MV	Pass	ABERDEEN TEST STATION	59	Brake Systems and Components	F
22/12/2010	SV54FUO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	46	Exhaust Systems	F
20/12/2010	VK08UBJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
20/12/2010	VK08UBJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
17/12/2010	SV04AHA	ANNUAL MV	Pass	ABERDEEN TEST STATION			



Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
15/12/2010	V640DSS	RPC GOODS WITHOUT LINKED TEST	Pass	ABERDEEN TEST STATION			
15/12/2010	V644DSS	ANNUAL MV	Pass	ABERDEEN TEST STATION			
09/12/2010	SV58DKD	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
09/12/2010	SV58DKD	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
03/12/2010	V640DSS	ANNUAL MV	Pass	ABERDEEN TEST STATION			
03/12/2010	V640DSS	HGV RPC AT ANNUAL TEST	Fail	ABERDEEN TEST STATION			
02/12/2010	HX54HXW	RPC GOODS WITHOUT LINKED TEST	Pass	ABERDEEN TEST STATION			
01/12/2010	V643DSS	ANNUAL MV	PRS	ABERDEEN TEST STATION	59	Brake Systems and Components	R
01/12/2010	V643DSS	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
30/11/2010	HX54HXW	ANNUAL MV	Pass	ABERDEEN TEST STATION			
30/11/2010	HX54HXW	VOLUNTARY HEADLAMP TEST	PRS	ABERDEEN TEST STATION			
19/11/2010	SV58DKF	ANNUAL MV	Pass	ABERDEEN TEST STATION	8	Condition of Tyres	A
19/11/2010	SV58DKF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
15/11/2010	VU07JVD	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
11/11/2010	SV06FEO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/11/2010	SV58DKE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/11/2010	SV58DKE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
					73	Parking Brake Performance	F
					73	Parking Brake Performance	F
					72	Secondary Brake Performance	F
05/11/2010	SV06FET	ANNUAL MV	Fail	ABERDEEN TEST STATION			
05/11/2010	SV06FET	PAID RETEST	Pass	ABERDEEN TEST STATION			
03/11/2010	SV06ECY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
29/10/2010	VU10HXX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
27/10/2010	VO08RUY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
27/10/2010	VO08RUY	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
26/10/2010	VU07JVC	ANNUAL MV	Pass	ABERDEEN TEST STATION			
25/10/2010	SV53EWU	ANNUAL MV	Fail	ABERDEEN TEST STATION	67	Aim of Headlamps	F
25/10/2010	SV53EWU	PAID RETEST	Pass	ABERDEEN TEST STATION			
18/10/2010	SV53GPF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
13/10/2010	VU06UPR	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
11/10/2010	SV53GPJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
06/10/2010	SV57BUA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
					54	Steering	R
04/10/2010	V522DSO	ANNUAL MV	PRS	ABERDEEN TEST STATION	44	Oil Leaks	A

Inspection Date	VRM	Inspection Type	Result	Location	Item Number	Test Item Description	Item Severity
04/10/2010	V522DSO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
29/09/2010	VU10HNZ	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
28/09/2010	SV52UZX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/09/2010	V523DSO	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
15/09/2010	V523DSO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	66	Indicators & Hazard Warning	R
13/09/2010	VO08RVK	ANNUAL MV	Pass	ABERDEEN TEST STATION	59	Brake Systems and Components	A
13/09/2010	VO08RVK	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	46	Exhaust Systems	A
08/09/2010	V639DSS	ANNUAL MV	Pass	ABERDEEN TEST STATION			
06/09/2010	VO08RVJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
06/09/2010	VO08RVJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
04/09/2010	J10GTH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
26/08/2010	VO08RVA	PAID RETEST	Pass	ABERDEEN TEST STATION			
26/08/2010	VO08RVA	RPC GOODS WITHOUT LINKED TEST	Pass	ABERDEEN TEST STATION			
14/08/2010	VO08RVA	ANNUAL MV	Fail	ABERDEEN TEST STATION	5	Exhaust Emissions	F
14/08/2010	VO08RVA	HGV RPC AT ANNUAL TEST	Fail	ABERDEEN TEST STATION	59	Brake Systems and Components	F
16/08/2010	V223DSA	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
16/08/2010	V223DSA	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	59	Brake Systems and Components	A
13/08/2010	VU10HNY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/08/2010	SP06FCM	ANNUAL MV	Pass	ABERDEEN TEST STATION			
09/08/2010	VU07JVA	ANNUAL MV	Pass	ABERDEEN TEST STATION	8	Condition of Tyres	A
04/08/2010	SV09FPT	ANNUAL MV	Pass	ABERDEEN TEST STATION			
04/08/2010	SV09FPT	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
04/08/2010	V643DSS	RPC GOODS WITHOUT LINKED TEST	Pass	ABERDEEN TEST STATION			
28/07/2010	V643DSS	RPC GOODS WITHOUT LINKED TEST	Fail	ABERDEEN TEST STATION			
23/07/2010	VK09TYF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/07/2010	VK09TYF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
19/07/2010	SV53BBO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
16/07/2010	VK09TYH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
16/07/2010	VK09TYH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			

Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Item Severity
16/07/2010	V224DSA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
07/07/2010	BL03OVR	PAID RETEST	Pass	ABERDEEN TEST STATION			
06/07/2010	V642DSS	ANNUAL MV	PRS	ABERDEEN TEST STATION	59	Brake Systems and Components	R
05/07/2010	SV06FEU	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
05/07/2010	VK09TYG	PAID RETEST	Pass	ABERDEEN TEST STATION			
02/07/2010	VK09TYG	ANNUAL MV	Fail	ABERDEEN TEST STATION	8	Condition of Tyres	F
02/07/2010	VK09TYG	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
30/06/2010	BL03OVR	ANNUAL MV	Fail	ABERDEEN TEST STATION	48	Suspension	F
28/06/2010	VK08UBH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
28/06/2010	VK08UBH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
26/06/2010	SV02KZO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/06/2010	VO08RVJ	RPC GOODS WITHOUT LINKED TEST	Pass	ABERDEEN TEST STATION			
23/06/2010	SV53BBN	ANNUAL MV	Pass	ABERDEEN TEST STATION			
18/06/2010	VO08RVE	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
18/06/2010	VO08RVE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
14/06/2010	Y442RSA	PAID RETEST	Pass	ABERDEEN TEST STATION			
14/06/2010	Y442RSA	ANNUAL MV	Fail	ABERDEEN TEST STATION	54	Steering	F
11/06/2010	V641DSS	ANNUAL MV	Pass	ABERDEEN TEST STATION	23	Glass and View of the Road	F
11/06/2010	V641DSS	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	33	Speed Limiter:	A
08/06/2010	J10GTH	VTG10 PAID - NOT INSPECTED	Pass	BRISTOL GVTS			
07/06/2010	BL03OVR	VOLUNTARY BRAKE TEST	Fail	ABERDEEN TEST STATION			
04/06/2010	SV02KZN	ANNUAL MV	Pass	ABERDEEN TEST STATION			
03/06/2010	VO08RVC	ANNUAL MV	Pass	ABERDEEN TEST STATION			
03/06/2010	VO08RVC	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
01/06/2010	VO08RVL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
01/06/2010	VO08RVL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
28/05/2010	VK08TSM	ANNUAL MV	Pass	ABERDEEN TEST STATION			
28/05/2010	VK08TSM	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
21/05/2010	SV04CGF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
21/05/2010	SV04CGF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
19/05/2010	SV02JYZ	PAID RETEST	Pass	ABERDEEN TEST STATION	59	Brake Systems and Components	F
17/05/2010	SV02JYZ	ANNUAL MV	Fail	ABERDEEN TEST STATION	9	Sidguards, Under Run & Bumpers	F

Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
14/05/2010	VK08TZO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
14/05/2010	VK08TZO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
11/05/2010	SV03ENE	PAID RETEST	Pass	ABERDEEN TEST STATION			
10/05/2010	Y932PSN	ANNUAL MV	Pass	ABERDEEN TEST STATION	45	Fuel Tanks and System	A
07/05/2010	SP03FNA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
04/05/2010	VK08UBE	PAID RETEST	Pass	ABERDEEN TEST STATION			
30/04/2010	SV03ENE	ANNUAL MV	Fail	ABERDEEN TEST STATION	59	Brake Systems and Components	F
28/04/2010	VK08UBE	ANNUAL MV	Fail	ABERDEEN TEST STATION	54	Steering	F
28/04/2010	VK08UBE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	71	Service Brake Performance	F
26/04/2010	VK08UBL	ANNUAL MV	PRS	ABERDEEN TEST STATION	63	Lamps	R
26/04/2010	VK08UBL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	8	Condition of Tyres	A
22/04/2010	VO08RVF	PAID RETEST	Pass	ABERDEEN TEST STATION			
21/04/2010	SV04AHE	ANNUAL MV	Pass	ABERDEEN TEST STATION			
21/04/2010	SV04AHE	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
14/04/2010	VO08RVF	ANNUAL MV	Fail	ABERDEEN TEST STATION	71	Service Brake Performance	F
14/04/2010	VO08RVF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION	63	Lamps	F
16/04/2010	SV06FEX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/04/2010	VK08UBG	ANNUAL MV	Pass	ABERDEEN TEST STATION	59	Brake Systems and Components	A
15/04/2010	VK08UBG	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
09/04/2010	W391ORS	ANNUAL MV	Fail	ABERDEEN TEST STATION	67	Aim of Headlamps	R
09/04/2010	W391ORS	PAID RETEST	Pass	ABERDEEN TEST STATION	41	Condition of Chassis	F
09/04/2010	SV09DFZ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/04/2010	SV03ENC	ANNUAL MV	Pass	ABERDEEN TEST STATION			
25/03/2010	SV09DFY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/03/2010	VK08TZN	ANNUAL MV	Pass	ABERDEEN TEST STATION			
23/03/2010	VK08TZN	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
22/03/2010	SV09BUJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
18/03/2010	SV05EDJ	PAID RETEST	Pass	ABERDEEN TEST STATION			
16/03/2010	VK08TZJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
16/03/2010	VK08TZJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
15/03/2010	SV04AHF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/03/2010	SV04AHF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			



Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
12/03/2010	VK08TZH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
12/03/2010	VK08TZH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
10/03/2010	SV05EDJ	ANNUAL MV	Fail	ABERDEEN TEST STATION	71	Service Brake Performance	F
					72	Secondary Brake Performance	F
					59	Brake Systems and Components	F
08/03/2010	SV06EHY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
05/03/2010	VK08TZL	ANNUAL MV	PRS	ABERDEEN TEST STATION	63	Lamps	R
05/03/2010	VK08TZL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
03/03/2010	SV06FFA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
01/03/2010	SV06EHZ	ANNUAL MV	Pass	ABERDEEN TEST STATION	48	Suspension	A
26/02/2010	SV04CGG	ANNUAL MV	Pass	ABERDEEN TEST STATION	59	Brake Systems and Components	A
26/02/2010	SV04CGG	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
24/02/2010	VK08UBF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
24/02/2010	VK08UBF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
24/02/2010	SV09BUW	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/02/2010	SV03ENF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/02/2010	SV54FUM	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/02/2010	SV54FUM	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
16/02/2010	SV04AUF	PAID RETEST	Pass	ABERDEEN TEST STATION			
15/02/2010	SV07ENY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
12/02/2010	SV04AUF	ANNUAL MV	Fail	ABERDEEN TEST STATION	63	Lamps	F
					16	Cab Doors	F
					22	Mirrors	F
12/02/2010	SV04AUF	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
10/02/2010	SV09BTU	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
08/02/2010	SV52XLU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
05/02/2010	SV04AUH	ANNUAL MV	Pass	ABERDEEN TEST STATION			
05/02/2010	SV04AUH	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
29/01/2010	SV09BTO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
29/01/2010	SV09BTO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
25/01/2010	VK08TZP	ANNUAL MV	Pass	ABERDEEN TEST STATION			
25/01/2010	VK08TZP	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
22/01/2010	SV05EFL	ANNUAL MV	Pass	ABERDEEN TEST STATION			
22/01/2010	SV05EFL	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
20/01/2010	SV54FUT	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R

Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Test Item Severity
20/01/2010	SV54FUT	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
18/01/2010	SV06FEP	PAID RETEST	Pass	ABERDEEN TEST STATION			
					63	Lamps	F
18/01/2010	SV06FEP				45	Fuel Tanks and System	F
14/01/2010	SV54FLJ	ANNUAL MV	Fail	ABERDEEN TEST STATION	67	Aim of Headlamps	R
14/01/2010	SV54FLJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
14/01/2010	SV54FLJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
11/01/2010	ST52ONC	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/01/2010	SV07ENU	ANNUAL MV	Pass	ABERDEEN TEST STATION			
18/12/2009	V644DSS	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/12/2009	VK08UBJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
15/12/2009	VK08UBJ	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
11/12/2009	SV54FUO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
11/12/2009	SV54FUO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
10/12/2009	V643DSS	PAID RETEST	Pass	ABERDEEN TEST STATION			
09/12/2009	V758DSN	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/12/2009	SV04AHA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/12/2009	V640DSS	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/12/2009	V640DSS	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
					71	Service Brake Performance	F
01/12/2009	V643DSS	ANNUAL MV	Fail	ABERDEEN TEST STATION	72	Secondary Brake Performance	F
01/12/2009	V643DSS	HGV RPC AT ANNUAL TEST	Fail	ABERDEEN TEST STATION			
27/11/2009	HX54HXW	ANNUAL MV	Pass	ABERDEEN TEST STATION			
27/11/2009	HX54HXW	VOLUNTARY HEADLAMP TEST	Pass	ABERDEEN TEST STATION			
16/11/2009	P61TCW	ANNUAL MV	Pass	CALNE TEST STATION			
13/11/2009	VU07JVD	ANNUAL MV	PRS	ABERDEEN TEST STATION	6	Road Wheels and Hubs	R
12/11/2009	SV06FEO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/11/2009	SV06FET	PAID RETEST	Pass	ABERDEEN TEST STATION			
					48	Suspension	F
10/11/2009	SV06FET	ANNUAL MV	Fail	ABERDEEN TEST STATION	14	Spray Suppression, Wings etc	F
06/11/2009	T625BRS	ANNUAL MV	PRS	ABERDEEN TEST STATION	67	Aim of Headlamps	R
06/11/2009	T625BRS	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
02/11/2009	SV06ECY	ANNUAL MV	Pass	ABERDEEN TEST STATION			
28/10/2009	J13MVK	ANNUAL MV	PRS	ABERDEEN TEST STATION	48	Suspension	R
27/10/2009	VO08RUY	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
27/10/2009	VO08RUY	ANNUAL MV	Pass	ABERDEEN TEST STATION	8	Condition of Tyres	A



Inspection Date	VRM	Inspection Type	Result	Location	Test Item Number	Test Item Description	Severity
26/10/2009	SV53EWW	ANNUAL MV	Pass	ABERDEEN TEST STATION	8	Condition of Tyres	A
20/10/2009	V522DSO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
20/10/2009	V522DSO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
19/10/2009	SV53EWR	ANNUAL MV	PRS	ABERDEEN TEST STATION	59	Brake Systems and Components	R
15/10/2009	SV57BUA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
13/10/2009	T628BRS	ANNUAL MV	Pass	ABERDEEN TEST STATION			
13/10/2009	T628BRS	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
09/10/2009	VU06UPR	ANNUAL MV	Pass	ABERDEEN TEST STATION			
08/10/2009	SV53GPJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
07/10/2009	VU07JVC	PAID RETEST	Pass	ABERDEEN TEST STATION			
06/10/2009	SV53GPF	ANNUAL MV	Pass	ABERDEEN TEST STATION			
					59	Brake Systems and Components	F
					42	Electrical Wiring & Equipment	F
					34	Pressure/Vac/Warning/Build Up	A
					14	Spray Suppression, Wings etc	R
05/10/2009	VU07JVC	ANNUAL MV	Fail	ABERDEEN TEST STATION			
22/09/2009	SV52UZX	ANNUAL MV	Pass	ABERDEEN TEST STATION			
11/09/2009	V523DSO	ANNUAL MV	Pass	ABERDEEN TEST STATION			
14/09/2009	V523DSO	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
10/09/2009	V639DSS	PAID RETEST	Pass	ABERDEEN TEST STATION			
					8	Condition of Tyres	F
09/09/2009	V639DSS	ANNUAL MV	Fail	ABERDEEN TEST STATION	3	Seat Belts	F
07/09/2009	VO08RVK	ANNUAL MV	Pass	ABERDEEN TEST STATION			
07/09/2009	VO08RVK	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
02/09/2009	VO08RVJ	ANNUAL MV	Pass	ABERDEEN TEST STATION			
25/08/2009	VO08RVA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
25/08/2009	VO08RVA	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
24/08/2009	V638DSS	ANNUAL MV	Pass	ABERDEEN TEST STATION			
24/08/2009	V638DSS	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
17/08/2009	VU07JVA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
14/08/2009	V223DSA	ANNUAL MV	Pass	ABERDEEN TEST STATION			
14/08/2009	V223DSA	HGV RPC AT ANNUAL TEST	Pass	ABERDEEN TEST STATION			
12/08/2009	SP06FCM	ANNUAL MV	Pass	ABERDEEN TEST STATION			

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# Equality and Human Right Impact Assessment: The Form



Aberdeen City Council

EHRIA

There are separate guidance notes to accompany this form – “Equality and Human Rights Impact Assessment – the Guide.” Please use these guidance notes as you complete this form. Throughout the form, **the word “proposal” refers to policy, strategy, plan, procedure, report or business case.** This then, embraces a range of different actions such as setting budgets, developing high level strategies and organisational practices such as internal restructuring. Please also refer to the “Completion Terminology” at the end of the form.

1:Equality and Human Rights Impact Assessment- Essential Information	
<b>Name of Proposal:</b>  Public Inquiry on the 19 <sup>th</sup> December 2014 regarding concerns about the councils "Goods Vehicles Operator's Licence".	<b>Date of Assessment:</b>  12 <sup>th</sup> February 2015
<b>Service:</b>  Public Infrastructure & Environment	<b>Directorate:</b>  Communities, Housing & Infrastructure
<b>Committee Name or delegated power reference</b> (Where appropriate):  Audit & Risk	<b>Date of Committee</b> (Where appropriate):  25 <sup>th</sup> February 2015
<b>Who does this proposal affect?</b>  Please Tick ✓	Employees <input type="checkbox"/>
	Job Applicants <input type="checkbox"/>
<input type="checkbox"/>	

	<div>Service Users</div> <div>Members of the Public</div> <div>Other (List below)</div> <div> <input type="checkbox"/> <input type="checkbox"/> </div>
<b>2: Equality and Human Rights Impact Assessment- Pre-screening</b>	
<b>Is an impact assessment required?</b>	<div>Yes <input type="checkbox"/></div> <div>No <input type="checkbox"/></div>
<b>If No, what is the evidence to support this decision?</b> (Once this section is completed, please complete section 8 of the form).	The report is of benefit to all.

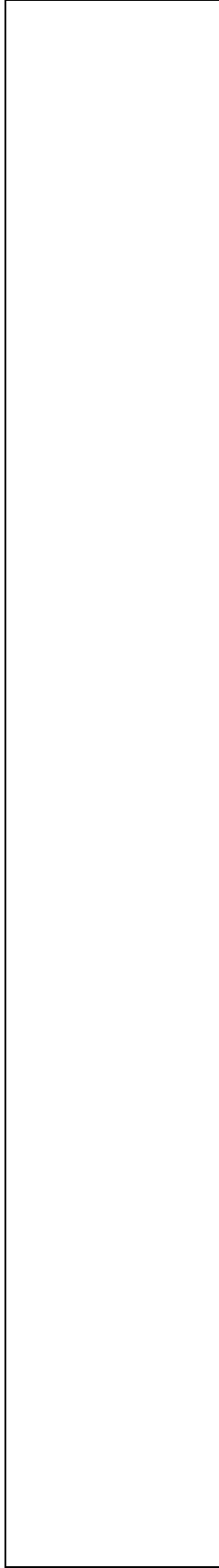
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3: Equality and Human Rights Impact Assessment	
a- What are the aims and intended effects of this proposal?	
b- What equality data is available in relation to this proposal? (Please see guidance notes)	



<p><b>c- List the outcomes from any consultation that relate to equalities and/or human rights issues e.g. with employees, service users, Unions or members of the public that has taken place in relation to the proposal.</b></p>		
<p><b>d- Financial Assessment</b></p> <p>If applicable, state any relevant cost implications or savings expected from the proposal.</p>	<p><b>Costs (£)</b></p> <p>Implementation cost</p> <p>£</p>	

	Projected Savings	£
e- How does this proposal contribute to the public sector equality duty: to eliminate discrimination, harassment and victimisation; advance equality of opportunity; and foster good relations?		
f- How does this proposal link to the <b>Council's Equality Outcomes?</b>		



4: Equality Impact Assessment - Test					
What impact will implementing this proposal have on employees, service users or other people who share characteristics protected by <i>The Equality Act 2010</i> ?					
Protected Characteristic:	Neutral Impact: Please ✓	Positive Impact: Please ✓	Negative Impact: Please ✓	Evidence of impact and if applicable, justification where a 'Genuine Determining Reason'* exists *( see completion terminology)	
<b>Age</b> (People of all ages)					
<b>Disability</b> (Mental, Physical, Sensory and Carers of Disabled people)					
<b>Gender Reassignment</b>					
<b>Marital Status</b> (Marriage and Civil Partnerships)					
<b>Pregnancy and Maternity</b>					
Equality Impact Assessment Test:					

What impact will implementing this proposal have on employees, service users or other people who share characteristics protected by <i>The Equality Act 2010</i> ?				
Protected Characteristic:	Neutral Impact: Please ✓	Positive Impact: Please ✓	Negative Impact: Please ✓	Evidence of impact and if applicable, justification where a 'Genuine Determining Reason'* exists *( see completion terminology)
<b>Race</b> (All Racial Groups including Gypsy/Travellers)				
<b>Religion or Belief or Non-belief</b>				
<b>Sex</b> (Women and men)				
<b>Sexual Orientation</b> (Heterosexual, Lesbian, Gay And Bisexual)				
<b>Other</b> (e.g: Poverty)				

5: Human Rights Impact Assessment Test	
Does this proposal have the potential to impact on an individual's Human Rights? Evidence of impact and , if applicable, justification where the impact is proportionate	
Article 2 of protocol 1: Right to education	<div> <div> <input type="checkbox"/> Yes </div> <div> <input type="checkbox"/> No </div> </div> <div>Evidence:</div>
Article 3: Right not to be subjected to torture, inhumane or degrading treatment or punishment	<div> <div> <input type="checkbox"/> Yes </div> <div> <input type="checkbox"/> No </div> </div> <div>Evidence:</div>
	<div> <input type="checkbox"/> <input type="checkbox"/> </div>



<b>Article 6: Right to a fair and public hearing</b>	<b>Yes</b>	<b>No</b>
	<b>Evidence:</b>	
<b>Article 8: Right to respect for private and family life, home and correspondence</b>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>Yes</b>	<b>No</b>
	<b>Evidence:</b>	
<b>Article 10: Freedom of expression</b>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>Yes</b>	<b>No</b>
	<b>Evidence:</b>	
<b>Article 14: Right not to be subject to discrimination</b>	<input type="checkbox"/>	<input type="checkbox"/>
	<b>Yes</b>	<b>No</b>
	<b>Evidence:</b>	

Other article not listed above, please state:		Yes	No
Evidence:			
6: Assessment Rating:			
Please rate the overall equality and human right assessment (Please see Completion terminology)	<input type="checkbox"/>	Red	
	<input type="checkbox"/>	Red Amber	
Reason for that rating:	<input type="checkbox"/>	Amber	
	<input type="checkbox"/>	Green	

7: Action Planning

As a result of performing this assessment, what actions are proposed to remove or reduce any risks of adverse outcomes identified on employees, service users or other people who share characteristics protected by <i>The Equality Act 2010</i> ?					
Identified Risk and to whom:	Recommended Actions:	Responsible Lead:	Completion Date:	Review Date:	
<b>8: Sign off</b>					

<b>Completed by (Names and Services) :</b>	M A Reilly
<b>Signed off by (Head of Service) :</b>	M A Reilly
<p>Please send an electronic copy of your completed EHRIA - without signatures - together with the proposal document and/or committee report to:</p> <p>           Equalities Team            Customer Service and Performance            Corporate Governance            Aberdeen City Council  <b>Business Hub 13</b>            Second Floor North            Marischal College            Broad Street            Aberdeen            AB10 1AB         </p> <p>Telephone 01224 523039 Email <a href="mailto:sandrab@aberdeencity.gov.uk">sandrab@aberdeencity.gov.uk</a></p>	

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9: Completion Terminology:	
<b>Assessment Pre-screening Rating:</b>	<p>This section will highlight where there is the obvious potential for a negative impact and subsequent risk of negative media coverage and reputational damage to the Council. Therefore, a full impact assessment is required, for example around sensitive issues such as marching, Gypsy/ Traveller issues, change to social care provision. It should also be completed to evidence why a full impact assessment was not required, example, there is no potential negative impact on people.</p>
<b>Assessment Rating:</b>	<p>After completing this document, rate the overall assessment as follows:</p> <p><b>Red:</b> As a result of performing this assessment, it is evident that we will discriminate (direct, indirect, unintentional or otherwise) against one or more of the nine groups of people who share <i>Protected Characteristics</i>. It is essential that the use of the proposal be suspended until further work or assessment is performed and the discrimination is removed.</p> <p><b>Red Amber:</b> As a result of performing this assessment, it is evident that a risk of negative impact exists to one or more of the nine groups of people who share <i>Protected Characteristics</i>. However, a genuine determining reason may exist that could legitimise or justify the use of this proposal and further professional advice should be taken.</p> <p><b>Amber:</b> As a result of performing this assessment, it is evident that a risk of negative impact exists and this risk may be removed or reduced by implementing the actions detailed within the <i>Action Planning</i> section of this document.</p> <p><b>Green:</b> As a result of performing this proposal does not appear to have any adverse impacts on people who share <i>Protected Characteristics</i> and no further actions are recommended at this stage.</p>
	Equality data is internal or external information that may indicate how the proposal

<b>Equality Data:</b>	<p>being analysed can affect different groups of people who share the nine <i>Protected Characteristics</i> – referred to hereafter as ‘<i>Equality Groups</i>’.</p> <p>Examples of <i>Equality Data</i> include: (this list is not definitive)</p> <ol style="list-style-type: none"> <li>1: Application success rates by <i>Equality Groups</i></li> <li>2: Complaints by <i>Equality Groups</i></li> <li>3: Service usage and withdrawal of services by <i>Equality Groups</i></li> <li>4: Grievances or decisions upheld and dismissed by <i>Equality Groups</i></li> </ol> <p>Certain discrimination may be capable of being justified on the grounds that:</p> <ol style="list-style-type: none"> <li>(i) <i>A genuine determining reason exists</i></li> <li>(ii) <i>The action is proportionate to the legitimate aims of the organisation</i></li> </ol> <p>Where this is identified, it is recommended that professional and legal advice is sought prior to completing an Equality Impact Assessment.</p> <p>The rights set out in the European Convention on Human Rights, as incorporated into the UK Law by the Human Rights Act 1998.</p> <p>This document is designed to assist us in “<i>Identifying and eliminating unlawful Discrimination, Harassment and Victimisation</i>” as required by <i>The Equality Act Public Sector Duty 2011</i>. An Equality Impact Assessment is not, in itself, legally binding and should not be used as a substitute for legal or other professional advice.</p>
<b>Genuine Determining Reason</b>	
<b>Human Rights</b>	
<b>Legal Status:</b>	